

**MINUTES**  
**SADDLE RIVER BOARD OF EDUCATION**  
**REGULAR SESSION**

**WEDNESDAY, AUGUST 10, 2016 – 7:30 PM**  
**LIBRARY OF WANDELL SCHOOL**

**CALL THE MEETING TO ORDER**

The meeting was called to order by the President, Mr. Senger, at 7:30 p.m. in the Library of Wandell School.

**OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

**ROLL CALL**

Present: Mr. Senger, Mr. LaSalandra, Ms. Feldsott, Mr. Weng  
Absent: Ms. Connolly  
Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal  
Mr. Glenn Stokes, Vice Principal  
Ms. Donna Logan, Board Secretary  
Matthew Giacobbe, Esquire, Board Attorney

**FLAG SALUTE**

The flag salute was led by Mr. Senger

**APPROVAL OF THE MINUTES:**

Motion to approve the minutes of the following meetings:  
July 19, 2016 Regular and Executive Sessions

Motion: Mr. Senger                      Second: Mr. Weng                      Vote: 4-0                      Time: 7:31 p.m.

**SUPERINTENDENT'S REPORT**

- Welcomed back Mr. Stokes
- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Dr. De Lisio reported that there were no reported incidents meeting the criteria as outlined in statute since the last board meeting on July 19, 2016.
- Update on vestibule project
- Approval of cupola plans
- Progression of telephone system
- Staffing for the 2 leave replacements
- Requested suggestions for Board of Education goals for 2016-2017
- Preschool program schedule adjustment
- Enrollment Update – Northern Highlands Regional High School
- Second Grade – assigning of certified teacher to provide support
- Miscellaneous Items/Correspondence

**VICE PRINCIPAL'S REPORT**

- Staff will start returning the middle of next week
- Students return September 6, 2016

**BUSINESS ADMINISTRATOR'S REPORT**

No Report

**BOARD PRESIDENT'S REPORT**

No Report

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY**

- F-2430 - location of plantings, Mrs. Feldsott provided status report
- F-2425 – donation of Smartboards
- A-888 – several questions regarding specifics of items on resolution
- A-891, 892 – impact on relations of organizations to Board of Education
- A-888 – impact on class instruction time
- F-2428 – expressed opposition to cupola
- Availability of PARCC scores
- Amount of time additional certified teacher will be scheduled in second grade
- Northern Highlands enrollments
- Possible re-registration
- Request for student teacher in second grade

**AGENDA ITEMS AS PER ATTACHED**

**COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS**

- School taxes/increase

**MOTION TO ENTER EXECUTIVE SESSION**

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Legal Issues

Negotiations

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

No action will be taken upon return to public session.

Motion: Mr. LaSalandra

Second: Ms. Feldsott

Roll Call Vote: TW: aye

JC: absent IF: aye

JL: aye

HS: aye

Vote: 4-0, Motion Passed

Time: 8:39 p.m.

**MOTION TO ADJOURN EXECUTIVE SESSION & MEETING**

Motion: Mr. Senger

Second: Ms. Feldsott

Vote: 4-0

Time: 9:04 p.m.

Respectfully submitted,



Donna M. Logan  
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION  
WEDNESDAY, AUGUST 10, 2016  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

A-886	Integrated Pest Management Plan 2016-2017
A-887	Use of School Facilities – Wyckoff Family YMCA 2016-2017
A-888	Use of School Resources – Wandell Home & School Association Centennial Gala
A-889	Fundraiser – Wandell Home & School Association
A-890	Activity – Wandell Home & School Association
A-891	School Quasi Entity Resolution – Wandell School Education Foundation
A-892	School Quasi Entity Resolution – Wandell Home & School Association

**HUMAN RESOURCES**

HR-1241	Substitutes 2016-2017
HR-1242	Angela (Penna) Wilkos – Advancement Salary Guide
HR-1243	Leave Replacement – Enrichment
HR-1244	Leave Replacement – Grade 5

**EDUCATION**

E-848	Home Instruction 2015-206
E-849	Behaviorist Services – Amendment to Resolution E-828
E-850	Field Trip Destinations 2016-2017
E-851	Hospital Instruction Agreement – BCSSD 2016-2017
E-852	Flex Schedule Pre-school Program

**FINANCE**

F-2415	Payment of Bills – July 2016
F-2416	Appropriation Transfers July 2016
F-2417	Line Item Certification
F-2418	Board Secretary Report – June 2016
F-2419	Treasurer Report – June 2016
F-2420	Agreement – Treasurer's & Board Secretary's Reports – June 2016
F-2421	Nonpublic Nursing Services – Ann Hanna – Saddle River Day School 2016-2017
F-2422	Nonpublic Nursing Supervision – Bergen County Dept. of Health Services – Saddle River Day School 2016-2017
F-2423	Act as LEA for Saddle River Day School – Nonpublic Entitlements 2016-2017
F-2424	Submission of IDEA Application for Fiscal Year 2017
F-2425	Smart Board Purchase
F-2426	Renewal Food Service Management Contract 2016-2017
F-2427	Donation – Wandell School Education Foundation
F-2428	Donation – Wandell Home & School Association
F-2429	Donation – Wandell Home & School Association
F-2430	Donation – Borough of Saddle River
F-2431	Travel

**ADMINISTRATION**

**COMMITTEE REPORTS**

1. Board Communications Committee – No Report
2. Liaison: Ramsey Board of Education – No Report
3. Liaison: Northern Highlands Board of Education – No Report
4. Home & School Association – No Report
5. New Jersey School Boards Association/NJSBA Legislative Committee – No Report
6. Policy Committee – No Report
7. Liaison to Mayor and Council – No Report
8. Blue Ribbon Committee – No Report
9. Ad Hoc Anniversary Committee – Planning meeting in September, presented logo for 100<sup>th</sup> anniversary to be used throughout the year.

**A-886 INTEGRATED PEST MANAGEMENT PLAN 2016-2017**

BE IT RESOLVED to approve the Integrated Pest Management Plan for the 2016-2017 school year as on file in the district offices.

**A-887 USE OF SCHOOL FACILITIES – WYCKOFF FAMILY YMCA 2016-2017**

BE IT RESOLVED to approve the use of Wandell School facilities by the Wyckoff Family YMCA during the 2016-2017 school year for the after-school program from 2:30 p.m. to 6:00 p.m. daily in accordance with the 2016-2017 Wandell school calendar.

**A-888 USE OF SCHOOL RESOURCES – WANDELL HOME & SCHOOL ASSOCIATION CENTENNIAL GALA**

BE IT RESOLVED to approve the use of Wandell School resources for the Wandell Home & School Association Centennial Gala on November 5, 2016 as follows:

Home & School Association parking space
Class/Specials experience for each grade using the "time capsule" theme
Front row seats (4) for winter and spring concerts
Pancake breakfast
Field day spirit captain of the week
Field day water bottles design

**A-889 FUNDRAISER - WANDELL HOME & SCHOOL ASSOCIATION**

BE IT RESOLVED to approve the fundraiser for the Wandell Home & School Association to sell 100<sup>th</sup> commemorative pavers for a "Century Bench".

**A-890 ACTIVITY - WANDELL HOME & SCHOOL ASSOCIATION**

BE IT RESOLVED to approve the Wandell Home & School Association activity to provide a time capsule/kit project with the 5<sup>th</sup> grade class.

**A-891 SCHOOL QUASI ENTITY RESOLUTION – WANDELL SCHOOL EDUCATION FOUNDATION**

WHEREAS, The Saddle River Board of Education is a participating member of the Northeast Bergen County School Board Insurance Group, "GROUP", relative to General Liability and other coverage; and WHEREAS, the "GROUP" has adopted certain criteria to distinguish between bona fide educational activities and other quasi- entities not sponsored by the School Board and therefore, not subject to coverage by the "GROUP"; and

WHEREAS, it has been determined that in order to be covered by the "GROUP" an organization or activity meet the test that its function is of the type that historically School Boards have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local educational purpose on a non-profit basis typically met by local School Boards, the benefits of which are available to the School District in general; and  
 WHEREAS, the District has asked the "GROUP" to extend General Liability

Name: Wandell School Education Foundation  
 Activity: Educational  
 Type of Activity: Fundraising to provide educational needs of the students and school

**NOW THEREFORE, BE IT RESOLVED** by the School District of Saddle River as follows:

It is hereby certified that the above listed organization exists within the Saddle River School District as a bona fide charitable, educational, or recreational activity of the School District and is, in fact, an organization that supports and/or provides services to the School District in general and as such is sponsored or subsidized directly or indirectly by the School District.

**A-892 SCHOOL QUASI ENTITY RESOLUTION – WANDELL HOME & SCHOOL ASSOCIATION**

WHEREAS, The Saddle River Board of Education is a participating member of the Northeast Bergen County School Board Insurance Group, "GROUP", relative to General Liability and other coverage; and  
 WHEREAS, the "GROUP" has adopted certain criteria to distinguish between bona fide educational activities and other quasi- entities not sponsored by the School Board and therefore, not subject to coverage by the "GROUP"; and  
 WHEREAS, it has been determined that in order to be covered by the "GROUP" an organization or activity meet the test that its function is of the type that historically School Boards have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local educational purpose on a non-profit basis typically met by local School Boards, the benefits of which are available to the School District in general; and  
 WHEREAS, the District has asked the "GROUP" to extend General Liability

Name: Wandell Home & School Association  
 Activity: Educational  
 Type of Activity: Fundraising to provide educational needs of the students and school

**NOW THEREFORE, BE IT RESOLVED** by the School District of Saddle River as follows:

It is hereby certified that the above listed organization exists within the Saddle River School District as a bona fide charitable, educational, or recreational activity of the School District and is, in fact, an organization that supports and/or provides services to the School District in general and as such is sponsored or subsidized directly or indirectly by the School District.

**ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Feldsott  
 Second: Mr. Senger  
 Comments: Mr. Weng – A-890 would like amended for K-5 inclusion;  
 Motion to table A-890 by Mr. Weng, Seconded by Ms. Feldsott, Vote 4-0, Motion tabled

**Additional Comments:** Mr. Weng - A-891 & A-892 concerned with putting organizations under board general liability to which Mr. Giacobbe explained the purpose of the resolution.

**Roll Call Vote for A886 to A-889 & A891 to A892**

**TW: aye      JC: absent      IF: aye      JL: abstain      HS: aye**

**Vote: 3-0 with one abstention, Motion Passed**

**HUMAN RESOURCES**

**COMMITTEE REPORTS**

1. Negotiations Committee – No Report
2. Superintendent Search – No Report

**HR-1241 SUBSTITUTES 2016-2017**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent, the Saddle River Board of Education approves the hiring of the following individuals as substitutes for the 2016-2017 school year:

Name	Position
Muhammad Ali	Teacher/Teacher Aide
Tahany Elashmawy	Teacher/Teacher Aide
Nora Ho	Teacher/Teacher Aide

**HR-1242 ANGELA (PENNA) WILKOS – ADVANCEMENT SALARY GUIDE**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the guide advancement for Angela ( Penna) Wilkos, Teacher, from MA Step11 to MA+30 Step11 on the Teacher’s salary guide, pursuant to the SREA contract agreement effective September 1, 2016.

**HR-1243 LEAVE REPLACEMENT – ENRICHMENT**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education authorizes the hiring of Emily Richardi as a leave replacement for Enrichment teacher effective September 6, 2016 through January 22, 2017 at BA Step 1 on the Teacher Salary Guide, pending criminal history review approval.

**HR-1244 LEAVE REPLACEMENT – 5<sup>TH</sup> GRADE**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education authorizes the hiring of Susan Gugger as a leave replacement for Grade 5 teacher effective September 1, 2016 through November 18, 2016 at BA Step 1 on the Teacher Salary Guide, pending criminal history review approval.

**ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. Senger  
 Second: Mr. LaSalandra  
 Comments: None

Roll Call Vote: TW: aye      JC: absent      IF: aye      JL: aye      HS: aye

Vote: 4-0 Motion Passed



**EDUCATION**

**COMMITTEE REPORTS**

- 1. Technology Committee – No Report
- 2. Curriculum Committee – No Report
- 3. Wandell School Recreation Committee – No Report
- 4. Health, Well-being, Safety and Transportation Committee – No Report

**E-848 HOME INSTRUCTION 2015-2016**

BE IT RESOLVED, that the Saddle River Board of Education approves the provision of home instruction by CarePoint Health for a general education student hospitalized during the 2015-2016 school year at a cost of \$360.

**E-849 BEHAVIORIST SERVICES – AMENDMENT TO RESOLUTION E-828**

BE IT RESOLVED, that the Saddle River Board of Education approves the amendment to Resolution E-828 to include an additional 7% administrative fee in the amount of \$28.14 payable to Ramsey Board of Education.

**E-850 FIELD TRIP DESTINATIONS 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the field trip destinations for the 2016-2017 school year as per the attached list.

**E-851 HOSPITAL INSTRUCTION AGREEMENT – BCSSD 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education continue their contract with BCSSD for hospital instruction at the rate of \$65 per hour for the 2016-2017 school year.

**E-852 FLEX SCHEDULE PRE-SCHOOL PROGRM**

BE IT RESOLVED that the Saddle River Board of Education approves the flex schedule for the pre-school program with parents having the option to send their children 2-5 days per week at the full tuition rate of \$7,210 for Pre-K3 and \$8,750 for Pre-K4.

**ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. Senger

Second: Ms. Feldsott

Comments: Mr. Weng – requested clarification of E-850 for approving field trip venues

Roll Call Vote: TW: aye      JC: absent      IF: aye      JL: aye      HS: aye

Vote: 4-0 Motion Passed

**FINANCE****COMMITTEE REPORTS**

1. Finance/Budget Committee – No Report
2. Renovation Committee – No Report

**F-2415 PAYMENT OF BILLS – JULY 2016**

BE IT RESOLVED that the payment of bills as per the attached July 2016 Bills and Claims lists be approved.

**F-2416 APPROPRIATION TRANSFERS – JUNE 2016**

BE IT RESOLVED that the attached appropriation transfers for the month of June 2016 be approved.

**F-2417 LINE ITEM CERTIFICATION**

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**F-2418 BOARD SECRETARY REPORT – JUNE 2016**

BE IT RESOLVED that the attached Board Secretary Report for the month of June 2016 be approved.

**F-2419 TREASURER REPORT – JUNE 2016**

BE IT RESOLVED that the attached Report of the Treasurer for the month of June 2016 be approved.

**F-2420 AGREEMENT–TREASURER'S & BOARD SECRETARY'S REPORTS – JUNE 2016**

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of June 2016 is in agreement and on file in the Board Secretary's Office.

**F-2421 NONPUBLIC NURSING SERVICES – ANN HANNA - SADDLE RIVER DAY SCHOOL 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education enter into an agreement with Ann Hanna, School Nurse, for the Saddle River Day School, to perform nonpublic nursing services for the 2016-2017 school year at a cost of \$21 per hour for 1013.81 annual hours, not to exceed \$21,290.02 for the year.

**F-2422 NONPUBLIC NURSING SUPERVISION – BERGEN COUNTY DEPT. OF HEALTH SERVICES - SADDLE RIVER DAY SCHOOL 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education enter into an agreement with Bergen County Department of Health Services to provide nursing supervision for Saddle River Day School for the 2016-2017 school year at a cost not to exceed \$4,107.49 (includes a 3% administrative fee of \$785.49).

**F-2423 ACT AS LEA FOR SADDLE RIVER DAY SCHOOL – NONPUBLIC ENTITLEMENTS 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education will act as LEA (Local Education Agency) for the Saddle River Day School and accept the 2016-2017 funding in the following amounts:

Nonpublic Textbook Entitlement	\$14,986.00
Nonpublic Nursing Entitlement	\$26,183.00
Nonpublic Technology Aid Entitlement	\$ 5,408.00

**F-2424 SUBMISSION OF IDEA APPLICATION FOR FISCAL YEAR 2017**

BE IT RESOLVED that the Saddle River Board of Education authorizes the submission of the IDEA application for Fiscal Year 2017, and accepts the grant award of the funds upon subsequent approval of the FY2017 IDEA Application.

**F-2425 SMART BOARD PURCHASE**

BE IT RESOLVED that the Saddle River Board of Education approves the purchase of Smart boards through Keystone Consultants Inc., under Educational Services Commission of New Jersey Services Bid #MRESC - #ESCNJ 16/17-15 in the amount of \$56,323.

**F-2426 RENEWAL FOOD SERVICE MANAGEMENT CONTRACT 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the renewal of its Food Management Service Contact with Maschio's Food Services, Inc. for Wandell Food Service Operations for the period 9/1/16 to 6/30/17.

**F-2427 DONATIONS – WANDELL SCHOOL EDUCATION FOUNDATION**

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude donations from the Wandell School Education Foundation for the 2016-2017 school year as follows:

\$2,000.00	Library books & supplies
\$ 350.00	Library mini-grant

**F-2428 DONATION – WANDELL HOME & SCHOOL ASSOCIATION**

BE IT RESOLVED that the Saddle River Board of Education approves & accepts the cupola plan and design, including installation, facilitated by the Wandell Home & School Association.

**F-2429 DONATION – WANDELL HOME & SCHOOL ASSOCIATION**

BE IT RESOLVED that the Saddle River Board of Education accepts 2 custom school signs, including installation, facilitated by the Wandell Home & School Association.

**F-2430 DONATION – BOROUGH OF SADDLE RIVER**

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude the donation from the Borough of Saddle River as per Borough Resolution #109-16 dated May 16, 2016 in conjunction with the Saddle River Streetscape Beautification Program enhancing the Historic District of the Borough of Saddle River, with all seasonal planting costs borne by the Borough of Saddle River.

**F-2431 TRAVEL**

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members travel:

Who	Jody Murphy
What	State of NJ Criminal History Workshop
Where	Wayne, NJ
When	September 20, 2016
Cost	\$8.06 mileage
Total	\$8.06

**ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:**

**Motion:** Mr. Senger

**Second:** Ms. Feldsott

**Comments:** Mr. Weng – F-2426 question when contract is up for RFP; F2428 out of pocket expenses or maintenance costs

**Roll Call Vote:** TW: aye      JC: absent      IF: aye      JL: abstain      HS: aye

**Vote:** 3-0 with one abstention, Motion Passed