

MINUTES

SADDLE RIVER BOARD OF EDUCATION REGULAR SESSION MONDAY, OCTOBER 27, 2014 – 7:30 PM LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Senger at 7:38 p.m. in the library of Wandell School.

OPEN PUBLIC MEETINGS ACT

The October 27, 2014 regular session board of education meeting was advertised according to the provision of the New Jersey Open Public Meeting Act.

ROLL CALL

Present: Mr. Senger, Mr. Lasalandra, Ms. Arnold, Mrs. Connolly, Ms. Feldsott
Absent: none
Others Present: Mrs. Contaldi, Superintendent
Mr. Stokes, Head Teacher

FLAG SALUTE

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meeting:

September 23, 2014 Board of Education Regular and Executive Sessions

Motion: Mr. Senger; Second: Mr. Lasalandra; Vote: 5-0; Time: 7:40 p.m.

SUPERINTENDENT'S REPORT

1. HIB Activity – No reported incidents
2. Power of One Assembly
3. Halloween Canteen
4. Trunk or Treat
5. Chili Cook-off
6. Child Abuse Prevention and Anti-Bullying Week
7. Mrs. Kilgallen will begin tech training for parents very soon

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

1. District Audit Report
2. Roof repair project has been completed

BOARD PRESIDENT'S REPORT - none

MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY - none

AGENDA ITEMS AS PER ATTACHED

COMMITTEE REPORTS

1. Finance/Budget Committee – Committee meeting to be held in early November
2. Board Communications Committee – Newsletter – Ms. Feldsott
3. Technology Committee – Tech meeting soon; Website improvements; Launch Pad

4. Curriculum Committee – Mr. Lasalandra and Ms. Connolly will set up curriculum meeting
5. Renovation Committee – Meeting will be set up by BA
6. Wandell School Recreation Committee – All activities are in full force; Canteen a success
7. Liaisons: Ramsey Board of Education – 10 year Send/Receive Contract completed
Northern Highlands Regional High School – no report
8. Home and School Association – Casino Night postponed; Festival of trees in December
9. New Jersey School Boards Association/NJSBA Legislative Committee – NJSBA Conference this week
10. Policy Committee – no report
11. Health, Well-being, Safety and Transportation Committee – Meeting to be set up for the Food Service Advisory Committee
12. Liaison to Mayor and Council – Security cameras – School walk-through by Borough
13. Negotiations Committee – A negotiations committee will be selected shortly
14. Search Committee – To be discussed in Executive Session

COMMENTS ON NON-AGENDA ITEMS – One parent questioned if the Board has considered sharing a Superintendent with another district and Saddle River just hiring a principal? The Board replied that it was not entertaining that position at this time.

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is: Contractual Matters and Superintendent Search

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Motion: Mr. Senger Second: Ms. Arnold Vote: 5-0, motion carried
Time: 8:03 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION AND MEETING

Motion: Mr. Senger Second: Ms. Feldsott Vote: 5-0, motion carried
Time: 9:10 p.m.

Respectfully submitted,

Fred D. Palumbo
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION
MONDAY, OCTOBER 27, 2014
RESOLUTIONS – SUMMARY**

ADMINISTRATION

- A-794 Approval of 2014-2015 Comprehensive Maintenance Plan
- A-795 Submission of 2014-2015 Comprehensive Maintenance Plan
- A-796 Acceptance of Donation from Wandell Home & School Association
- A-797 Acceptance of Donation from Saddle River PBA
- A-798 Resolution to Enter into a Settlement Agreement for AR-2015-066

HUMAN RESOURCES

- HR-1113 Additional Stipends for School Year 2014-2015
- HR-1114 Lane – Middle Level Head Girls Basketball Coach
- HR-1115 Rockey-Tirado – Assistant Basketball Coach
- HR-1116 Change in FTE for Certain Special Subject Teachers – Music
- HR-1117 Hire Substitute Teachers, Aides and/or Office Workers
- HR-1118 Revision to Resolution HR-1097 – Acceptance of Resignation - Contaldi
- HR-1119 Maura Houston – Change in Status – Full-time Permanent Teacher

EDUCATION

- E-770 Authorize Payment for Summer Home Instruction – July 2014

FINANCE

- F-2152 Payment of Bills – October 2014
- F-2153 Line Item Certification
- F-2154 Appropriation Transfers – September 2014
- F-2155 Board Secretary Report – September 2014
- F-2156 Treasurer Report – September 2014
- F-2157 Agreement – Treasurer and Board Secretary Report
- F-2158 Acceptance of CAFR and Auditors' Management Report on Administrative Findings
- F-2159 Corrective Action Plan – Audit
- F-2160 Chapter 192/193 Funding for 2014-2015 – Additional Funding
- F-2161 Authorize Staff to Receive Flu Shots at District Expense – 2014
- F-2162 Non-Public Technology Agreement – Saddle River Day School – 2014-2015

ADMINISTRATION

A-794 APPROVAL OF 2014-2015 COMPREHENSIVE MAINTENANCE PLAN - REQUIRED MAINTENANCE ACTIVITIES

BE IT RESOLVED that the Saddle River Board of Education approves the three-year Comprehensive Maintenance Plan for 2014-2015, and that in accordance with the CMP the district's required maintenance activities are deemed reasonable to keep the Wandell School facility open and safe for use.

A-795 SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN – 2014-2015

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Saddle River School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE BE IT RESOLVED, that the Saddle River Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Saddle River School District in compliance with Department of Education requirements.

A-796 ACCEPTANCE OF DONATION FROM WANDELL HOME & SCHOOL ASSOCIATION

BE IT RESOLVED to accept, with gratitude, the donation by the Wandell Home & School Association of a replacement fence partition in the approximate value of \$1290.00.

A-797 ACCEPTANCE OF DONATION FROM SADDLE RIVER POLICE BENEVOLENT ASSOCIATION (PBA)

BE IT RESOLVED to accept, with gratitude, the donation by the Saddle River PBA of classroom and door signage in the approximate value of \$55.00, window installation for an exterior gym door in the approximate value of \$650.00 and safety laminate for exterior school doors and art room display in the approximate value of \$900.00.

A-798 RESOLUTION APPROVING A SETTLEMENT AGREEMENT FOR AR-2015-066

BE IT RESOLVED that the Saddle River Board of Education approves a settlement agreement to settle a grievance captioned AR-2015-066 between the Saddle River Board of Education and the Saddle River Education Association and Jill B. O'Flaherty which is on file in the district Board of Education offices.

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger

Second: Ms. Arnold

Vote: 5-0

HUMAN RESOURCES

HR-1113 ADDITIONAL STIPENDS FOR SCHOOL YEAR 2014-2015

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Saddle River Board of Education approves the following stipends:

<u>Stipend for:</u>	<u>Employee</u>	<u>Amount</u>	<u>Period</u>
Safety Patrol Coordinator	Lisa Kilgallen	\$2,000	9/1/2014-6/30/2015
Peer Leader	Kerri Budds	\$2,000	9/1/2014-6/30/2015
Character Ed Program Coordinator	Angela Penna	\$1,500	9/1/2014-6/30/2015
Choreographer	Aubree McLean	\$900	2/2/2015-3/20/2015

F-2153 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2154 APPROPRIATION TRANSFERS – SEPTEMBER 2014

BE IT RESOLVED that the appropriation transfers for the month of September 2014 as per the list on file in the business office be approved.

F-2155 BOARD SECRETARY REPORT – SEPTEMBER 2014

BE IT RESOLVED that the Reports of the Board Secretary for the month of September 2014 be approved.

F-2156 TREASURER REPORT – SEPTEMBER 2014

BE IT RESOLVED that the Treasurer's Report for the month of September 2014 be approved.

F-2157 AGREEMENT – TREASURER'S AND BOARD SECRETARY'S REPORTS

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of September 2014 are in agreement and on file in the Board Secretary's Office.

F-2158 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS

BE IT RESOLVED that the Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings performed for the Saddle River School District by Lerch, Vinci, and Higgins, LLP for the fiscal year ended June 30, 2014, has been officially discussed and accepted.

F-2159 CORRECTIVE ACTION PLAN – AUDIT

BE IT RESOLVED that the attached Corrective Action Plan in response to the Auditors' Management Report on Administrative Findings performed for the Saddle River School District by Lerch, Vinci and Higgins, LLP for the fiscal year ended June 30, 2014 be approved and forwarded to the Bergen County Department of Education.

F-2160 CHAPTER 192/193 FUNDING FOR 2014-2015 – ADDITIONAL FUNDING

BE IT RESOLVED to approve the acceptance of additional funding under the provisions of Chapters 192 and 193 for the 2014-2015 school year:

<u>Program</u>	<u>Original Aid</u>	<u>Additional Funding</u>	<u>Total Funding</u>
Compensatory Ed	0	0	0
ESL	0	0	0
Initial Exam and Class.	5,039	3,780	8,819
Annual Exam and Class.	1,444	2,888	4,332
Corrective Speech	9,719	6,715	16,434
<u>Supplementary Instruction</u>	<u>2,354</u>	<u>0</u>	<u>2,354</u>
Total Allocation	\$18,556	\$13,383	\$31,939

F-2161 AUTHORIZE STAFF TO RECEIVE FLU SHOTS AT DISTRICT EXPENSE

BE IT RESOLVED that the Saddle River Board of Education retroactively authorizes District staff (24 persons) to receive flu shots through the Borough of Saddle River on October 22, 2014 at a cost to the District of \$27.00 per vaccine.

F-2162 NON-PUBLIC TECHNOLOGY AGREEMENT – SADDLE RIVER DAY SCHOOL

WHEREAS, the Saddle River Board of Education has consulted with Ms. Laura Hollis, Director of Technology at Saddle River Day School in October, 2014 regarding the New Jersey Nonpublic School Technology Program; and

WHEREAS, the Saddle River Board of Education has advised Ms. Hollis regarding the limit and nature of funds available for the provision of technology for the full-time pupils enrolled in Saddle River Day School; and

WHEREAS, the Saddle River Board of Education is in agreement with the technology to be provided to Saddle River Day School within the limits of the funds that are available; and

WHEREAS, it was explained to Ms. Hollis that the Saddle River School District will not reimburse Saddle River Day School directly, but all services, supplies or equipment will be purchased by and remain the property of the Saddle River School District for use by Saddle River Day School;

NOW, THEREFORE, BE IT RESOLVED that the Saddle River Board of Education approves the New Jersey Nonpublic School Technology Initiative Program request from the Saddle River Day School in the amount of \$8,928.00.

AND BE IT FURTHER RESOLVED that the Board of Education approves the New Jersey Nonpublic School Technology Initiative Program Agreement with Saddle River Day School and also approves the forwarding of these minutes to the Bergen County Executive County Superintendent.

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger

Second: Ms. Feldsott

Vote: 5-0