

AGENDA
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION

TUESDAY, FEBRUARY 23, 2016 – 4:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

	Present	Absent
Mr. Senger	_____	_____
Mr. LaSalandra	_____	_____
Ms. Connolly	_____	_____
Ms. Feldsott	_____	_____
Mr. Weng	_____	_____

Others Present:

FLAG SALUTE

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Legal Issues

Personnel

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion:

Second:

Vote:

Time:

MOTION TO ADJOURN EXECUTIVE SESSION

Motion: Second: Vote: Time:

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:
January 19, 2016 Regular and Executive Sessions
February 4, 2016 Special and Executive Sessions

Motion: Second: Vote: Time:

SUPERINTENDENT’S REPORT

- HIB report

VICE PRINCIPAL’S REPORT

BUSINESS ADMINISTRATOR’S REPORT

BOARD PRESIDENT’S REPORT

MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY

Anyone addressing the board will be limited to 3 minutes.
Time allotted for discussion is 30 minutes.

AGENDA ITEMS AS PER ATTACHED

COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

Anyone addressing the board will be limited to 3 minutes.
Time allotted for comments is 30 minutes.

MOTION TO ADJOURN MEETING

Motion: Second: Vote: Time:

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, FEBRUARY 19, 2016
RESOLUTIONS – SUMMARY**

ADMINISTRATION

A-855	Adopt Saddle River School District 2016-2017 Calendar
A-856	2nd Reading – Policies
A-857	Homework Policy (2016 Revision)
A-858	Basic Skills Program 2015
A-859	District & Board Goals 2015-2016
A-860	Agreement - SRBOE & SREA – July 1, 2015 to June 30, 2018
A-861	Waiver of Requirements of N.J.A.C. 6A:23A:5.3 (Participation in SEMI)
A-862	Agreement Transportation Services – Region 1/Mahwah Board of Education 2016-17
A-863	Awarded Contracts

HUMAN RESOURCES

HR-1197	Amendment HR-1193 - Tracy Wells – Basic Skills Teacher – 2015-2016
HR-1198	Hire Substitute Teacher/Substitute Teacher Aide – 2015-2016
HR-1199	Elaine Berkley – Head Softball Coach Stipend – 2016 Season
HR-1200	Christopher Saingas – Head Baseball Coach Stipend – 2016 Season
HR-1201	Jeffrey Kresch – Intramural Coordinator Stipend
HR-1202	Guide/Step/Salaries 2015-2016
HR-1203	John Moylan – Advancement Salary Guide
HR-1204	Christina Kim – Stipend – Wandell Rec Winter Art Club
HR-1205	Aide – After School Internurals/School Play Crew – Special Education Student
HR-1206	Laura Bayesian –Leave of Absence

EDUCATION

E-830	Home Instruction (Additional) – Ramsey Bed of Ed Jennifer Johannsen – 2015-2016
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FINANCE

F-2340	Payment of Bills – February 2016
F-2341	Appropriation Transfers – January 2016
F-2342	Line Item Certification
F-2343	Board Secretary Report – January 2016
F-2344	Treasurer Report – January 2016
F-2345	Agreement – Treasurer’s & Board Secretary’s Reports – January 2016
F-2346	Transfer of Funds – Excess of 10%
F-2347	Tuition Rates – 2016-2017
F-2348	Closure of Bank Accounts
F-2349	Submission IDEA Amendment for Carryover Funds/Grant Award
F-2350	Travel

ADMINISTRATION

COMMITTEE REPORTS

- 1. Board Communications Committee
- 2. Liaison: Ramsey Board of Education
- 3. Liaison: Northern Highlands Board of Education
- 4. Home & School Association
- 5. New Jersey School Boards Association/NJSBA Legislative Committee
- 6. Policy Committee
- 7. Liaison to Mayor and Council
- 8. Blue Ribbon Committee

A-855 ADOPT SADDLE RIVER SCHOOL DISTRICT 2016-2017 CALENDAR

BE IT RESOLVED that the Saddle River Board of Education adopts the 2016-2017 calendar as attached.

A-856 2nd READING – POLICIES

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of the following policies:

- #4115 Supervision
- #4123 Classroom Aides (Paraprofessionals)
- #4222 Non-Instructional Aides
- #5141.8..... Sports Related Concussion & Head Injury
- #5141.21..... Administering Medication
- #6114 Emergencies & Disaster Preparedness
- #6145.1, 6145.2 Intramural Competitions, Interscholastic Competition
- #6173 Home Instruction
- #7110 Long Range Facility Plan

A-857 HOMEWORK POLICY (2016 REVISION)

BE IT RESOLVED that the Saddle River Board of Education approves the Homework Policy (2016 Revision) as attached.

A-858 BASIC SKILLS PROGRAM 2015

BE IT RESOLVED that the Saddle River Board of Education approves the Basic Skills Program 2015 as attached.

A-859 DISTRICT & BOARD GOALS 2015-2016

BE IT RESOLVED that the Saddle River Board of Education approves the following district and board goals for the 2015-2016 school year:

DISTRICT GOALS

- 1. Improve facilities through completion of HVAC project.
- 2. Improve student achievement by completing the district curriculum revision including alignment to the Common Core State Standards (and/or NJ Student Learning Standards) and provide appropriate posting.
- 3. Complete the shatter resistant treatment of windows and plans for the air lock vestibule in accordance with the established safety and security plans.

BOARD GOALS

1. Complete the selection and employment of a new Interim Superintendent/Principal by June 30, 2016.
2. Continue to maintain high standards for student achievement and staff performance.
3. Plan and complete 2016-2017 annual goals setting in the summer of 2016 after the selection of a new Interim Superintendent/Principal.

A-860 AGREEMENT SRBOE & SREA – JULY 1, 2015 TO JUNE 30, 2018

BE IT RESOLVED that the Saddle River Board of Education approves the agreement between the SRBOE & SREA for the period July 1, 2015 to June 30, 2018.

A-861 WAIVER OF REQUIREMENTS OF N.J.A.C. 6A:23A:5.3 (PARTICIPATION IN SEMI)

BE IT RESOLVED that the Saddle River Board of Education seeks a waiver of the requirements of N.J.A.C. 6A:23A:5.3 (participation in SEMI), due to the fact that the school district will have 40 or fewer Medicaid eligible classified students during the 2016-2017 school year.

A-862 AGREEMENT TRANSPORTATION SERVICES – REGION 1/MAHWAH BOARD OF EDUCATION – 2016-2017

BE IT RESOLVED that the Saddle River Board of Education approves an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2016-2017 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

A-863 AWARDED CONTRACTS

BE IT RESOLVED that the Saddle River Board of Education, pursuant to PL 2015, Chapter 47, intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200:

Meeting Date	Resolution #	Vendor	Services	Amount
03/17/15	A-815	South Bergen Jointure Commission	2015-2016 Public, Non-Public, Special Education Transportation	
04/28/15	A-826	Brown & Brown Metro	Insurance Broker 07/01/15-06/30/16	
09/04/14	F-2134	Bergen County Dept. of Health Services	2014-2015 Nurse Supervisor SRDS	\$ 4,485.93
	F-2135	Ann Hanna	2014-2015 Non-Public Nurse	\$25,323.90
01/07/15	F-2185	On-Tech Consulting	2015-2016 E-Rate Application Process	20% of Funding Received
4/28/15	F-2228	Liberty Healthcare	Nursing Services	As Needed
5/27/15	F-2236	Bayada Home Healthcare	Nursing Services	As Needed
	F-2239	Asbury Park Board of Ed ITC	2015-2016 Payroll & Budgetary Accounting Services	\$13,025

	F-2240	Horizon	Dental Renewal	
	F-2241	Realtime	2015-2016 Student Information System	\$ 9,052.80
6/23/15	F-2256	Open Systems	2015-2016 Fire & Burglar Alarm Systems – Service & Maintenance	\$ 2,254.00
	F-2257	Educational Data Services	2015-2016 Cooperative Bid Program	\$ 1,900.00
	F-2258	Educational Data Services	2015-2016 Time & Material/Maintenance Bid Program	\$ 1,990.00

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Comments:

Roll Call Vote: TW:

JC:

IF:

JL:

HS:

HUMAN RESOURCES**COMMITTEE REPORTS**

1. Negotiations Committee
2. Superintendent Search

HR-1197 AMENDMENT TO HR-1193 - TRACY WELLS – BASIC SKILLS TEACHER – 2015-2016

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the adjustment of the effective hire date for Tracy Wells as Basic Skills Teacher to February 1, 2016, pending criminal history review approval.

HR-1198 HIRE SUBSTITUTE TEACHER/SUBSTITUTE TEACHER AIDE 2015-2016

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the hiring of the following individual as substitute teacher/substitute teacher aide for the 2015-2016 school year:

- Kristina Aramanda

HR-1199 ELAINE BERKLEY – HEAD SOFTBALL COACH STIPEND – 2016 SEASON

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves Elaine Berkley as Wandell School Head Softball Coach for the 2016 season at a stipend of \$2,400, contingent upon sufficient student participation and sufficient funding.

HR-1200 CHRISTOPHER SAINGAS – HEAD BASEBALL COACH STIPEND – 2016 SEASON

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves Christopher Saingas as Wandell School Head Baseball Coach for the 2016 season at a stipend of \$2,400, contingent upon sufficient student participation and sufficient funding.

HR-1201 JEFFREY KRESCH – INTRAMURAL COORDINATOR STIPEND

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves Jeffrey Kresch as Wandell School Intramural Coordinator from February to March 2016 at a stipend of \$1,200, contingent upon sufficient student participation and sufficient funding.

HR-1202 GUIDE/STEP SALARIES – 2015-2016

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the Guide/Step/Salaries for the 2015-2016 school year as per attached list.

HR-1203 JOHN MOYLAN – ADVANCEMENT SALARY GUIDE

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the guide advancement for John Moylan, Teacher of Music, from BA to BA+15, Step 14 on the Teacher's salary guide, pursuant to the SREA contract agreement.

HR-1204 CHRISTINA KIM – STIPEND – WANDELL REC WINTER ART PROGRAM

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the stipend to Christina Kim in the amount of \$2,975 from Wandell School Recreation Committee Fund for duties performed in connection with the Wandell Rec Winder Art Club.

HR-1205 AIDE – AFTER SCHOOL INTERMURRALS/SCHOOL PLAY CREW – SPECIAL EDUCATION STUDENT

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves an aide (TBD) at the rate of \$21 per hour to accompany Special Education Student #A0001 for the following:

Program	Dates	Per Session Hours	Total Hours
Intramurals	February: 25 & 29, 2016 March: 09 & 14, 2016	1 hour	4 hours
School Play Crew	March: 02, 08, 14, 15, 23, 24, 25, 28, 29, 30, 31, 2016 April: 01 & 02, 2016		38 hours

HR-1206 LAURA BOYAJIAN –LEAVE OF ABSENSE

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the paid leave of absence for Laura Boyajian from April 30 through June 17, 2016 and unpaid leave from June 18 to 24, 2016.

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Comments:

Roll Call Vote: TW: JC: IF: JL: HS:

EDUCATION

COMMITTEE REPORTS

- 1. Technology Committee
- 2. Curriculum Committee
- 3. Wandell School Recreation Committee
- 4. Health, Well-being, Safety and Transportation Committee

E-830 HOME INSTRUCTION (ADDITIONAL) – RAMSEY BOARD OF EDUCATION JENNIFER JOHANNESSEN - 2015-2016

BE IT RESOLVED, that the Saddle River Board of Education approves payment to Ramsey Board of Education for Jennifer Johannesen to provide additional home instruction services for the remainder of the 2015-2016, beginning February 24, 2016 to special education student #A0022 for 5 additional hours per week (19 weeks), at a cost of \$45 per hour for a total additional cost of \$4,275.

EDUCATION MOTION VOTE:

Motion:

Second:

Comments:

Roll Call Vote: TW:

JC:

IF:

JL:

HS:

FINANCE

COMMITTEE REPORTS

1. Finance/Budget Committee
2. Renovation Committee

F-2340 PAYMENT OF BILLS – FEBUARY 2016

BE IT RESOLVED that the payment of bills as per the attached February 2016 Bills and Claims lists be approved.

F-2341 APPROPRIATION TRANSFERS – JANUARY 2016

BE IT RESOLVED that the attached appropriation transfers for the month of January 2016 be approved.

F-2342 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

F-2343 BOARD SECRETARY REPORT – JANUARY 2016

BE IT RESOLVED that the attached Board Secretary Report for the month of January 2016 be approved.

F-2344 TREASURER REPORT – JANUARY 2016

BE IT RESOLVED that the attached Report of the Treasurer for the month of January 2016 be approved.

F-2345 AGREEMENT–TREASURER’S & BOARD SECRETARY’S REPORTS – JANUARY 2016

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of January 2016 is in agreement and on file in the Board Secretary’s Office.

F-2346 TRANSFER OF FUNDS – EXCESS OF 10%

BE IT RESOLVED that the Saddle River Board of Education approves the following transfer of funds in excess of 10% to properly allocate funds for 1:1 out-of-district aides and extraordinary services, as approved by the Interim Executive County Superintendent on February 5, 2016 as follows:

From: Special Education, et.al.	-\$42,057
To: Tuition	+\$23,932
Attendance, et.al.	+\$18,125

F-2347 TUITION RATES – 2016-2017

BE IT RESOLVED that the Saddle River Board of Education approves the following tuition rates for Pre-K students and non-resident students attending Kindergarten and Grades 1-5 for the school year 2016-2017:

Grade	Tuition
Pre-K3	\$ 7,264
Pre-K4	\$8,750
Kindergarten	\$12,900
1-5	\$13,500

F-2348 CLOSURE OF BANK ACCOUNTS

BE IT RESOLVED that the Saddle River Board of Education authorizes the closing of the District’s Foundation Trust and Wandell School Recreation Committee bank accounts at Capital One with the balance of funds to be transferred to the Current Account.

F-2349 SUBMISSION IDEA AMENDMENT FOR CARRYOVER FUNDS/GRANT AWARD

BE IT RESOLVED that the Saddle River Board of Education authorizes the submission of an IDEA amendment for carryover funds and accepts the grant award of the funds upon subsequent approval of the FY 2016 IDEA application.

F-2350 TRAVEL

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members’ travel:

Who	Debra Strauss
What	Assistive Tech to Support Students with Learning Disabilities
Where	Oradell, NJ
When	March 9, 2016
Cost	\$5.58 mileage (est.)
Total	\$5.58 (est.)

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Comments:

Roll Call Vote: TW:

JC:

IF:

JL:

HS: