

AGENDA
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION

TUESDAY, AUGUST 22, 2017 – 7:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

	Present	Absent
Mr. Weng	_____	_____
Ms. Connolly	_____	_____
Ms. Egan	_____	_____
Mr. LaSalandra	_____	_____
Ms. Valency	_____	_____

Others Present:

FLAG SALUTE

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Legal Issues

Personnel Issues

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion:

Second:

Vote:

Time:

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, AUGUST 22, 2017
RESOLUTIONS – SUMMARY**

ADMINISTRATION

A-948	Louis J. DeLisio – Merit Goal Pay
A-949	ESEA Consolidated Title I, Part A
A-950	ESEA Title II, Part A
A-951	ESEA Title IV, Part A
A-952	District Professional Development Plan Statement of Assurance 2017-2018
A-953	District Teacher Mentoring Plan Statement of Assurance 2017-2018
A-954	Integrated Pest Management Plan 2017-2018
A-955	School Quasi Entity Resolution – Wandell School Education Foundation
A-956	2 nd Reading - Policies
A-957	2017-2018 School Calendar Revision
A-958	Comprehensive Equity Plan – 2016-2019
A-959	Comprehensive Equity Plan – Statement of Assurance 2017-2018
A-960	Curriculum Guides
A-961	HIB Self-Assessment
A-962	Policy Manual
A-963	Job Description Manual

HUMAN RESOURCES

HR-1293	Debra Strauss – Resignation
HR-1294	Irene Yager - Resignation
HR-1295	Substitutes 2017-2018
HR-1296	Staff Vacancies Between Meetings
HR-1297	Kathleen Forbes – Summer Work
HR-1298	Clifford Singer – 1:1 Aide
HR-1299	_____ - Part Time Pre-K Aide
HR-1300	_____ - CST Supervisor/School Psychologist
HR-1301	Supervision for Before-Care and After Care Program 2017-2018

EDUCATION

E-893	NJ Commission for the Blind & Visually Impaired
E-894	Agreement & Release Student A0017
E-895	Tuition 2017-2018 Special Education
E-896	Field Trip Destinations 2017-2018
E-897	Hospital Instruction Agreement – BCSSD 2017-2018
E-898	Chapter 192/193 Services – Region V 2017-2018

FINANCE

- F-2562 Payment of Bills – June, July and August 2017
- F-2563 Appropriation Transfers June and July 2017
- F-2564 Line Item Certification
- F-2565 Board Secretary Report – June 2017
- F-2566 Treasurer Report – June 2017
- F-2567 Agreement – Treasurer’s & Board Secretary’s Reports – June 2017
- F-2568 Debra Strauss - Sick Day/Compensated Absence Payout
- F-2569 Nonpublic Nursing Services – Ann Hanna – Saddle River Day School 2017-2018
- F-2570 Nonpublic Nursing Supervision – Bergen County Dept. of Health Services – Saddle River Day School 2017-2018

- F-2571 Act as LEA for Saddle River Day School – Nonpublic Entitlements 2017-2018
- F-2572 Renewal Food Service Management Contract 2017-2018
- F-2573 Donations – Wandell School Education Foundation
- F-2574 Travel
- F-2575 Acceptance of Extraordinary Aid for 2016-2017
- F-2576 Acceptance of Additional State Aid for 2017-2018
- F-2577 State Aid Appropriation
- F-2578 Discard Inoperable Computer Equipment
- F-2579 Title II Part A, IDEA Basic, IDEA Pre-School Carry-Over

ADMINISTRATION

COMMITTEE REPORTS

1. Board Communications Committee
2. Liaison: Ramsey Board of Education
3. Liaison: Northern Highlands Board of Education
4. Home & School Association
5. New Jersey School Boards Association/NJSBA Legislative Committee
6. Policy Committee
7. Liaison to Mayor and Council
8. Blue Ribbon Committee
9. Ad Hoc Anniversary Committee
10. Negotiations Committee

A-948 LOUIS J. DELISIO – MERIT GOAL PAY

BE IT RESOLVED that the Saddle River Board of Education affirms that payment has been made to Mr. Louis J. DeLisio for attainment of merit goals as approved by the Interim Executive County Superintendent.

A-949 ESEA CONSOLIDATED TITLE I, PART A

BE IT RESOLVED that the Saddle River Board of Education resolves not to apply for the funds allocated under the ESEA Consolidated for Title I, Part A for Fiscal Year 2018.

A-950 ESEA TITLE II, PART A

BE IT RESOLVED that the Saddle River Board of Education hereby authorizes the submission of the ESEA Application for Fiscal Year 2018 and accepts the grant award of Title II, Part A funds upon the subsequent approval of the FY 2018 ESEA Application.

A-951 ESEA TITLE IV, PART A

BE IT RESOLVED that the Saddle River Board of Education hereby authorizes the submission of the ESEA Application for Fiscal Year 2018 and accepts the grant award of Title IV, Part A funds upon the subsequent approval of the FY 2018 ESEA Application.

A-952 DISTRICT PROFESSIONAL DEVELOPMENT PLAN STATEMENT OF ASSURANCE 2017-2018

BE IT RESOLVED that the Saddle River Board of Education adopts the District Professional Development Plan for the 2017-2018 school year as attached and approves submission of the Statement of Assurance to the office of the Interim Executive County Superintendent.

A-953 DISTRICT TEACHER MENTORING PROGRAM PLAN STATEMENT OF ASSURANCE 2017-2018

BE IT RESOLVED that the Saddle River Board of Education adopts the District Teacher Mentoring Program Plan for the 2017-2018 school year as attached and approves submission of the Statement of Assurance to the office of the Interim Executive County Superintendent.

A-954 INTEGRATED PEST MANAGEMENT PLAN 2017-2018

BE IT RESOLVED to approve the Integrated Pest Management Plan for the 2017-2018 school year as on file in the district offices.

A-955 SCHOOL QUASI ENTITY RESOLUTION – WANDELL SCHOOL EDUCATION FOUNDATION

WHEREAS, The Saddle River Board of Education is a participating member of the Northeast Bergen County School Board Insurance Group, "GROUP", relative to General Liability and other coverage; and **WHEREAS**, the "GROUP" has adopted certain criteria to distinguish between bona fide educational activities and other quasi- entities not sponsored by the School Board and therefore, not subject to coverage by the "GROUP"; and **WHEREAS**, it has been determined that in order to be covered by the "GROUP" an organization or activity meet the test that its function is of the type that historically School Boards have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local educational purpose on a non-profit basis typically met by local School Boards, the benefits of which are available to the School District in general; and **WHEREAS**, the District has asked the "GROUP" to extend General Liability

Name: Wandell School Education Foundation
Activity: Educational
Type of Activity: Fundraising to provide educational needs of the students and school

NOW THEREFORE, BE IT RESOLVED by the School District of Saddle River as follows:

It is hereby certified that the above listed organization exists within the Saddle River School District as a bona fide charitable, educational, or recreational activity of the School District and is, in fact, an organization that supports and/or provides services to the School District in general and as such is sponsored or subsidized directly or indirectly by the School District.

A-956 2nd READING – POLICIES

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of the following policies:

- 3516 Safety
- 5141.4R Missing, Abused and Neglected Children (Regulation)

A-957 2017-2018 SCHOOL CALENDAR REVISION

BE IT RESOLVED that the Saddle River Board of Education authorizes the revision and adopts the 2017-2018 school calendar as attached.

A-958 COMPREHENSIVE EQUITY PLAN – 2016-2019

BE IT RESOLVED that the Saddle River Board of Education authorizes the submission of the Comprehensive Equity Plan for 2016-2019 as attached.

A-959 COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE 2017-2018

BE IT RESOLVED that the Saddle River Board of Education authorizes the Interim Superintendent to submit the 2017-2018 Statement of Assurance for the Comprehensive Equity Plan.

A-960 CURRICULUM GUIDES

BE IT RESOLVED that the Saddle River Board of Education approves the updated/revised curriculum guides aligned with NJSLs and NGSS.

A-961 HIB SELF ASSESSMENT

BE IT RESOLVED that the Saddle River Board of Education approves for submission of the HIB Self-Assessment for the 2017-2018 school year.

A-962 POLICY MANUAL

BE IT RESOLVED that the Saddle River Board of Education approves the Policy Manual of the Saddle River Board of Education as on file in the district offices.

A-963 JOB DESCRIPTION MANUAL

BE IT RESOLVED that the Saddle River Board of Education approves the Job Description Manual of the Saddle River Board of Education as on file in the district offices.

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Discussion:

Roll Call Vote: JC:

PE:

JL:

TV:

TW:

HUMAN RESOURCES

COMMITTEE REPORTS

1. Superintendent Search

HR-1293 DEBRA STRAUSS - RESIGNATION

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent, the Saddle River Board of Education accepts the resignation of Debra Strauss, Supervisor of Special Education/School Psychologist effective at the close of business, Monday September 18, 2017.

HR-1294 IRENE YAGER - RESIGNATION

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent, the Saddle River Board of Education accepts the resignation of Irene Yager, Lunch Aide, effective July 1, 2017.

HR-1295 SUBSTITUTES 2017-2018

BE IT RESOLVED that, upon recommendation of the Interim Superintendent, the Saddle River Board of Education approves the hiring of the following individuals as substitutes for the 2017-2018 school year:

Boyadjian, Diana	Teacher/ Teacher Aide
Gioia, Susan	Teacher/ Teacher Aide
Goldman, Betty	Teacher/ Teacher Aide
Healy, Michael	Teacher/ Teacher Aide
Kasen, Danielle	Teacher/ Teacher Aide
Kelton, Debra	Teacher/ Teacher Aide
Konior, Michele	Teacher/ Teacher Aide
Maniscalco, Amanda	Teacher/ Teacher Aide
Mezzatesta, Nancy	Teacher / Teacher Aide
Munson, Jamie	Teacher / Teacher Aide
Spence, Lucinda (Cindy)	Teacher / Teacher Aide
Taylor, Diane	Teacher/ Teacher Aide
Warren, Marcia	Teacher/ Teacher Aide
Young, Marie "Clair"	Teacher/ Teacher Aide
Maguire, Amanda	Teacher Aide
Tatosian, Carol	Teacher Aide
Getto, Virginia	School Nurse
Hands, Loretta	School Nurse
Stephan, Victoria	School Nurse / Sub Teacher / Sub Aide
Miller, George	Temporary Maintenance Worker

HR-1296 STAFF VACANCIES BETWEEN MEETINGS

BE IT RESOLVED, the Saddle River Board of Education authorizes the Interim Superintendent/Principal to fill staff vacancies between meetings of the board.

HR-1297 KATHLEEN FORBES – SUMMER EMPLOYMENT

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the following staff member for summer employment:

<i>Staff Member</i>	<i>Description of Work</i>	<i>Length of Service</i>	<i>Purpose of Work</i>	<i>Pay Rate</i>
Kathleen Forbes	Secretary	Up to 3 days During the month of August	Summer secretarial work	Compensatory Time

HR-1298 CLIFFORD SINGER – 1:1 AIDE

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves Clifford Singer as 1:1 aide for Special Education Student #A0025 attending Northern Highlands Regional High School at the annual salary of \$16,000 pending criminal history review approval; benefits will not be provided.

HR-1299 PART TIME PRE-K AIDE

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves _____ as part time Pre-K aide at the annual salary of \$25,000 pending criminal history review approval; benefits will not be provided.

HR-1300 _____ CST SUPERVISOR/SCHOOL PSYCHOLOGIST

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves _____ as CST Supervisor/School Psychologist with a start date of _____, at the annual salary of \$_____ pending criminal history review approval.

HR-1301 SUPERVISION BEFORE-CARE AND AFTER-CARE PROGRAMS 2017-2018

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the following staff members for supervision of the before-care and after-care programs for the 2017-2018 school year at a rate to be determined:

- Kathleen Forbes
- Maureen Rockey-Tirado
- Lisa Wachino

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Discussion:

Roll Call Vote: JC:

PE:

JL:

TV:

TW:

EDUCATION

COMMITTEE REPORTS

1. Technology Committee
2. Curriculum Committee
3. Wandell School Recreation Committee
4. Health, Well-being, Safety and Transportation Committee

E-893 NJ COMMISSION FOR THE BLIND & VISUALLY IMPAIRED

BE IT RESOLVED, that the Saddle River Board of Education approves the NJ Commission for the Blind & Visually Impaired to provide Education Level I Services to special education student #A0029 at a cost of \$1,900 to be paid with IDEA funds.

E-894 AGREEMENT AND RELEASE STUDENT A0017

BE IT RESOLVED that the Saddle River Board of Education approves the agreement and release regarding student #A0017 for the 2017-2018 school year.

E-895 TUITION 2017-2018 – SPECIAL EDUCATION

BE IT RESOLVED, that the Saddle River Board of Education approves the payment of tuition for the 2017-2018 school year for the following special education students:

School	Student #	Total	Notes
Northern Valley Regional H.S.	A0052	\$82,950.91 approximate	Valley Program
Paramus High School	A0051	\$25,918.00	LEAP Program
Ridgewood High School	A0020	\$65,148.70	
Ridgewood High School	A0021	\$80,251.70	

E-896 FIELD TRIP DESTINATIONS 2017-2018

BE IT RESOLVED that the Saddle River Board of Education approves the field trip destinations for the 2017-2018 school year as per the attached list.

Destination	Location
Allendale Center for Assisted Living	Allendale, NJ
Apple Ridge Orchards	Warwick, NY
Broadway Theaters	New York, NY
Bronx Zoo	Bronx, NY
Buehler Challenger and Science Center	Paramus, NJ
Challenger Center	Airmont, NY
Ellis Island	NY / NJ
Field Station Dinosaurs	Secaucus, NJ
Flat Rock Brook Nature Center	Englewood, NJ
Fort Lee Historic Park	Fort Lee, NJ
Franklin Mineral Museum	Franklin, NJ
Maritime Aquarium	Norwalk, CT
Maskers Apple Orchard	Warwick, NY
Montclair State University	Montclair, NJ

Museum of Natural History	New York, NY
Newark Museum	Newark, NJ
NJ PAC	Newark, NJ
Old Barracks Museum	Trenton, NJ
P.I.M.	Summit, NJ
Ramsey Cinema	Ramsey, NJ
Ramsey Library/Schools (Dater/Smith/Tisdale)	Ramsey, NJ
Rindlaub Field	Saddle River, NJ
Rohsler's Allendale Nursery	Allendale, NJ
Saddle River Municipality	Saddle River, NJ
Saddle River Museum	Saddle River, NJ
State Capital	Trenton, NJ
Sterling Hill Mining Museum	Ogdensburg, NJ
Turtle Back Zoo	West Orange, NJ
Van Cortlandt Manor	Croton-on-Hudson, NY

E-897 HOSPITAL INSTRUCTION AGREEMENT – BCSSD 2017-2018

BE IT RESOLVED that the Saddle River Board of Education continue their contract with BCSSD for hospital instruction at the rate of \$65 per hour for the 2017-2018 school year.

E-898 CHAPTER 192/193 SERVICES – REGION V 2017-2018

BE IT RESOLVED that the Saddle River Board of Education approves entering into a services agreement with Region V to provide Chapter 192/193 non-public school services for the 2017-2018 school year.

ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Discussion:

Roll Call Vote: JC:

PE:

JL:

TV:

TW:

FINANCE

COMMITTEE REPORTS

1. Finance/Budget Committee
2. Renovation Committee

F-2562 PAYMENT OF BILLS – JUNE, JULY AND AUGUST 2017

BE IT RESOLVED that the payment of bills as per the attached June, July and August 2017 Bills and Claims lists be approved.

F-2563 APPROPRIATION TRANSFERS – JUNE AND JULY 2017

BE IT RESOLVED that the following appropriation transfers for the months of June and July 2017 approved:

Appropriation Transfers for June 2017

Account #	Description	From	To
20-060-100-590-16	Wandell Rec Prof Sv	\$ 102.67	
20-060-100-610-00	Wandell Rec Supplies		\$ 102.67
		<u>\$ 102.67</u>	<u>\$ 102.67</u>

Appropriation Transfers for July 2017

Account #	Description	From	To
11-190-100-610-050-02	K Supplies		\$ 10.98
11-190-100-610-050-01	Pre-K Supplies	\$ 10.98	
11-000-100-562-050-46	Tuition SE in NJ		135,000.00
11-000-100-566-050-46	Tuition Private	135,000.00	
20-060-291-220-000-00	FICA WSRC		\$ 938.27
20-060-100-590-050-17	Purch Services WSRC	<u>\$ 938.27</u>	
20-070-100-610-050-00	HAS Supplies		\$ 500.00
20-070-100-610-050-17	HAS Supplies Def	<u>\$ 500.00</u>	
		<u>\$136,449.25</u>	<u>\$136,449.25</u>

F-2564 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

F-2565 BOARD SECRETARY REPORT – JUNE 2017

BE IT RESOLVED that the attached Board Secretary Report for the month of June 2017 be approved.

F-2566 TREASURER REPORT – JUNE 2017

BE IT RESOLVED that the attached Report of the Treasurer for the month of June 2017 be approved.

F-2567 AGREEMENT–TREASURER’S & BOARD SECRETARY’S REPORTS – JUNE 2017

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of June 2017 is in agreement and on file in the Board Secretary’s Office.

F-2568 DEBRA STRAUSS – SICK DAY/COMPENSATED ABSENCE PAYOUT

BE IT RESOLVED to approve the sick day/compensated absence payout of \$6,000 to Debra Strauss as per the terms of the 2015-2018 Saddle River Education Association negotiated contract.

F-2569 NONPUBLIC NURSING SERVICES – ANN HANNA - SADDLE RIVER DAY SCHOOL 2017-2018

BE IT RESOLVED that the Saddle River Board of Education enter into an agreement with Ann Hanna, School Nurse, for the Saddle River Day School, to perform nonpublic nursing services for the 2017-2018 school year at a cost of \$21 per hour for 1149.2 annual hours, not to exceed \$24,134.18 for the year (includes a 3% administrative fee of \$875.91).

F-2570 NONPUBLIC NURSING SUPERVISION – BERGEN COUNTY DEPT. OF HEALTH SERVICES - SADDLE RIVER DAY SCHOOL 2016-2017

BE IT RESOLVED that the Saddle River Board of Education enter into an agreement with Bergen County Department of Health Services to provide nursing supervision for Saddle River Day School for the 2017-2018 school year at a cost not to exceed \$4,186.91 (includes a 3% administrative fee of \$875.91).

F-2571 ACT AS LEA FOR SADDLE RIVER DAY SCHOOL – NONPUBLIC ENTITLEMENTS 2017-2018

BE IT RESOLVED that the Saddle River Board of Education will act as LEA (Local Education Agency) for the Saddle River Day School and accept the 2017-2018 funding in the following amounts:

Nonpublic Nursing Entitlement	\$29,197
Nonpublic Security Entitlement	\$22,575
Nonpublic Technology Aid Entitlement	\$ 9,657
Nonpublic Textbook Entitlement	\$14,298
Nonpublic Transportation Aid-In-Lieu	\$12,818

F-2572 RENEWAL FOOD SERVICE MANAGEMENT CONTRACT 2017-2018

BE IT RESOLVED that the Saddle River Board of Education approves the renewal of its Food Management Service Contact with Maschio’s Food Services, Inc. for Wandell Food Service Operations for the period 9/1/17 to 6/30/18.

F-2573 DONATIONS – WANDELL SCHOOL EDUCATION FOUNDATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude donations from the Wandell School Education Foundation for the 2017-2018 school year as follows:

Approximate	
\$7,500	New Smart Board
\$2,000	Library Funding
\$7,000	Landscaping Outdoor Courtyard Learning Area

F-2574 TRAVEL

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members travel:

Who	Jody Murphy
What	NJ DOE Regional Training – Certification & Professional Development
Where	Morristown, NJ
When	July 20, 2017
Cost	\$21.39 mileage
Total	\$21.39

F-2575 ACCEPTANCE OF EXTRAORDINARY AID FOR 2016-2017

BE IT RESOLVED that the Saddle River Board of Education accepts from the State of New Jersey 2016-2017 Extraordinary Aid in the amount of \$97,342 to be recorded as revenue in the 2016-2017 with cash payment to be made in FY 2017-2018.

F-2576 ACCEPTANCE OF ADDITIONAL STATE AID FOR 2017-2018

BE IT RESOLVED that the Saddle River Board of Education accepts the Award of additional State Aid for Special Education Categorical Aid for the 2017-2018 school year in the amount of \$31,249.

F-2577 STATE AID APPROPRIATION

BE IT RESOLVED that the Saddle River Board of Education authorizes the Interim Business Administrator to appropriate the additional State Aid for Special Education Categorical Aid in the amount of \$31,249 into account #11-000-100-562-050-46, Tuition –Sp. Ed. in NJ.

F-2578 DISCARD INOPERABLE COMPUTER EQUIPMENT

BE IT RESOLVED that the Saddle River Board of Education approves the discarding of inoperable computer equipment to Ramsey Board of Education and Urban Renewal for pick up.

F-2579 TITLE II Part A, IDEA BASIC, IDEA PRE-SCHOOL CARRY-OVER

BE IT RESOLVED that the Saddle River Board of Education approves the carry-over funds as follows:

Title II Part A	\$9,237.00
IDEA Basic	\$2,027.65
IDEA Pre-School	\$ 102.77

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Discussion:

Roll Call Vote: JC:

PE:

JL:

TV:

TW: