

**AGENDA**  
**SADDLE RIVER BOARD OF EDUCATION**  
**REGULAR SESSION**

**WEDNESDAY, JUNE 25, 2014 – 7:30 PM**  
**LIBRARY OF WANDELL SCHOOL**

**CALL THE MEETING TO ORDER**

**OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

**ROLL CALL**

	Present	Absent
Ms. Arnold	_____	_____
Ms. Connolly	_____	_____
Ms. Feldsott	_____	_____
Mr. Lasalandra	_____	_____
Mr. Senger	_____	_____

Others Present:

**FLAG SALUTE**

**APPROVAL OF THE MINUTES:**

Motion to approve the minutes of the following meetings:  
May 27, 2014 BOE Regular and Executive Sessions

Motion:                      Second:                      Vote:                      Time:

**SUPERINTENDENT'S REPORT**

**BUSINESS ADMINISTRATOR'S REPORT**

**BOARD PRESIDENT'S REPORT**

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY**

**AGENDA ITEMS AS PER ATTACHED**



**SADDLE RIVER BOARD OF EDUCATION  
WEDNESDAY, JUNE 25, 2014  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

A-782 Second Reading – Policy 3541 – Subscription Busing  
A-783 Anti-Bullying Bill of Rights Act Self-Assessment for 2013-2014  
A-784

**EDUCATION**

E-756 Revision to Resolution E-742 – Tuition – Windsor Learning Center  
E-757 Tuition – ESY Summer of 2014 – Rockland BOCES – Riverview HS  
E-758 Developmental Pediatric Evaluation – Dr. Lisa Nalven  
E-759 OT Evaluation – Kristie Woods – Summer 2014  
E-760 Commission for the Blind Services - Non-Public Special Education Student – 2014-2015

**HUMAN RESOURCES**

HR-1081 Palumbo – Retirement  
HR-1082 Amend HR-1020 Stipends for School Year 2013-2014  
HR-1083 Superintendent Authorization for Hiring Staff on an Emergent Basis  
HR-1084 Employment Contract – Palumbo - School Business Administrator/Board Secretary  
HR-1085 Kim – Stipend – Wandell Rec Spring Art Club  
HR-1086 Employment Contract – Logan - School Business Administrator/Board Secretary  
HR-1087 Stipend Positions – Summer 2014 – Curriculum Revision  
HR-1088 Stipend Positions – Summer 2014 – Leveled Book Room

**FINANCE**

F-2102 Payment of Bills – June 2014  
F-2103 Line Item Certification  
F-2104 Appropriation Transfers – May 2014  
F-2105 Board Secretary Report – May 2014  
F-2106 Treasurer Report – May 2014  
F-2107 Agreement – Treasurer and Board Secretary Report  
F-2108 Transfer of Current Year Surplus to Reserve  
F-2109 Year End Bookkeeping Adjustments  
F-2110 Acceptance of IDEA-B Grant for 2014-2015  
F-2111 Agreement with Ramsey School District for Technology Services  
F-2112 Travel – Contaldi, Stokes  
F-2113 Authorization of Board Secretary to Pay Bills  
F-2114 Acceptance of NCLB Funds for FY 2015  
F-2115 Asset Control Solutions – Fixed Asset Inventory – 2014  
F-2116 Renewal of Food Service Management Contract – Maschio's – 2014-2015  
F-2117 Authorization of Renewal of RealTime Systems Contract for 2014-2015  
F-2118 Licensing and Maintenance Agreement with Ed Data, Inc. for 2014-2015

**ADMINISTRATION****A-782 SECOND READING – POLICY 3541 – SUBSCRIPTION BUSING**

BE IT RESOLVED that the Saddle River Board of Education approves the second reading of Board Policy #3541 – Subscription Busing

**A-783 ANTI-BULLYING BILL OF RIGHTS ACT SELF-ASSESSMENT FOR 2013-2014**

BE IT RESOLVED that the Saddle River Board of Education approves for submission the Anti-Bullying Bill of Rights Act Self-Assessment for the 2013-2014 school year.

**A-784 ACCEPTANCE OF DONATION FROM SADDLE RIVER ENVIRONMENTAL COMMISSION**

BE IT RESOLVED to accept, with gratitude, the donation by the Saddle River Environmental Commission, of a tree, planted on the western side of the Wandell School property, which is dedicated to the Wandell graduating class of 2014.

**ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion:

Second:

Vote:

**EDUCATION****E-756 REVISION TO RESOLUTION E-742 – TUITION - WINDSOR LEARNING CENTER**

BE IT RESOLVED to approve a revision to resolution E-742, an enrollment agreement with the Windsor Learning Center, a private school in Pompton Lakes, NJ for one special education student for the 2014 summer program, with an approximate tuition amount of \$5,900.00 and for the school year 2014-2015, with an approximate tuition amount of \$53,100.00.

**E-757 TUITION - ESY SUMMER OF 2014 – ROCKLAND BOCES – RIVERVIEW HS**

BE IT RESOLVED to authorize payment of tuition to Rockland County, NY BOCES for one (1) special education student who will attend an Extended School Year Program from July 7 to August 1, 2014, in the amount of \$4,278.00 plus transportation costs.

**E-758 DEVELOPMENTAL PEDIATRIC EVALUATION – DR. LISA NALVEN**

BE IT RESOLVED to approve Dr. Lisa Nalven to provide a developmental pediatric evaluation for a Wandell School Pre-K student at a fee of \$675.00.

**E-759 OCCUPATIONAL THERAPY EVALUATION – KRISTIE WOODS – SUMMER 2014**

BE IT RESOLVED to approve Kristie Woods to provide an Occupational Therapy evaluation for a Wandell Student Pre-K student for a fee of \$250.00 during the summer of 2014.

**E-760 COMMISSION FOR THE BLIND SERVICES FOR NON-PUBLIC SPECIAL EDUCATION STUDENT – 2014-2015**

BE IT RESOLVED that the Saddle River Board of Education approves a contract with the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired to provide services for the academic year 2014-2015 for one special education student at Saddle River Day School for an amount not to exceed \$1,800.00, to be charged to IDEA-B funds.

**ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion:

Second:

Vote:

## **HUMAN RESOURCES**

### **HR-1081 PALUMBO – RETIREMENT**

BE IT RESOLVED, upon recommendation of the Superintendent, that the Saddle River Board of Education accepts the retirement of Fred D. Palumbo, School Business Administrator and Board Secretary effective November 1, 2014.

### **HR-1082 AMEND HR-1020 STIPENDS FOR SCHOOL YEAR 2013-2014**

BE IT RESOLVED to amend HR-1020 – Stipends for School Year 2013-2014 to read: BE IT RESOLVED, upon the recommendation of the Superintendent, that the Saddle River Board of Education approves the following annual stipends for the year 2013-2014:

Safety Patrol Coordinator	Lisa Kilgallen	\$1,000	Pro-rated beginning 10/15/13
Peer Mediator Coordinator	Kerri Budds	\$1,000	Pro-rated beginning 10/15/13
Character Ed Program Coord.	Roberta Kleinbard	\$500	Full year 9/1/13-6/30/14

### **HR-1083 SUPERINTENDENT AUTHORIZATION FOR HIRING STAFF ON AN EMERGENT BASIS**

BE IT RESOLVED that the Saddle River Board of Education authorizes the Superintendent of Schools, Margaret Contaldi, to hire staff as needed on an emergent basis for the 2014-2015 school year.

### **HR-1084 EMPLOYMENT CONTRACT – PALUMBO - SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – 2014-2015**

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the Employment Contract of Fred D. Palumbo, School Business Administrator and Board Secretary, which is on file in the Board of Education offices, for the period July 1, 2014 through June 30, 2015, which was officially approved by the Bergen County Executive County Superintendent on June 17, 2014.

### **HR-1085 CHRISTINA KIM – STIPEND – WANDELL REC SPRING ART CLUB**

BE IT RESOLVED, upon recommendation of the Superintendent, the Saddle River Board of Education approves the following stipend award to Christina Kim to be paid \$2,625.00 from Wandell Recreation funds for duties performed in connection with the Wandell Rec Spring Art Club.

### **HR-1086 EMPLOYMENT CONTRACT – LOGAN - SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – 2014-2015**

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the Employment Contract of Donna M. Logan as School Business Administrator and Board Secretary, which is on file in the Board of Education offices, for the period October 6, 2014 through June 30, 2015, or sooner if required, which will be submitted for official approval by the Bergen County Executive County Superintendent.

### **HR-1087 STIPEND POSITIONS – SUMMER 2014 – CURRICULUM REVISION**

BE IT RESOLVED, upon recommendation of the Superintendent, the Saddle River Board of Education approves stipend awards for English Language Arts – Curriculum Revision to the following teachers for 8 hours during the summer of 2014 at \$80 per hour:  
Lisa Graziano, Kerri Budds, Laura Tarabokia

### **HR-1088 STIPEND POSITIONS – SUMMER 2014 – LEVELED BOOK ROOM**

BE IT RESOLVED, upon recommendation of the Superintendent, the Saddle River Board of Education approves stipend awards for the Leveled Book Room to the following teachers for 8 hours during the summer of 2014 at \$80 per hour:

Rosalie English, Angela Penna, Aubree McLean

ALL HR MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Second:  
Roll Call Vote: HS: JL: RA: IF: JC:

**FINANCE**

**F-2102 PAYMENT OF BILLS – JUNE 2014**

BE IT RESOLVED that the payment of bills for June 2014 as per the bill lists on file in the business office be approved.

**F-2103 LINE ITEM CERTIFICATION**

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**F-2104 APPROPRIATION TRANSFERS – MAY 2014**

BE IT RESOLVED that the appropriation transfers for the month of May 2014 as per the list on file in the business office be approved.

**F-2105 BOARD SECRETARY REPORT – MAY 2014**

BE IT RESOLVED that the Reports of the Board Secretary for the month of May 2014 be approved.

**F-2106 TREASURER REPORT – MAY 2014**

BE IT RESOLVED that the Treasurer's Report for the month of May 2014 be approved.

**F-2107 AGREEMENT – TREASURER'S AND BOARD SECRETARY'S REPORTS**

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of May 2014 are in agreement and on file in the Board Secretary's Office.

**F-2108 TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE**

WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Saddle River Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Saddle River Board of Education has determined that up to \$120,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Saddle River Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**F-2109 YEAR END BOOKKEEPING ADJUSTMENTS**

BE IT RESOLVED that the Business Administrator is authorized to make all the necessary 2013-2014 year-end bookkeeping adjustments to the books and records of the District in order for them to be in compliance with GAAP.

**F-2110 ACCEPTANCE OF IDEA PART B GRANT FOR FISCAL YEAR 2015**

BE IT RESOLVED to accept the Grant Award (Grant Number IDEIA 462015) by the New Jersey Department of Education for the Individuals with Disabilities Education Act (IDEIA-B) for the fiscal year 2015 starting September 1, 2014 and ending August 31, 2015 in the amounts of \$135,764 for the Basic Grant (\$95,273 for Basic Public and \$40,491 for Basic Non-Public), and \$3,760 for Preschool Public Instruction.

**F-2111 AGREEMENT WITH RAMSEY SCHOOL DISTRICT FOR TECHNOLOGY SERVICES**

BE IT RESOLVED that the Saddle River Board of Education memorializes that it wishes to continue an agreement with the Ramsey School District to provide technology services on an "as-needed" or project-based resource option based upon the service outline as provided to Saddle River in 2013-2014.

**F-2112 TRAVEL – CONTALDI, STOKES**

BE IT RESOLVED that the Saddle River Board of Education approves the following staff travel:

Who:	Margaret Contaldi, Glenn Stokes
What:	Stronge Effective Evaluation System Inter-Rater Reliability Training
Where:	Glen Rock, NJ
When:	August 21, 2014
Costs:	Registration: \$150.00
Transportation:	\$0
Total:	\$150.00

**F-2113 AUTHORIZATION FOR BOARD SECRETARY TO PAY BILLS**

BE IT RESOLVED that the Board Secretary be authorized to pay bills in between meetings of the Board of Education during the summer of 2014, and that these payments be approved at the next regularly scheduled Board meeting.

**F-2114 ACCEPTANCE OF NCLB FUNDS FOR FY 2015**

BE IT RESOLVED that the Saddle River Board of Education accepts the funds awarded to the school district by the NCLB grant for Fiscal Year 2015 in the following amounts:

Title II-A Total	\$7,052.00	consisting of:
for Public School use	2,527.00	
for Non-Public School use	4,525.00	

**F-2115 ASSET CONTROL SOLUTIONS, INC. – FIXED ASSET INVENTORY 2014**

BE IT RESOLVED that the Saddle River Board of Education approves Asset Control Solutions, Inc. of Schaumburg, IL to conduct a plenary fixed asset inventory and report as of June 30, 2014 in preparation for the current year's Annual Audit, Insurance Report and Updated Property Record/Fixed Asset Report for a fee of \$1,500.00.

**F-2116 RENEWAL OF FOOD MANAGEMENT SERVICE CONTRACT 2014-2015**

BE IT RESOLVED that the Saddle River Board of Education renews its Food Management Service Contract with Maschio's Food Services, Inc., of Chester, NJ for Wandell Food Service Operations for the period of September 1, 2014 to June 30, 2015. Highlights are:

- Current lunch price of \$4.00.

