

# AGENDA

## SADDLE RIVER BOARD OF EDUCATION ANNUAL ORGANIZATION MEETING SESSION

TUESDAY, JANUARY 5, 2016 – 3:30 PM  
LIBRARY OF WANDELL SCHOOL

### ***Board Secretary presiding; through the election of the Board President***

This meeting constitutes the 1<sup>st</sup> regular meeting of the Saddle River Board of Education for calendar year 2016.

### **CALL THE MEETING TO ORDER**

### **OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

### **ELECTION RESULTS & ADMINISTRATION OF OATH OF OFFICE**

Board Members Elected:

Jennifer Connolly: 3-year term, expiring in 2018

Thomas Weng: 3-year term, expiring in 2018

Administration of Oath of Office of newly elected Board of Education members:

*“I, (Jennifer Connolly, Thomas Weng), do solemnly swear that I possess the qualifications prescribed by law for the office of member of the board of education and that I will faithfully, justly, and impartially perform all of the duties of that office according to the best of my ability.*

*Further, I solemnly swear that I am not disqualified as a voter, nor disqualified as a Board of Education member due to a conviction of a crime or offense listed in N.J.S.A 18A:12-1.*

*I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the Government established in the United States and this State, under the authority of the people. So help me God.”*

**ROLL CALL & INFORMATION – 2016 BOARD OF EDUCATION**

	<u>Present</u>	<u>Absent</u>	<u>Term Expires</u>
Ms. Connolly	_____	_____	2018
Ms. Feldsott	_____	_____	2016
Mr. Lasalandra	_____	_____	2017
Mr. Senger	_____	_____	2016
Mr. Weng	_____	_____	2018

Others Present:

**FLAG SALUTE**

**ANNUAL ORGANIZATION INFORMATION AND ACTION ITEMS**

1. Nominations and election of President:

Board Secretary calls for nominations for President

\_\_\_\_\_ Nominated \_\_\_\_\_ for President of the Board of Education

Roll Call Vote:

JC: \_\_\_\_\_ IF: \_\_\_\_\_ JL: \_\_\_\_\_ HS: \_\_\_\_\_ TW: \_\_\_\_\_

\_\_\_\_\_ elected President of the Board of Education

***Newly elected President presides over the remainder of the meeting.***

2. Nominations and election of Vice President:

President calls for nominations for Vice President

\_\_\_\_\_ Nominated \_\_\_\_\_ for Vice President of the Board of Education

Roll Call Vote:

JC: \_\_\_\_\_ IF: \_\_\_\_\_ JL: \_\_\_\_\_ HS: \_\_\_\_\_ TW: \_\_\_\_\_

\_\_\_\_\_ elected Vice President of the Board of Education

3. Motion to approve the following Code of Ethics:

BE IT RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Saddle River Board of Education:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Introduced by:

Seconded by:

Vote:

4. Motion to readopt current policies, bylaws and regulations of the Saddle River School District.

Introduced by:

Seconded by:

Vote:

5. Motion to approve the appointment of Henry Senger as the Saddle River Board of Education delegate to the New Jersey School Boards Association.

Introduced by:

Seconded by:

Vote:

6. Motion to approve the appointments to the following committees, including chairpersons, by the President of the Board:

1. Finance/Budget Committee:

2. Board Communications Committee:

3. Technology Committee:

4. Curriculum Committee:

5. Renovation Committee:

6. Wandell School Recreation Committee:

7. Liaisons: Ramsey Board of Education:

Northern Highlands Board of Education:

8. Home and School Association:

9. New Jersey School Boards Association/NJSBA Legislative Committee:

10. Policy Committee:

11. Health, Well-being, Safety and Transportation Committee:

12. Negotiations Committee:

13. Search Committee:

14. Liaison to Mayor and Council:  
15. Blue Ribbon Committee:

Introduced by:  
Seconded by:  
Vote:

7. Motion to establish the location, time and dates of the regular public meetings of the Board of Education as follows:

Location: Library of Wandell School, 97 E. Allendale Rd., Saddle River, NJ 07458  
Time: 7:30 p.m.

Dates: Tuesday, January 19, 2016  
Tuesday, February 23, 2016  
Tuesday, March 15, 2016 (Tentative Budget Approval)  
Tuesday, April 26, 2016 (Budget Public Hearing and Adoption)  
Tuesday, May 17, 2016  
Tuesday, June 21, 2016  
Tuesday, July 19, 2016  
Tuesday, August 16, 2016  
Tuesday, September 20, 2016  
Tuesday, October 18, 2016  
Tuesday, November 15, 2016  
Tuesday, December 20, 2016  
Tuesday, January 3, 2017 – Organization Meeting

Please note: As part of this motion formal action may be taken by the Board of Education at all special public meetings as well as at regular meetings.

Introduced by:  
Seconded by:  
Vote:

8. Motion to establish *The Ridgewood News* and/or *The Record* and/or *The Town Journal* as the newspaper of record for the Saddle River School District.

Introduced by:  
Seconded by:  
Vote:

9. Motion to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings.

Introduced by:  
Seconded by:  
Vote:

10. Motion to approve the following appointments through June 30, 2016:

Board Secretary (N.J.S.A. 18A:17-5)	Donna M. Logan
Public Agency Compliance Officer	Donna M. Logan
504 Officer	Glenn N. Stokes
ADA Coordinator	Debra Strauss
Title IX Coordinator	Debra Strauss

AHERA Officer	Donna M. Logan
Interventions and Referral Services	Glenn N. Stokes
Harassment, Intimidation & Bullying Specialist	Glenn N. Stokes
Anti Bullying Coordinator	Debra Strauss
Integrated Pest Management Coordinator	Glenn N. Stokes
School Funds Investor	Donna M. Logan
Purchasing Agent	Donna M. Logan
Affirmative Action Officer	Glenn N. Stokes
Alternate High School Assessment Coordinator	Debra Strauss
Curriculum and Instruction	Glenn N. Stokes
ESL/Bilingual Coordinator	William Ronzitti, PhD
Homeless Liaison	Debra Strauss
Test Coordinator	Glenn N. Stokes
NCLB/Title I Coordinator	Glenn N. Stokes
NJSMART Coordinator	Jody Murphy
PARCC Coordinator	Glenn N. Stokes

Introduced by:

Seconded by:

Roll Call Vote:

JC: \_\_\_\_\_ IF: \_\_\_\_\_ JL: \_\_\_\_\_ HS: \_\_\_\_\_ TW: \_\_\_\_\_

11. Motion to approve the extension of the following appointments & contracts through June 30, 2016:

School Physician	Robert A. Hands, MD
Auditor	Lerch, Vinci & Higgins, LLP
Board Attorney	Cleary Jacobbe Alfieri Jacobs, LLC (Matthew Jacobbe)
Architect/Engineer	LAN Associates
Insurance Risk Manager	Brown and Brown Metro
Purchasing Co-op	Educational Data Services, Inc.
Purchasing Co-op	Middlesex Regional ESC

Introduced by:

Seconded by:

Vote:

12. Motion to retain Rullo & Juillet Associates, Inc. to provide Right-To-Know services and asbestos management services (AHERA) as "Extraordinary Unspecifiable Services" through June 30, 2016.

Introduced by:

Seconded by:

Vote:

13. Motion to readopt current and recently revised curricula, textbooks and computer software for the Wandell Elementary School through June 30, 2016.

Introduced by:

Seconded by:

Roll Call Vote:

JC: \_\_\_\_\_ IF: \_\_\_\_\_ JL: \_\_\_\_\_ HS: \_\_\_\_\_ TW: \_\_\_\_\_

14. Motion to adopt mandated and permitted pupil records, which include personal data, attendance, evaluations and health records for regular and classified students, school rules and regulations and other records required by the State of New Jersey through June 30, 2016..

Introduced by:  
 Seconded by:  
 Vote:

15. Motion to approve the emergency procedures as described in the official Saddle River Emergency Management Plan through June 30, 2016.

Introduced by:  
 Seconded by:  
 Vote:

16. Motion to authorize the following Board of Education accounts to be maintained at Capital One Bank, N.A. through June 30, 2016 with the authorized signatures for issuing warrants as set forth below:

<u>Number</u>	<u>Name</u>	<u>Signatories</u>	<u># Signatures Rq'd</u>
7047728473	Current Account	President or Board Member Designee Treasurer of School Monies Board Secretary	3
7047728481	Payroll Account	Treasurer of School Monies	1
7047728503	Payroll Agency Account	Treasurer of School Monies	1
7047728511	Unemployment Fund	President or Board Member Designee Treasurer of School Monies Board Secretary	2
7527398465	FSA Account	President or Board Member Designee Treasurer of School Monies Board Secretary	2
7047728546	Wandell School Recreation Committee	President or Board Member Designee Treasurer of School Monies Board Secretary	3
7047728554	Foundation Trust Account	President or Board Member Designee Treasurer of School Monies Board Secretary	2
7047728562	Capital Reserve Account	President or	3

Board Member Designee  
 Treasurer of School Monies  
 Board Secretary

- |            |                                    |  |   |
|------------|------------------------------------|--|---|
| 7047728597 | Cafeteria Account                  | President or<br>Board Member Designee<br>Treasurer of School Monies<br>Board Secretary | 2 |
| 7047728538 | Wandell School<br>Student Activity | President or<br>Board Member Designee<br>Superintendent<br>Board Secretary             | 2 |

Introduced by:  
 Seconded by:  
 Vote:

17. Motion to establish a petty cash fund through June 30, 2016 in the amount of \$300.00 with no single disbursement from the fund being in excess of \$50.00.

Introduced by:  
 Seconded by:  
 Vote:

18. Motion to authorize the Business Administrator to make investment decisions through June 30, 2016 in accordance with N.J.S.A. 18A:20-37 through 39, through the following depositories:

New Jersey Cash Management Fund  
 Capital One Bank, N.A.  
 TD Bank, N.A.

and to authorize the following Board of Education account to be maintained through June 30, 2016 at The State of New Jersey Cash Management Fund (custodian: State Street Bank and Trust Company) with the authorized signatures for issuing warrants as set forth below:

<u>Number</u>	<u>Signatories</u>
117-10626-171	President or Board Member Designee Treasurer of School Monies Board Secretary

Introduced by:  
 Seconded by:  
 Vote:

19. Motion to approve travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b) through June 30, 2016.

Introduced by:  
 Seconded by:  
 Vote:

**COMMENTS BY THE PUBLIC**

**MOTION TO ADJOURN MEETING:**

Motion:

Second:

Vote:

Time: