

MINUTES
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION

TUESDAY, April 25, 2017 – 7:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Weng, at 7:30 p.m. in the Library of Wandell School.

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

Present: Mr. Weng, Ms. Connolly, Ms. Egan, Mr. LaSalandra (arrived 7:37 p.m.), Ms. Valency
Absent: None
Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal
Mr. Glenn Stokes, Vice Principal
Ms. Donna Logan, Board Secretary

FLAG SALUTE

The flag salute was led by Mr. Stokes

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Legal Issues
Personnel
Negotiations

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Connolly Second: Ms. Egan Vote: 4-0 Time: 7:31 p.m.

Mr. LaSalandra arrived during executive session (7:37 p.m.)

MOTION TO RE-ENTER PUBLIC SESSION

Motion: Ms. Egan

Second: Ms. Valency

Vote: 5-0

Time: 7:45 p.m.

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:

April 4, 2017	Special Session
April 4, 2017	Executive Session
April 20, 2017	Special Session
April 20, 2017	Executive Session

Motion: Ms. Connolly

Second: Ms. Egan

Vote: 5-0

Time: 7:45 p.m.

SUPERINTENDENT'S REPORT

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Mr. DeLisio reported that to date there were no reported incidents meeting the criteria as outlined in statute.
- Enrollment remains at 152; 4 potential new Pre-K/Kindergarten students
- Water/lead testing - moving along with borough; hydration stations to be installed
- Wandell School Recreation – Ms. Shamansky will be coordinating programs; cheerleading, environmental (recycling) and art clubs are in progress
- QSAC – proposed changes effective July 2018
- Innovation Station update – catapult project
- Correspondence
 - Residency
 - Policies on drones
 - Rice notices

VICE PRINCIPAL'S REPORT

- Kindergarten dinosaur show
- PARCC testing next week
- Terranova in May
- Wandell twitter account: @Wandell_School
- Law Enforcement Special Olympics Torch Run – Received plaque of appreciation from Special Olympics

BUSINESS ADMINISTRATOR'S REPORT

- Presenting the 2017/18 School District Budget this evening

BOARD PRESIDENT'S REPORT

- Tentative agreement reached with Northern Highlands (Memorandum of Agreement to be drawn up by attorneys)
- Budget process – thanked all for help and ideas on how to move forward – sustainable, fiscally responsible
- Thanked Mr. DeLisio & Ms. Logan for their work on the budget
- Media coverage of lead uncalled for
- Thanked Mr. DeLisio for his leadership

PUBLIC HEARING ON THE 2017-2018 BUDGET

Mr. DeLisio – Budget Hearing/PowerPoint Presentation

Q&A – There were no questions from the public

MEETING OPEN TO THE PUBLIC FOR COMMENTS OF AGENDA ITEMS ONLY

Comments addressed the budget and the Northern Highlands contract

AGENDA ITEMS AS PER ATTACHED

COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

Message from Mr. Tondi (NJEA rep) thanking the board for transparency in budget process

MOTION TO RE-ENTER EXECUTIVE SESSION

Motion: Ms. Egan

Second: Ms. Connolly

Vote: 5-0

Time: 8:50 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION AND MEETING

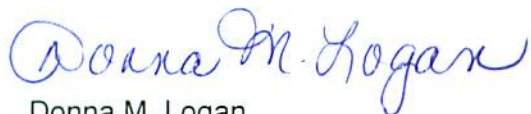
Motion: Ms. Valency

Second: Ms. Egan

Vote: 5-0

Time: 8:57 p.m.

Respectfully submitted,



Donna M. Logan
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, APRIL 25, 2017
RESOLUTIONS – SUMMARY**

ADMINISTRATION

- A-924 1st Reading Revised Policy 6171.4 (Addendum) – Special Education
- A-925 Shared Services - Borough of Saddle River Funding - Water Fountains
- A-926 Shared Services – Borough of Saddle River - Election Space

HUMAN RESOURCES

- HR-1272 Donna M. Logan – Retirement
- HR-1273 Kathleen Miller – Retirement
- HR-1274 Angela Penna - Stipend – School Play Monitor
- HR-1275 Aubree McLean - Stipend – Wandell Rec Cheerleading Advisor
- HR-1276 Lisa Kilgallen - Stipend – Wandell Rec Spring Ecology Meets Technology Club
- HR-1277 Lisa Kilgallen -Stipend – Wandell Rec Stem Club
- HR-1278 Aides as Substitute Teachers

EDUCATION

FINANCE

- F-2517 Payment of Bills – April 2017
- F-2518 Appropriation Transfers March 2017
- F-2519 Line Item Certification
- F-2520 Board Secretary Report – February & March 2017
- F-2521 Treasurer Report – February & March 2017
- F-2522 Agreement – Treasurer's & Board Secretary's Reports – February & March 2017
- F-2523 On-Tech Consulting, Inc. – E-Rate Application Process 2017-2018
- F-2524 Chapter 192/193 Additional Funding 2016-2017
- F-2525 Revision of Resolution #F-2497 Non-Public Security Entitlement Funds 2016-2017 Expenditure
- F-2526 Nonpublic Nursing Services – Ann Hanna - Saddle River Day School June 2017 Summer Program
- F-2527 Donation – Ho-Ho-Kus/Saddle River Recreation
- F-2528 Donations – Wandell Home & School Association
- F-2529 Adoption of 2017-2018 District Budget

ADMINISTRATION

COMMITTEE REPORTS

1. Board Communications Committee – Mr. LaSalandra – need policies for Twitter and Facebook accounts
2. Liaison: Ramsey Board of Education – Ms. Valency – 5th grade parents met with Dr. Murphy; 3 million into high school renovations; binary coding presentation by students at board meeting
3. Liaison: Northern Highlands Board of Education – Ms. Connolly – presentation on what parents need to know; facility upgrades; meetings now start at 7:30 p.m.
4. Home & School Association – Ms. Valency – reviewed upcoming events
5. New Jersey School Boards Association/NJSBA Legislative Committee – Ms. Valency – next meeting is scheduled for May 31, 2017
6. Policy Committee – approving special education revision this evening; cellphone, drone, Facebook/social media and good will policies are being worked on
7. Liaison to Mayor and Council – No Report
8. Blue Ribbon Committee – No Report
9. Ad Hoc Anniversary Committee – Ms. Connolly – update on time capsule; t-shirt design; plaque for cupola donations
10. Negotiations Committee – Mr. Weng – Northern Highlands contract

A-924 1st READING REVISED POLICY 6171.4 (ADDENDUM) – SPECIAL EDUCATION

BE IT RESOLVED to approve the 1st reading of revised Policy 6171.4 (Addendum) Special Education.

A-925 SHARED SERVICES - BOROUGH OF SADDLE RIVER - FUNDING WATER FOUNTAINS

BE IT RESOLVED as it relates to shared services with the Borough of Saddle River, the Saddle River Board of Education accepts with gratitude, funding provided by the Borough to replace water fountains at Wandell School.

A-926 SHARED SERVICES - BOROUGH OF SADDLE RIVER - ELECTION SPACE

BE IT RESOLVED as relates to shared services with the Borough of Saddle River, the Saddle River Board of Education will provide space within Wandell School for elections, with a 2018 target date.

ADMINISTRATION MOTION VOTE:

Motion: Ms. Valency

Second: Mr. LaSalandra

Discussion: Mr. Weng – election space security still to be worked out; will work toward a broader agreement in general with borough

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

HUMAN RESOURCES**COMMITTEE REPORTS**

1. Superintendent Search – No

HR-1272 DONNA M. LOGAN – RETIREMENT

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education accepts the resignation, for retirement purposes, of Donna M. Logan, School Business Administrator and Board Secretary, effective at the close of business June 30, 2017.

HR-1273 KATHLEEN MILLER– RETIREMENT

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education accepts the resignation, for retirement purposes, of Kathleen Miller, Teacher, effective at the close of business June 30, 2017.

HR-1274 ANGELA WILKOS - STIPEND - SCHOOL PLAY MONITOR

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the stipend of \$210 (1 evening @ 2.5 hours) to Angela Wilkos as monitor for the school play at the SREA negotiated rate of \$84 per hour.

HR-1275 AUBREE MCLEAN - STIPEND – WANDELL REC CHEERLEADING ADVISOR

BE IT RESOLVED that, upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves a stipend to Aubree McLean in the amount of \$750 funded by Wandell School Recreation, for duties performed as the Wandell Rec Cheerleading Advisor from April through June 2017.

HR-1276 LISA KILGALLEN STIPEND – WANDELL REC SPRING ECOLOGY MEETS TECHNOLOGY CLUB

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the stipend to Lisa Kilgallen at the rate of \$235 per student from Wandell School Recreation Committee Funds for duties performed in connection with the Wandell Rec Spring Ecology Meets Technology Club from April to June 2017.

HR-1277 LISA KILGALLEN STIPEND – WANDELL REC SPRING STEM CLUB

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the stipend to Lisa Kilgallen at the rate of \$235 per student from Wandell School Recreation Committee Funds for duties performed in connection with the Wandell Rec Spring Stem Club from April through June 2017.

HR-1278 AIDES AS SUBSTITUTE TEACHERS

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the following aides as substitute teachers on an as-needed basis, with no change in compensation with each aide holding the appropriate certification:

- Maureen Rockey-Tirado
- Karin Scotti

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Valency

Second: Ms. Egan

Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

EDUCATION

COMMITTEE REPORTS

1. Technology Committee – No Report
2. Curriculum Committee – Ms. Connolly – enrichment program update; professional development with Ramsey; 2 textbooks due for renewal - possibly share services with Ramsey
3. Wandell School Recreation Committee – Mr. DeLisio - Home & School to assist with funding for cafeteria payment system which will be additionally utilized by the Wandell School Rec
4. Association Health, Well-being, Safety and Transportation Committee – no report

FINANCE**COMMITTEE REPORTS**

1. Finance/Budget Committee – No Report
2. Renovation Committee – No Report

F-2517 PAYMENT OF BILLS – APRIL 2017

BE IT RESOLVED that the payment of bills as per the attached April 2017 Bills and Claims lists be approved.

F-2518 APPROPRIATION TRANSFERS – MARCH 2017

BE IT RESOLVED that the following appropriation transfers for the month of March 2017 be approved:

<u>Account #</u>		<u>From</u>	<u>To</u>
11-000-218-390-06	Testing	\$ 230.00	
11-000-218-600-06	Testing		\$ 230.00
11-000-219-800-40	Child Study Team	\$ 34.00	
11-000-219-600-40	Child Study Team		\$ 34.00
11-000-230-630-43	General Admin Services	\$ 500.00	
11-000-230-339-42	General Admin Services		\$ 500.00
11-000-230-530-42	General Admin Services	\$ 54.00	
11-000-230-530-43	General Admin Services		\$ 38.00
11-000-230-530-48	General Admin Services		\$ 16.00
11-000-230-630-42	General Admin Services	\$ 30.00	
11-000-230-610-43	General Admin Services		\$ 30.00
11-000-230-530-48	General Admin Services	\$ 25.00	
11-000-230-530-43	General Admin Services	\$ 161.00	
11-000-230-530-40	General Admin Services		\$ 186.00
11-000-240-800-19	School Administration	\$ 24.00	
11-000-240-600-19	School Administration		\$ 24.00
11-000-251-580-48	Central Services	\$ 156.00	
11-000-251-600-48	Central Services		\$ 156.00
11-105-100-101-01	Pre K Salaries	\$ 27.00	
11-105-100-101-21	Pre K Salaries		\$ 27.00
20-060-100-590-16	Wandell Rec	\$ 125.00	
20-060-100-610-00	Wandell Rec		\$ 125.00
20-070-100-610-00	Home & School	\$ 100.00	
20-070-270-512-00	Home & School		\$ 100.00
20-511-300-500-00	Nonpublic Security	\$ 500.00	
20-511-300-600-00	Nonpublic Security		\$ 500.00
Totals		\$ 1,966.00	\$ 1,966.00

F-2519 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2520 BOARD SECRETARY REPORT – FEBRUARY & MARCH 2017

BE IT RESOLVED that the attached Board Secretary Report for the months of February & March 2017 be approved.

F-2521 TREASURER REPORT – FEBRUARY & MARCH 2017

BE IT RESOLVED that the attached Report of the Treasurer for the months of February & March 2017 be approved.

F-2522 AGREEMENT–TREASURER’S & BOARD SECRETARY’S REPORTS – FEBRUARY & MARCH 2017

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the months of February & March 2017 is in agreement and on file in the Board Secretary's Office.

F-2523 ON-TECH CONSULTING, INC. – E-RATE APPLICATION PROCESS 2017-2018

BE IT RESOLVED, that the Saddle River Board of Education authorizes an agreement with On-Tech Consulting, Inc., of Red Bank, NJ (“Letter of Intent”) to provide Universal Service Fund (“E-Rate”) services for the school year 2017-2018 consisting of proper completion of all steps of the application process, for a fee of 20% of any funding received by the Board in the form of discounts or reimbursements from telephone and internet service providers.

F-2524 CHAPTER 192/193 ADDITIONAL FUNDING 2016-2017

BE IT RESOLVED to approve the acceptance of additional funding under the provisions of Chapters 192 and 193 for the 2016-2017 school year:

Program	Initial Funding	Additional Funding	Total Funding
Compensatory Education	\$17,916.00	\$ 0.00	\$17,916.00
Initial Exam & Classification	\$ 8,819.00	\$ 2,520.00	\$ 11,339.00
Annual Exam & Classification	\$ 5415.00	\$ 0.00	\$ 5,415.00
Corrective Speech	\$13,253.00	\$ 0.00	\$13,253.00
Supplementary Instruction	\$ 7,847.00	\$ 0.00	\$ 7,847.00
Total Allocation	\$53,250.00	\$ 2,520.00	\$55,770.00

F-2525 REVISION OF RESOLUTION #F-2497 NON-PUBLIC SECURITY ENTITLEMENT FUNDS 2016-2017 EXPENDITURE

BE IT RESOLVED that the Saddle River Board of Education approves the revision of Resolution # F-2497 2016-2017 expenditure of Non-Public Security Entitlement Funds as requested by the Saddle River Day School as follows:

- \$ 1,011.10 Equipment for intercom system
- \$ 1,450.00 Main hall keypad
- \$ 4,400.00 Security guard (after school hours)
- \$ 3,000.00 Walkie Talkies
- \$ 215.00 Timer – control lights in security house
- \$ 765.00 Back-up batteries for walkie talkies
- \$ 200.00 Additional switch to main hall keypad

\$11,041.10

\$ 4,058.90 Additional expenses to be determined at a later date

\$15,100.00 Total entitlement allocation

F-2526 NONPUBLIC NURSING SERVICES – ANN HANNA - SADDLE RIVER DAY SCHOOL JUNE 2017 SUMMER PROGRAM

BE IT RESOLVED that the Saddle River Board of Education approves Ann Hanna, School Nurse, for the Saddle River Day School, to perform nonpublic nursing services for the June 2017 summer program at a total cost of \$937.18.

F-2527 DONATION – HO-HO-KUS/SADDLE RIVER RECREATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude the donation of clay for the baseball field from Ho-Ho-Kus/Saddle River Recreation.

F-2528 DONATIONS – WANDELL HOME & SCHOOL ASSOCIATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude the following donations from the Wandell Home & School Association:

Amount	Donation
Not to exceed \$10,000	Landscaping for various areas of the school
Approximately \$ 200	Repair of scoreboard

FINANCE MOTIONS F-2517 TO F-2528 BUNDLED FOR SINGLE VOTE:

Motion: Mr. LaSalandra

Second: Ms. Connolly

Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

F-2529 ADOPTION OF DISTRICT BUDGET 2017-2018

WHEREAS the 2017-2018 tentative budget was adopted at a Public Meeting of the Board of Education on March 17, 2017 and advertised in accordance with statute, and

WHEREAS the Public Hearing has been held on April 25, 2017 and all persons desiring to be heard were heard,

BE IT RESOLVED that the Saddle River Board of Education, County of Bergen, approves the final 2017-2018 school year budget as follows:

General Fund	\$8,839,281
Special Revenue Fund	<u>\$ 195,603</u>
Total Base Budget	\$9,034,884
Debt Service Fund	<u>\$ 333,159</u>
Total Budget	\$9,368,043

and

BE IT FURTHER RESOLVED that the General Fund tax levy of \$8,193,500 is approved to support Current General Expense and \$175,385 to support Debt Service for the 2017-2018 school year budget;

BE IT FURTHER RESOLVED that the full spread of the adopted budget is available in the Board of Education Office.

FINANCE MOTION F-2529 VOTE:

Motion: Mr. Weng

Second: Ms. Egan

Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed