

MINUTES
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION

TUESDAY, April 26, 2016 – 7:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Senger, at 7:32 p.m. in the Library of Wandell School

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

Present: Mr. Senger, Mr. LaSalandra, Ms. Connolly, Ms. Feldsott, Mr. Weng

Absent: None

Others Present: Dr. Ronzitti, Interim Superintendent/Principal
Mr. Glenn Stokes, Vice Principal
Ms. Donna Logan, Board Secretary

FLAG SALUTE

The flag salute was led by Mr. Stokes

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Legal Issues

Personnel

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Feldsott

Second: Ms. Connolly

Vote: 5-0

Time: 7:35 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION & RETURN TO PUBLIC PORTION OF MEETING

Motion: Ms. Connolly Second: Mr. Senger Vote: 5-0 Time: 7:48 p.m.

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:
March 15, 2016 Regular and Executive Sessions

Motion: Mr. LaSalandra Second: Ms. Connolly Vote: 5-0 Time: 7:50 p.m.

SUPERINTENDENT'S REPORT

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Dr. Ronzitti reported that there were no reported incidents meeting the criteria as outlined in statute since the last board meeting on March 15, 2016
- Shrek play was terrific
- Kindergarten Dinosaur Show students and staff outdid themselves
- PARCC testing taking place this week
- Letter of thanks received from Saddle Brook Fire Department for the district's donation of an air conditioner no longer needed
- Glenn Stokes was inducted into Ramapo High School Athletic Hall of Fame

Henry added that Jen Connolly's brother was inducted into NHRHS Hall of Fame for his work as a coach.

VICE PRINCIPAL'S REPORT

- Book Fair raised \$9,000
- Ellis Island Assembly – received positive feedback
- Terra Nova & NJ Ask testing is upcoming
- Earth Day – provided sampling of grade level activities

PUBLIC HEARING ON THE 2016-2017 BUDGET

Dr. Ronzitti gave a power point presentation on the 2016-2017 school year budget. A question & answer period followed with questions relative to taxes & special education.

BUSINESS ADMINISTRATOR'S REPORT

No Report

BOARD PRESIDENT'S REPORT

- New Interim Superintendent/Principal being appointed tonight
- Holly Anderson's resignation – regrets on losing her
- Thanked Donna Logan for budget work

MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY

- Thanks for putting on Shrek & Dinosaur shows
- Budget questions regarding # students & HSA/Foundation contributions

AGENDA ITEMS AS PER ATTACHED

COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

None

MOTION TO ADJOURN MEETING

Motion: Mr. Senger

Second: Ms. Feldsott

Vote: 5-0

Time: 8:52 p.m.

Respectfully submitted,

Donna M. Logan
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, APRIL 26, 2016
RESOLUTIONS – SUMMARY**

ADMINISTRATION

A-868 2015-2016 Calendar Adjustment

HUMAN RESOURCES

HR-1208 Hire Substitutes – 2015-2016
HR-1209 Contract Submission – Mr. Louis J. DeLisio – Interim Superintendent/Principal – 2016-2017
HR-1210 Employment of Mr. Louis J. DeLisio – Interim Superintendent/Principal - 2016-2017
HR-1211 Employment of Ashley Corizzi - Leave Replacement
HR-1212 Interim Superintendent's Merit Action Plans 2015-2016
HR-1213 Christina Kim – Stipend – Wandell Rec Winter II Art Club
HR-1214 Stipend – School Play Monitors
HR-1215 Holly Anderson – Resignation
HR-1216 Ilyssa Zullow – Leave of Absence
HR-1217 Kerri Budds Moylan – Leave of Absence
HR-1218 John Moylan – Cover PARCC Testing

FINANCE

F-2360 Payment of Bills – April 2016
F-2361 Appropriation Transfers March 2016
F-2362 Line Item Certification
F-2363 Board Secretary Report – March 2016
F-2364 Treasurer Report - March 2016
F-2365 Agreement – Treasurer's & Board Secretary's Reports – March 2016
F-2366 Tuition Charges Staff Members
F-2367 Donations – Home & School Association
F-2368 Adoption of 2016-2017 District Budget

ADMINISTRATION

COMMITTEE REPORTS

1. Board Communications Committee – Mr. LaSalandra – Insert for borough publication coming out soon; HSA has new directory & is on website; electronic newsletter forthcoming
2. Liaison: Ramsey Board of Education – Ms. Connolly – STEM showcase
3. Liaison: Northern Highlands Board of Education – Mr. Senger - PARCC participation improved
4. Home & School Association – Ms. Connolly – new officers; Innisbrook is out of business for school supplies; Teacher Appreciation luncheon May 19; Field Day June 15
5. New Jersey School Boards Association/NJSBA Legislative Committee – Mr. Senger – Upcoming meetings are available to all board members
6. Policy Committee – Ms. Feldsott – New policies going onto website next week
7. Liaison to Mayor and Council – Mr. Senger – Planning board updates are pending; Verizon may be added to cell tower; board will not be accepting 25 year old generator from borough; shelter issue has changed
8. Blue Ribbon Committee – Mr. Weng – Waiting until PARCC results in before moving forward

A-868 2015-2016 CALENDAR ADJUSTMENT

BE IT RESOLVED that the Saddle River Board of Education authorizes to change the last day of school for students to June 21, 2016 (1/2 day) and change the last day of school for teachers to June 23, 2016, absent any emergency school closings.

ADMINISTRATION MOTION VOTE:

Motion: Mr. Senger
 Second Ms. Feldsott
 Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Vote: 5-0, Motion Passed

HUMAN RESOURCES

COMMITTEE REPORTS

1. Negotiations Committee – No Report
2. Superintendent Search – No Report

HR-1208 HIRE SUBSTITUTES 2015-2016

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the hiring of the following individuals as designated for the 2015-2016 school year:

- Danielle Kasen (Substitute Teacher/Substitute Teacher Aide)
- Victoria Stephan (Substitute Nurse/ Substitute Teacher/Substitute Teacher Aide)

HR-1209 CONTRACT SUBMISSION – MR. LOUIS J. DeLISIO – INTERIM SUPERINTENDENT/PRINCIPAL 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education authorizes the submission of the employment contract of Mr. Louis J. DeLisio as Interim Superintendent/Principal, commencing July 1, 2016 through June 30, 2017, to the Interim Executive County Superintendent for approval.

HR-1210 EMPLOYMENT OF MR. LOUIS J. DeLISIO – INTERIM SUPERINTENDENT/PRINCIPAL 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the appointment of Mr. Louis J. DeLisio as Interim Superintendent/Principal commencing July 1, 2016 through June 30, 2017, according to the terms and conditions of the Interim Superintendent/Principal employment contract, pending approval by the Interim Executive County Superintendent.

HR-1211 EMPLOYMENT OF ASHLEY CORIZZI - LEAVE REPLACEMENT

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education authorizes the hiring of Ashley Corizzi as a leave replacement effective May 2, 2016 or sooner, if needed through June 23, 2016 at BA Step 1 on the Teacher Salary Guide, pending criminal history review approval.

HR-1212 INTERIM SUPERINTENDENT'S MERIT ACTION PLANS 2015-2016

WHEREAS, on or about November 24, 2015, the Saddle River Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Superintendent for the 2015-2016 school year consisting of two (2) qualitative merit criteria and three (3) quantitative merit criteria and submitted same to the Interim Executive County Superintendent for approval in accordance with N.J.A.C. 6A:23A-3.1(e) 10-11 (hereinafter referred to as "Merit Bonus Goals"), and

WHEREAS, on or about November 30, 2015, the Interim Executive County Superintendent approved said Merit Goals, thereby authorizing the Board to evaluate and award merit bonus increases to the Superintendent upon achievement of each objective; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #1 requiring that he update and revise policies to reflect current code and regulations with a rating of Excellent, thereby entitling him to a qualitative merit bonus of 2.5% of his annual salary in the amount of \$3,125; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #2 of completing a full technology audit in which 100% of all hardware, software, and infrastructure in the district was identified, evaluated, and cataloged with a rating of Excellent, thereby entitling him to a

quantitative merit bonus of 3.33% of his annual salary in the amount of \$4,162.50; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #3 of enhancing and strengthening school security with a rating of Excellent, thereby entitling him to a quantitative merit bonus of 3.33% of his annual salary in the amount of \$4,162.50; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #4 of reviewing and revising all district job descriptions to reflect current regulations and district priorities with a rating of Excellent, thereby entitling him to a quantitative merit bonus of 3.33% of his annual salary in the amount of \$4,162.50; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #5 of completing new district-wide Homework Policy, Tardy Policy, revised Basic Skills Eligibility Policy and Electronic Plan Book with a rating of Excellent, thereby entitling him to a qualitative merit bonus of 2.5% of his annual salary in the amount of \$3,125; and

NOW, THEREFORE BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus of the 2015-2016 school year subject to approval by the Interim Executive County Superintendent that the quantitative and qualitative merit criteria for each of the Board assessed objectives have been satisfied for the payment of such merit bonus.

HR-1213 CHRISTINA KIM – STIPEND – WANDELL REC WINTER II ART CLUB

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves the stipend to Christina Kim in the amount of \$2,625, funded by Wandell School Recreation, for duties performed in connection with the Wandell Rec Winter II Art Club.

HR-1214 STIPEND - SCHOOL PLAY MONITORS

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves stipends to the following teachers as monitors for the school play at the SREA negotiated rate of \$82 per hour:

<i>Name</i>	<i>Date</i>	<i>Hours</i>	<i>Amount</i>
Laura Boyajian	4/2/16	2.5	\$205
Kevin Lane	4/1/16	2.5	\$205
Angela Wilkos	4/1/16	2.5	\$205

HR-1215 HOLLY ANDERSON – RESIGNATION

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education accepts, with regret, the resignation of Holly Anderson, teacher, effective June 30, 2016.

HR-1216 ILYSSA ZULLOW – LEAVE OF ABSENCE

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves an FMLA leave of absence for Ilyssa Zullo as follows:

- paid leave: April 4, 2016 through May 9, 2016
- unpaid leave: May 10, 2016 through June 30, 2016

HR-1217 KERRI BUDDS MOYLAN – LEAVE OF ABSENCE

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves an FMLA/NJFLA/unpaid leave of absence for Kerri Budds Moylan as follows:

- paid leave: September 6, 2016 through November 4, 2016
- unpaid leave: November 5, 2016 through January 22, 2017

HR-1218 JOHN MOYLAN – COVER PARCC TESTING

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves John Moylan to cover for PARCC testing for 2 – ½ days to be paid at his hourly rate.

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mrs. Feldsott
Second Mr. LaSalandra
Comments: Mr. Senger – Mrs. Anderson will be missed

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Vote: 5-0, Motion Passed

EDUCATION

COMMITTEE REPORTS

1. Technology Committee – Mr. LaSalandra – New methodology for accessing PARCC testing; Ms. Kilgallen stated that district is looking at Smartboard replacements
2. Curriculum Committee – No Report
3. Wandell School Recreation Committee – Ms. Connolly - Still in need of someone to take over; last group of programs are running
4. Health, Well-being, Safety and Transportation Committee – No Report

FINANCE

COMMITTEE REPORTS

1. Finance/Budget Committee – No Report
2. Renovation Committee – Ms. Feldsott – Moving forward on vestibule project

F-2360 PAYMENT OF BILLS – APRIL 2016

BE IT RESOLVED that the payment of bills as per the attached April 2016 Bills and Claims lists be approved.

F-2361 APPROPRIATION TRANSFERS – MARCH 2016

BE IT RESOLVED that the attached appropriation transfers for the month of March 2016 be approved.

F-2362 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2363 BOARD SECRETARY REPORT – MARCH 2016

BE IT RESOLVED that the attached Board Secretary Report for the month of March 2016 be approved.

F-2364 TREASURER REPORT –MARCH 2016

BE IT RESOLVED that the attached Report of the Treasurer for the month of March 2016 be approved.

F-2365 AGREEMENT–TREASURER'S & BOARD SECRETARY'S REPORTS – MARCH 2016

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of March 2016 is in agreement and on file in the Board Secretary's Office.

F-2366 TUITION CHARGES STAFF MEMBERS

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the Pre-K student tuition rate for staff members at one half (1/2) the established rate.

F-2367 DONATIONS – HOME & SCHOOL ASSOCIATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude donations from the Wandell Home & School Association as follows:

\$ 1,384	New cabinet & eye wash station in nurse's office
\$ 86	Triage bedside table
\$ 13	Teeth holders & saving capsules
\$ 1,500	Projector for the MPR
\$ 2,000	Rolling podium with speaker
\$ 1,200	Library chairs & shelf lighting
\$ 2,000	Landscaping & shrubbery
\$ 1,000	Car park lamp post, flags & banners
\$ 3,000	4 benches for playground

ALL FINANCE MOTIONS F-2360-F2367 BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger
Second Ms. Connolly
Comments: Ms. Feldsott – F2367 – requested explanation of “teeth holders”

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Vote: 5-0, Motion Passed

F-2368 ADOPTION OF DISTRICT BUDGET 2016-2017

WHEREAS the 2016-2017 tentative budget was adopted at a Public Meeting of the Board of Education on March 15, 2016 and advertised in accordance with statute, and

WHEREAS the Public Hearing has been held on April 26, 2016 and all persons desiring to be heard were heard,

BE IT RESOLVED that the Saddle River Board of Education, County of Bergen, approves the final 2016-2017 school year budget as follows:

General Fund	\$8,808,965
Special Revenue Fund	<u>\$ 176,659</u>
Total Base Budget	\$8,985,624
Debt Service Fund	<u>\$ 307,785</u>
Total Budget	\$9,293,409

and

BE IT FURTHER RESOLVED that the General Fund tax levy of \$8,032,843 is approved to support Current General Expense and \$203,138 to support Debt Service for the 2016-2017 school year budget;

and

BE IT FURTHER RESOLVED that the district approves the use of a health care cost adjustment (cap waiver) in the amount of \$42,896 as incorporated in the tentative budget
and

BE IT FURTHER RESOLVED that the full spread of the adopted budget is available in the Board of Education Office.

FINANCE MOTION F-2368 VOTE:

Motion: Mr. Senger
Second Mr. LaSalandra
Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Vote: 5-0, Motion Passed