

AGENDA
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION

TUESDAY, JUNE 20, 2017 – 7:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

	Present	Absent
Mr. Weng	_____	_____
Ms. Connolly	_____	_____
Ms. Egan	_____	_____
Mr. LaSalandra	_____	_____
Ms. Valency	_____	_____

Others Present:

FLAG SALUTE

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:
 May 16, 2017 Work, Regular and Executive Sessions
 June 13, 2017 Special & Executive Sessions

Motion: Second: Vote: Time:

SUPERINTENDENT’S REPORT

- HIB report

VICE PRINCIPAL’S REPORT

BUSINESS ADMINISTRATOR’S REPORT

BOARD PRESIDENT’S REPORT

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, JUNE 20, 2017
RESOLUTIONS – SUMMARY**

ADMINISTRATION

A-941	Awarded Contracts
A-942	2 nd Reading Policies
A-943	Resolution of Appreciation – Donna Logan
A-944	Resolution of Appreciation – Kathleen Miller
A-945	Anti-Bullying Bill of Rights Act Self-Assessment 2017-2018

HUMAN RESOURCES

HR-1288	Employment Contract – Louis J. DeLisio – Interim Superintendent/Principal 2017-2018
HR-1289	Amendment to HR-1282 Horace Chambers – Leave of Absence
HR-1290	Barbara Cohen – Leave of Absence
HR-1291	Janet Micheline – Resignation
HR-1292	George Miller – Temporary Maintenance Worker July & August 2017

EDUCATION

E-887	Revision to E-881 Neuropsychological Evaluation
E-888	Special Education Tuition – Ridgewood Board Of Education 2016-2017
E-889	Summer 2017 Programs – Special Education
E-890	Summer 2017 Services – Special Education
E-891	Tuition 2017-2018 Special Education
E-892	Services 2017-2018 Special Education

FINANCE

F-2546	Payment of Bills – June 2017
F-2547	Appropriation Transfers May 2017
F-2548	Line Item Certification
F-2549	Board Secretary Report – May 2017
F-2550	Treasurer Report – May 2017
F-2551	Agreement – Treasurer's & Board Secretary's Reports – May 2017
F-2552	Release of Payments Between Meetings of the Board
F-2553	Student Accident Insurance Policy Renewal –Bollinger Specialty Group 2017-2018
F-2554	School Nursing Staffing Agreement – Bayada 2017-2018
F-2555	Year End Bookkeeping Adjustments
F-2556	Transfer of Current Surplus to Capital Reserve
F-2557	IDEA Grant Allocations FY2018
F-2558	Donations – Home & School Association
F-2559	Donation – Foundation
F-2560	Jeffrey Allen – Residency Investigator 2017-2018
F-2561	Fire & Burglar Alarm Systems – Service & Maintenance

ADMINISTRATION**COMMITTEE REPORTS**

1. Board Communications Committee
2. Liaison: Ramsey Board of Education
3. Liaison: Northern Highlands Board of Education
4. Home & School Association
5. New Jersey School Boards Association/NJSBA Legislative Committee
6. Policy Committee
7. Liaison to Mayor and Council
8. Blue Ribbon Committee

A-941 AWARDED CONTRACTS

BE IT RESOLVED that the Saddle River Board of Education, pursuant to PL 2015, Chapter 47, intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23 and Federal Procurement Regulations 2CFR, Part 200.317 et seq.:

Meeting Date	Resolution #	Vendor	Services	Amount
03/17/17	A-921	Region 1 – Mahwah Board of Education	2017-2018 Transportation Services	
03/17/17	A-922	South Bergen Jointure Commission	2017-2018 Public, Non-Public, Special Education Transportation	
05/16/17	A-930	Lerch, Vinci & Higgins, LLP	2017-2018 Auditor	Base Audit \$20,400 \$140-\$170/hr. Partners \$110-\$130/hr. Managers \$ 85-\$105/hr. Sr. Acct's/Supervisors \$ 70-\$ 80/hr. Staff Accountants \$ 45/hr. Other Personnel
05/16/17	A-930	LAN Associates	2017-2018 Architect/Engineer	\$150.00/hr.
05/16/17	A-930	Cleary, Giacobbe, Alfieri, Jacobs, LLC (Matthew Giacobbe)	2017-2018 Attorney	\$160.00/hr.
05/16/17	A-930	Brown & Brown Metro	2017-2018 Insurance Risk Manager	n/a
05/12/17	A-930	Robert A. Hands, MD	2017-2018 Medical Inspector	Not to exceed \$ 1,800.00
05/16/17	A-930	Kristi Woods d/b/a SYNC	2017-2018 Occupational Therapist	Not to exceed \$20,000.00 \$85/hr \$250/evaluation
05/16/17	A-930	Marilyn Jones	2017-2018 Physical Therapist	Not to exceed \$11,000 \$65/30 min session \$95/45 min session \$150/evaluation
5/16/17	A-930	Eileen Schneider	2017-2018 Social Worker	Not to exceed \$2,500 \$60/meeting attendance \$30 per telephone conference \$300 per evaluation report

5/16/17	A-930	Phoenix Advisors, LLC	2017-2018 Continuing Disclosure Agent & Independent Registered Municipal Advisor of Record	\$ 850
05/16/17	A-931	Rullo & Juillet	2017-2018 Right to Know	\$ 2,448.00
05/16/17	A-939	Whitman	2017-2018 Asbestos Management Services	\$ 900.00
6/21/16	E-841	Marilyn Jones	2016-2017 Physical Therapist	
8/10/16	E-851	BCSSD	2016-2017 Hospital Instruction	As Needed
8/10/16	E-851	Hoboken University Medical Center	2016-2017 Hospital Instruction	As Needed
9/20/16	E-853	CarePoint Health	2016-2017 Hospital Instruction	As Needed
10/18/16	E-861	Ramsey Board of Education	2016-2017 Case Management Services	\$ 20,000
6/21/16	F-2398	Bollinger Specialty Group	2016-2017 Student Accident Insurance	\$ 2,595
6/21/16	F-2399	Bayada Home Healthcare	2016-2017 Nursing Services	As Needed
7/12/16	F-2389	B. Puntasecca Contractors	Vestibule Upgrades	\$128,900
8/10/16	F-2421	Ann Hanna	2016-2017 Non-Public Nurse	\$ 21,290.02
8/10/16	F-2422	Bergen County Dept. of Health Services	2016-2017 Nurse Supervisor – SRDS	\$ 4,107.49
8/10/16	F-2426	Machio's Food Service	2016-2017 Food Service Management	
9/20/16	F-2440	Saddle River Day School	2016-2017 Non-Public Technology	\$ 5,138.00
10/13/15	F-2293	BCSSD	2015-2016 Hospital Instruction	As Needed
11/15/16	F-2466	Saddle River Day School	2016-2017 Non-Public Security Entitlement	\$ 15,100.00
4/25/17	F-2523	On-Tech Consulting	2017-2018 E-Rate Application Process	20% of Funding Received
05/16/17	F-2539	Horizon	2017-2018 Dental Renewal	
05/16/17	F-2540	Educational Data Services	2017-2018 Cooperative Bid Program	\$ 1,938.00
05/16/17	F-2541	Asbury Park Board of Ed ITC	2017-2018 Payroll & Budgetary Accounting Services	\$13,572
05/17/16	F-2383	Ramsey School District	2017-2018 Technology Services	\$55,000

A-942 2nd READING – POLICIES

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of the following policies:

1330	Use of School Facilities
3100	Budget Planning, Preparation and Adoption
3510	Operation and Maintenance of Plant
3515	Smoking Prohibition
3542.1	Wellness and Nutrition
4112.2	Certification
4112.4/4212.4	Employee Health
4112.6/4212.6	Personnel Records
5111	Admission
5118.2	Foster Care and Educational Stability (New Policy)
5119	Transfers
5131	Conduct/Discipline
5131.5	Vandalism/Violence
5134	Married/Pregnant Pupils
5141	Health
5141.3	Health Exams & Immunizations
5141.4	Missing, Abused and Neglected Children
6010	Goals and Objectives
6114	Emergencies and Disaster Preparedness
6140	Curriculum Adoption
6141	Curriculum Design/Development
6142	Subject Fields
6142.4	Physical Education and Health
6142.10	Internet Safety and Technology
6145	Extracurricular Activities
6145.1/6145.2	Intramural Competition; Interscholastic Competition
6162.5	Research
6163.1	Media Center/Library
6164.4	Child Study Team
6171	Special Instructional Programs
6171.5	Independent Education Evaluations (Regulations only)
6173	Home Instruction

A-943 RESOLUTION OF APPRECIATION – DONNA LOGAN

WHEREAS, Mrs. Donna M. Logan has served as the Administrative Assistant/Bookkeeper for seventeen years and as the Business Administrator/Board Secretary for over two years for the Saddle River School District; and

WHEREAS, Mrs. Donna M. Logan has been a pro-active educational leader in helping develop new and innovative programs; and

WHEREAS, Mrs. Donna M. Logan has done a superior job in meeting the needs of the children of the community of Saddle River; and

WHEREAS, Mrs. Donna M. Logan contributed to the sound fiscal management and financial integrity of all business operations; and

WHEREAS, Mrs. Donna M. Logan contributed to the Board with sound advice, wise counsel, and timely recommendations;

THEREFORE, BE IT RESOLVED that The Board of Education of the Saddle River School District hereby acknowledges the outstanding contributions made by Mrs. Donna M. Logan in her service to the children of the Saddle River School District;

AND BE IT FURTHER RESOLVED that The Board of Education of the Saddle River School District extends its deepest thanks to Mrs. Donna M. Logan and extends her its very best wishes on the occasion of her retirement.

A-944 RESOLUTION OF APPRECIATION – KATHLEEN MILLER

WHEREAS, Mrs. Kathleen Miller has served as a teacher for over sixteen years for the Saddle River School District; and

WHEREAS, Mrs. Kathleen Miller has performed her duties throughout her years of service in a conscientious and responsible manner; and

WHEREAS, Mrs. Kathleen Miller has consistently responded with ingenuity, imagination and foresight to the duties and responsibilities given her, fulfilling them with outstanding accuracy and competency; and

WHEREAS, Mrs. Kathleen Miller has done a superior job in meeting the needs of the children of the community of Saddle River; and

WHEREAS, The Board of Education of the Saddle River School District hereby acknowledges the outstanding contributions made by Mrs. Kathleen Miller in her service to the children of the Saddle River School District;

THEREFORE, BE IT RESOLVED that The Board of Education of the Saddle River School District extends its deepest thanks to Mrs. Kathleen Miller and extends her it's very best wishes on the occasion of her retirement.

A-945 ANTI-BULLYING BILL OF RIGHTS ACT SELF-ASSESSMENT 2017-2018

BE IT RESOLVED that the Saddle River Board of Education approves for submission, the Anti-bullying Bill of Rights Act Self-Assessment for the 2017-2018 school year.

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Discussion:

Roll Call Vote: JC:

PE:

JL:

TV:

TW:

HUMAN RESOURCES

COMMITTEE REPORTS

Negotiations Committee

- 1. Superintendent Search

HR-1288 EMPLOYMENT CONTRACT – LOUIS J. DeLISIO – INTERIM SUPERINTENDENT/PRINCIPAL 2017-2018

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the Employment Contract of Louis J. DeLisio as Interim Superintendent/Principal for the period July 1, 2017 through June 30, 2018, as reviewed and approved by the Interim Executive County Superintendent on May 26, 2017.

HR-1289 ADMENTMENT TO HR-1282 HORACE CHAMBERS –LEAVE OF ABSENSE

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent, the Saddle River Board of Education approves amendment to HR-1282 to be extended through May 15, 2017.

HR-1290 BARBARA COHEN – LEAVE OF ABSENCE

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent, the Saddle River Board of Education approves a paid FMLA leave of absence for Barbara Cohen from April 17 to April 21, 2017 and May 1, 2017 to June 15, 2017 with anticipated return date to be June 16, 2017.

HR-1291 JANET MICHELINE - RESIGNATION

BE IT RESOLVED, that upon the recommendation of the Interim Superintendent, the Saddle River Board of Education accepts the resignation of Janet Micheline, Lunch Aide, effective at the close of business June 21, 2017.

HR-1292 GEORGE MILLER – TEMPORARY MAINTENANCE WORKER JULY & AUGUST 2017

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves George Miller as temporary maintenance worker on an as needed basis for the months of July & August 2017 at the rate of \$140 per day pending medical clearance and proof of residency.

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Discussion:

Roll Call Vote: JC:

PE:

JL:

TV:

TW:

EDUCATION

COMMITTEE REPORTS

1. Technology Committee
2. Curriculum Committee
3. Wandell School Recreation Committee
4. Health, Well-being, Safety and Transportation Committee

E-887 REVISION TO E-881 NEUROPSYCHOLOGICAL EVALUATION

BE IT RESOLVED, that the Saddle River Board of Education approves the revision of E-881 to have neuropsychological evaluation performed by Dr. Joshua Shifrin replacing Dr. Anne Farrar-Anton for Special Education Student #A0012 at a cost not to exceed \$3,600 (parents submitting insurance with the district paying the remaining balance).

E-888 SPECIAL EDUCATION TUITION - RIDGEWOOD BOARD OF EDUCATION 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the payment to Ridgewood Board Education for tuition, related services and 1:1 aide for the 2016-2017 school year for a special education student as follows:

Student #A0021	\$66,381.30
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E-889 SUMMER 2017 PROGRAMS – SPECIAL EDUCATION

BE IT RESOLVED, that the Saddle River Board of Education approves the payment of tuition for the summer of 2017 for the following special education students:

School	Student #	Dates	Total
Excel	A0001	July 3 to July 28, 2017	\$4,500.00
NWBCSE	A0046	June 26 to July 21, 2017	\$1,200.00 approximately
Ridgewood Rise	A0021	June 26 to July 28, 2017	\$6,000 not to be exceeded (includes 1:1 aide)
Shepard Preparatory H.S.	A0035	July 5 to August 15, 2017	\$8,613.90

E-890 SUMMER 2017 SERVICES – SPECIAL EDUCATION

BE IT RESOLVED, that the Saddle River Board of Education approves the payment of services for the summer of 2017 for the following special education students:

Provider	Position	Student #	Hours/Hourly Rate/Total Weeks	Total
Expert Tutoring	Reading Instruction	A0025	20 hours @ \$60/hour	\$1,200.00
		A0026	20 hours @ \$60/hour	\$1,200.00
Cathy Goldman	Academic Support	A0017	20 hours @ \$60/hour	\$1,200.00

E-891 TUITION 2017-2018 – SPECIAL EDUCATION

BE IT RESOLVED, that the Saddle River Board of Education approves the payment of tuition for the 2017-2018 school year for the following special education students:

School	Student #	Total	Notes
Banyon School	A0016	\$55,256.40	
Bergen County Special Services (Bleshman School)	A0027	\$73,980.00	
Eagle Hill School	A0017	\$67,715.00	

Franklin Lakes Board of Ed (Colonial Road School)	A0012	\$79,635.00	Includes summer program and ABA aide
Pascack Valley Regional H.S. (Park Academy)	A0001	\$66,500.00	
Ramsey Board of Ed (Dater School)	A0011	\$41,000.00	Estimate
Shepard Preparatory High School	A0035	\$52,544.79	

E-892 SERVICES 2017-2018 – SPECIAL EDUCATION

BE IT RESOLVED, that the Saddle River Board of Education approves the payment of services for the 2017-2018 school year for the following special education students:

Provider	Position	Student #	Hours/Hourly Rate/Total Weeks	Total
Bergen County Special Services Educational Enterprise/Sound Solutions	Audiology Services	A0041	\$188/hour @ 5 hours	\$ 940.00
Bergen County Special Services Educational Enterprise/Sound Solutions	Teacher of the Deaf	A0041	3 times per week	\$19,800.00
Bergen County Special Services Bleshman School	OT-PT-Speech	A0027	3 hours/week @ \$65 hours x 38 weeks	\$ 7,410.00
Ramsey Board of Education	Case Management Services		\$250/student x 10 students	\$25,000.00
Ramsey Board of Education	OT/PT/Speech		Estimate	\$13,000.00
Ramsey Board of Education	Counseling	A0030	Estimate	\$ 1,000.00
Region V	Behaviorist		@ \$70 hour \$17,640.00 + 7% Administrative Fee \$ 1,234.80	\$18,874.80
Region V	LDTC		@ \$70 hour \$17,640.00 + 7% Administrative Fee \$ 1,234.80	\$18,874.80

ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Discussion:

Roll Call Vote: JC:

PE:

JL:

TV:

TW:

FINANCE

COMMITTEE REPORTS

1. Finance/Budget Committee
2. Renovation Committee

F-2546 PAYMENT OF BILLS – JUNE 2017

BE IT RESOLVED that the payment of bills as per the attached June 2017 Bills and Claims lists be approved.

F-2547 APPROPRIATION TRANSFERS – MAY 2017

BE IT RESOLVED that the attached appropriation transfers for the month of May 2017 be approved.

F-2548 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2549 BOARD SECRETARY REPORT – MAY 2017

BE IT RESOLVED that the attached Board Secretary Report for the month of May 2017 be approved.

F-2550 TREASURER REPORT – MAY 2017

BE IT RESOLVED that the attached Report of the Treasurer for the month of May 2017 be approved.

F-2551 AGREEMENT–TREASURER'S & BOARD SECRETARY'S REPORTS – MAY 2017

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of May 2017 is in agreement and on file in the Board Secretary's Office.

F-2552 AUTHORIZATION FOR BOARD SECRETARY TO PAY BILLS

BE IT RESOLVED that the Saddle River Board of Education authorizes the Board Secretary to pay bills in between meetings of the Board of Education from June 21, 2017 to September 18, 2017 and that these payments be approved at the next regularly scheduled Board Meeting.

F-2553 STUDENT ACCIDENT INSURANCE POLICY RENEWAL 2017-2018

BE IT RESOLVED to approve the renewal with Bollinger Specialty Group for Student Accident Insurance Policy at the annual premium of \$2,595.

F-2554 SCHOOL NURSING STAFFING AGREEMENT – BAYADA 2017-2018

BE IT RESOLVED to approve the continuation of the School Nursing Staffing Agreement with Bayada Home Health Care, Inc. to provide nursing services on an as-needed basis for the 2017-2018 school year, at the contract indicated rate.

F-2555 YEAR END BOOKKEEPING ADJUSTMENTS

BE IT RESOLVED that the Saddle River Board of Education authorizes the Business Administrator to make all the necessary 2016-2017 year-end bookkeeping adjustments to the books and records of the District in order for them to be in compliance with GAAP.

F-2556 TRANSFER OF CURRENT SURPLUS TO CAPITAL RESERVE

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution and,

WHEREAS, the Saddle River Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve Account at year end, and

WHEREAS, the Saddle River Board of Education has determined that an amount not to exceed \$275,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Saddle River Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

F-2557 IDEA PART B GRANT ALLOCATIONS FOR FY 2018

BE IT RESOLVED that the Saddle River School District hereby authorizes the submission of the IDEA Application for FY2018 and accepts the grant award of the funds upon subsequent approval of the FY2018 application.

F-2558 DONATIONS – HOME & SCHOOL ASSOCIATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude donations from the Wandell Home & School Association as follows:

\$ 5,000	Butterfly Garden in courtyard
\$ 70	Outdoor plastic plates for benches

F-2559 DONATIONS – FOUNDATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude the donation from the Wandell School Education Foundation as follows:

\$2,500 (approximate)	Performing & Visual Arts Festival
\$6,500	Assemblies
\$1,000	New Pre-K reading program
\$126	New Pre-K handwriting program

F-2560 JEFF ALLYN – RESIDENCY INVESTIGATOR 2017-2018

BE IT RESOLVED, that the Saddle River Board of Education approves Jeff Allyn as residency investigator for the Saddle River Board of Education at the rate of \$31 per hour from July 1, 2017 to June 30, 2018 on an as needed basis.

F-2561 FIRE & BURGLAR ALARM SYSTEMS – SERVICE & MAINTENANCE

BE IT RESOLVED that the Saddle River Board of Education approves Open Systems Integrators, Inc. to service & maintain the fire & burglar alarm systems for the 2017-2018 school year at a cost of \$2,366.

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Discussion:

Roll Call Vote: JC: PE: JL: TV: TW: