

MINUTES
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION

TUESDAY, DECEMBER 15, 2015 – 7:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Senger, at 7:31 p.m. in the library of Wandell School

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

Present: Mr. Senger, Ms. Connolly, Ms. Feldsott (arrived @ 7:35 p.m. during student presentation), Mr. Weng
Absent: Mr. LaSalandra
Others Present: Dr. Ronzitti, Interim Superintendent/Principal
Mr. Glenn Stokes, Vice Principal
Ms. Donna Logan, Board Secretary

FLAG SALUTE

The flag salute was led by Mr. Stokes

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:
November 24, 2015 Regular and Executive Sessions

Motion: Ms. Connolly Second: Mr. Weng Vote: 3-0 Time: 7:32 p.m.

SUPERINTENDENT'S REPORT

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Dr. Ronzitti reported that there were no reported incidents meeting the criteria as outlined in statute since the last board meeting November 24, 2015. (1 incident reported but did not rise to level of HIB.)
- Presentation of student library writing project. Students introduced by Mrs. Kleinbard. Stories read by Sydney Wishik and Alex Goldfarb.
- Professional Development by IDE Corp. has begun. Foundation was thanked for funding program.
- Winter concert will be held this Thursday, December 17, 2015.
- PARCC testing results were reviewed and scores compared with other districts.
- Fencing replacement was undertaken and completed by George Miller.

VICE PRINCIPAL'S REPORT

- PARCC individual student reports received and should go out by Thursday, December 15, 2015
- Acknowledged donations from Home & School Association which included paving, fence and leaf blower

BUSINESS ADMINISTRATOR'S REPORT

- Budget procedures reviewed with teachers for 2016/17 budget.

BOARD PRESIDENT'S REPORT

- Commented on audit results; district is in healthy shape and the auditor is pleased with results

MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY

- Comment on need for basic skills position

AGENDA ITEMS AS PER ATTACHED

COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

- Generator study is going forward by borough
- HVAC final costs (not yet available)

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:
 The general nature of these subjects is:
 Legal Issues

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Connolly	Second: Ms. Feldsott	Vote: 4-0	Time: 8:00 p.m.
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MOTION TO ADJOURN EXECUTIVE SESSION AND MEETING

Motion: Mr. Senger	Second: Ms. Connolly	Vote: 4-0	Time: 8:50 p.m.
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Respectfully Submitted,


 Donna M. Logan
 Board Secretary

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, DECEMBER 15, 2015
RESOLUTIONS – SUMMARY**

ADMINISTRATION

- A-851 2nd Reading – Payment for Goods and Services - Policy 3326
- A-852 2nd Reading – Live Animals in the Classroom – Policy 6163.3

HUMAN RESOURCES

- HR-1185 Resignation – Jill Coyle – Special Education Shared Aide
- HR-1186 Stipend Positions 2015-2016
- HR-1187 Christine Kim – Stipend – Wandell Rec Fall Art Club
- HR-1188 Michele Woodward – Stipend – Wandell Rec Fall Drama Club
- HR-1189 Patricia O’Neill – Leave of Absence
- HR-1190 Dr. William Ronzitti - Contract Approval from County Office
- HR-1191 Health Benefits – Change in Full Time Hours
- HR-1192 Dental Benefits - Change in Full Time Hours

EDUCATION

- E-827 Create Position – Basic Skills Teacher
- E-828 Behaviorist Services – Ramsey High School – Lippe – 2015-2016

FINANCE

- F-2318 Payment of Bills – December 2015
- F-2319 Appropriation Transfers – November 2015
- F-2320 Line Item Certification
- F-2321 Board Secretary Report – October 2015
- F-2322 Treasurer Report – October 2015
- F-2323 Agreement – Treasurer’s & Board Secretary’s Reports – October 2015
- F-2324 Actual 2015-2016 Legal Costs Exceed Statewide Average
- F-2325 Donation - Foundation
- F-2326 Comprehensive Annual Financial Report and Auditors’ Management report on Administrative Findings
- F-2327 Corrective Action Plan – Audit
- F-2328 Travel

ADMINISTRATION

COMMITTEE REPORTS

1. Board Communications Committee – No Report
2. Liaisons: Ramsey Board of Education – No Report
Northern Highlands Board of Education – Mr. Senger – Evaluation meeting in January
3. Home & School Association – No Report
4. New Jersey School Boards Association/NJSBA Legislative Committee – Mr. Senger – Attended Bergen County Prosecutor Internet Safety Presentation
5. Policy Committee – No Report
6. Liaison to Mayor and Council – No Report
7. Ad Hoc: Wandell Performance Committee – No Report

A-851 2nd READING – PAYMENT OF GOOD AND SERVICES – POLICY 3326

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of Payment for Goods and Services – Policy 3326.

A-852 2nd READING – LIVE ANIMALS IN THE CLASSROOM – POLICY 6163.3

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of Live Animals in the Classroom – Policy 6163.3

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger
Second: Ms. Feldsott
Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: absent HS: aye

HUMAN RESOURCES**COMMITTEE REPORTS****1. Negotiations Committee – No Report**

HR-1185 RESIGNATION – JILL COYLE – SPECIAL EDUCATION SHARED AIDE
BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education accepts with regret the resignation of Jill Coyle, Special Education Shared Aide, effective at the close of business December 4, 2015.

HR-1186 STIPEND POSITIONS – 2015-2016
BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the following stipend positions:

- John Moylan - Director of Music - \$2,850
January, March, April 1-2, 2016 - pending completion of duties
- Michele Woodward - Stage Director - \$3,800
January, February, March, April 1-2, 2016 - pending completion of duties
- Aubree McLean - Assistant Choreographer/Production Assistant - \$700
Approx. 3 day/week, approx. 3-4 hours per week during February and first 3 weeks of March.
Last two weeks before show is every day for entire practice
- Maureen Rockey-Tirado - Production Assistant - \$700
Last 2 weeks of production every day for entire practice

HR-1187 CHRISTINA KIM – STIPEND – WANDELL REC FALL ART CLUB
BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the stipend to Christina Kim in the amount of \$2,660 from Wandell School Recreation Committee Fund for duties performed in connection with the Wandell Rec Fall Art Club.

HR-1188 MICHELE WOODWARD – STIPEND – WANDELL REC FALL DRAMA CLUB
BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the stipend to Michele Woodward in the amount of \$500 from Wandell School Recreation Committee Fund for duties performed in connection with the Wandell Rec Fall Drama Club.

HR-1189 PATRICIA O'NEILL – LEAVE OF ABSENCE
BE IT RESOLVED that, upon recommendation of the Superintendent and in accordance with the board's agreement with the Saddle River Education Association, Article 8, Section H, the Board of Education grants an unpaid leave of absence for Patricia O'Neill from March 23 to March 24, 2016 and March 28 to April 1, 2016.

HR-1190 DR. WILLIAM RONZITTI – CONTRACT APPROVAL FROM COUNTY OFFICE
BE IT RESOLVED, that the Saddle River Board of Education approves the contract for Dr. William Ronzitti as reviewed and approved by the Interim Executive County Superintendent.

HR-1190 HEALTH BENEFITS – CHANGE IN FULL TIME STATUS
BE IT RESOLVED that the Saddle River Board of Education approves the attached resolution pertaining to School Employees' Health Benefits Program Full Time Status Requirement for employees hired after December 15, 2015.

HR-1191 DENTAL BENEFITS – CHANGE IN FULL TIME STATUS
BE IT RESOLVED that the Saddle River Board of Education designates 30 hours per week as minimum requirement for employees to participate in the district's dental plan for employees hired after December 15, 2015.

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Feldsott
Second: Mr. Senger
Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: absent HS: aye

EDUCATION

COMMITTEE REPORTS

- 1. Technology Committee – No Report
- 2. Curriculum Committee – No Report
- 3. Wandell School Recreation Committee – No Report
- 4. Health, Well-being, Safety and Transportation Committee – No Report

E-827 CREATE POSITION – BASIC SKILLS TEACHER

BE IT RESOLVED, that the Saddle River Board of Education approves the addition of a new position on the Position Control Roster for a part-time “Basic Skills Teacher” (up to 3 days per week).

E-828 BEHAVIORIST SERVICES – RAMSEY HIGH SCHOOL – LIPPE – 2015-2016

BE IT RESOLVED, that the Saddle River Board of Education approves the Ramsey Board of Education to provide behaviorist services by Paige Lippe for the 2015-2016 school year for special education student #A0030 for six, 1 hour sessions at the rate of \$67 per hour not to exceed \$402.

ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Connolly
 Second: Ms. Feldsott
 Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: absent HS: aye

FINANCE**COMMITTEE REPORTS**

1. Finance/Budget Committee – No Report
2. Renovation Committee – Project essentially complete

F-2318 PAYMENT OF BILLS – DECEMBER 2015

BE IT RESOLVED that the payment of bills as per the attached December 2015 Bills and Claims lists be approved.

F-2319 APPROPRIATION TRANSFERS – NOVEMBER 2015

BE IT RESOLVED that the attached appropriation transfers for the month of November 2015 be approved.

F-2320 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2321 BOARD SECRETARY REPORT – OCTOBER 2015

BE IT RESOLVED that the attached Board Secretary Report for the month of October 2015 be approved.

F-2322 TREASURER REPORT – OCTOBER 2015

BE IT RESOLVED that the attached Report of the Treasurer for the month of October 2015 be approved.

F-2323 AGREEMENT–TREASURER'S & BOARD SECRETARY'S REPORTS – OCTOBER 2015

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of October 2015 are in agreement and on file in the Board Secretary's Office.

F-2324 ACTUAL 2015-2016 LEGAL COSTS EXCEED STATEWIDE AVERAGE

BE IT RESOLVED that the Saddle River Board of Education recognizes the fact that actual district legal costs for 2015-2016, as of November 30, 2015 have exceeded 130% of the statewide average as published in the 2015 Taxpayer Guide to Education Spending and that the district will adhere to Board Policy #3327 procedures to limit legal costs and designates the Superintendent as the person with authority to request services or advice from legal counsel.

F-2325 DONATIONS – FOUNDATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude donations from the Wandell School Education Foundation as follows:

\$40,000	Professional Development provided by IDE Corp.
\$15,000	Teacher computers
\$ 4,000	Anti-Bullying Program
\$ 5,800	Teacher workshops
\$ 2,200	Special education activities and games
\$ 940	Textbooks
\$ 3,000	Testing (PARCC and Terranova)
\$20,000	Replacement of computer hardware as recommended by Ramsey Tech
\$ 500	New microphone and speakers

F-2326 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDITORS' MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS

BE IT RESOLVED that the Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings performed for the Saddle River School District by Lerch, Vinci and Higgins, LLP for the fiscal year ended June 30, 2015, has been officially discussed and accepted.

F-2327 CORRECTIVE ACTION PLAN – AUDIT

BE IT RESOLVED that the attached Corrective Action Plan in response to the Auditors' Management Report on Administrative Findings performed for the Saddle River School District by Lerch, Vinci and Higgins, LLP for the fiscal year ended June 30, 2015 be approved and forwarded to the Bergen County Office of the New Jersey Department of Education.

F-2328 TRAVEL

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members travel:

Who	Patricia O'Neill
What	Practical Strategies to Address the Challenges of Today's School
Where	Eatontown, NJ
When	January 21, 2016
Cost	\$239 Registration + \$50 mileage & tolls (est.)
Total	\$289 (est.)

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger
 Second: Ms. Feldsott
 Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: absent HS: aye