

MINUTES
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION
TUESDAY, DECEMBER 20, 2016 – 7:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Senger, at 7:38 p.m. in the Library of Wandell School.

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

Present: Mr. Senger, Mr. LaSalandra, Ms. Connolly, Ms. Feldsott

Absent: Mr. Weng

Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal
Mr. Glenn Stokes, Vice Principal
Ms. Donna Logan, Board Secretary
Ms. Donna Japhet, CPA Lerch, Vinci & Higgins

FLAG SALUTE

The flag salute was led by Mr. Stokes

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:
November 15, 2016 Regular & Executive Sessions

Motion: Mr. LaSalandra Second: Ms. Connolly Vote: 4-0 Time: 7:39 p.m.

Mr. DeLisio introduced students recognized by their teachers during October Respect Month, presenting them with certificates.

SUPERINTENDENT'S REPORT

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law, Mr. DeLisio reported that there was one reported incident for the month of December. After investigation it was determined that the incident did satisfy the threshold of a HIB violation.
- Board Member Recognition – Mr. Senger & Ms. Feldsott were recognized for their 10 years of service on the Saddle River Board of Education and were presented with plaques in appreciation. Ms. Connolly presented gifts to Mr. Senger, Ms. Felsott & Mrs. Senger.
- Enrollment Report – Enrollment remained steady during the past month at 151 students.
- Audit Report – Exit conference took place on December 2, 2016; there were no recommendations

- Re-Registration Program – 4 families not in compliance were issued tuition notices, residency officer visiting each residence this week in an effort to close the investigation; 2 families are paying tuition to Northern Highlands.
- Pre-School Action Plan – Revised proposed plan for marketing, tuition, hours & registration.
- Correspondence – School Security Bill signed into law; ESSA final regulations; NJ may raise Superintendent salary cap.

VICE PRINCIPAL'S REPORT

- Update on recent & upcoming school activities, including:
 - Harriet Tubman visit
 - Winter concert
 - Holiday store
 - 5th grade book club

BUSINESS ADMINISTRATOR'S REPORT

- Update on status of lead testing in drinking water
- Audit presentation for year ended 6/30/16 by Donna Japhet, CPA Lerch, Vinci & Higgins – Provided an overview of the CAFR & AMR, noting the financial status of the district & no audit recommendations

BOARD PRESIDENT'S REPORT

Mr. Senger thanked all for their support during his time on the board

MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY - None

AGENDA ITEMS AS PER ATTACHED

COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

- Birthdays on electronic sign
- Borough Council Meeting of December 19, 2016 items
- Ms. Barbara Garand, President of Northern Highlands Regional High School Board of Education spoke in appreciation of Mr. Senger & Ms. Feldsott for their years of service to Wandell & Northern Highlands, noting their many contributions
- Resident requested guidance on situation at Smith School

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:
The general nature of these subjects is:
Personnel, Legal

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Mr. LaSalandra Second: Ms. Connolly Vote: 4-0 Time: 8:35 p.m.

MOTION TO ADJOURN MEETING

Motion: Mr. LaSalandra Second: Ms. Connolly Vote: 4-0 Time: 8:59 p.m.

Respectfully submitted,



Donna M. Logan
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, DECEMBER 20, 2016
RESOLUTIONS – SUMMARY**

ADMINISTRATION

- A-910 Resolution of Appreciation – Mr. Henry Senger
 A-911 Resolution of Appreciation – Ms. Irene Feldsott
 A-912 2nd Reading Policy #6141.2 - Revised Recognition of Religious Beliefs and Customs Policy

HUMAN RESOURCES

- HR-1262 Nicole Georgiadis – Resignation
 HR-1263 Nancy Jencsik - Substitute Teacher/Teacher Aide
 HR-1264 Nancy Jencsik – Leave Replacement Enrichment/Basic Skills teacher
 HR-1265 Kim -Stipend – Wandell Rec Winter Art Club
 HR-1266 Lisa Kilgallen - Stipend – Wandell Rec Winter Technology Club

EDUCATION

- E-866 Second Revision to E-841 Social Worker Services 2016-2017
 E-867 Evaluations
 E-868 Interpreting Services
 E-869 Observation by College Student

FINANCE

- F-2471 Payment of Bills – December 2016
 F-2472 Appropriation Transfers November 2016
 F-2473 Line Item Certification
 F-2474 Board Secretary Report – November 2016
 F-2475 Treasurer Report – November 2016
 F-2476 Agreement – Treasurer's & Board Secretary's Reports – November 2016
 F-2477 Comprehensive Annual Financial Report and Auditors' Management report on Administrative Findings
 F-2478 Closure of Capital One Bank Accounts
 F-2479 Chapter 192/193 Additional Funding 2016-2017
 F-2480 NCLB Funds – Carry-Over Amendment
 F-2481 Mini-Grant Donation – Wandell School Education Foundation
 F-2482 Non-Public Security Entitlement – 2016-2017 Expenditure
 F-2483 Substitute Credential Reimbursement
 F-2484 Use of Wandell School Recreation Committee Track Funds - REMOVED
 F-2485 Donation – Wandell Home & School Association
 F-2486 Use of Electronic Sign

ADMINISTRATION**COMMITTEE REPORTS**

1. Board Communications Committee – No Report
2. Liaison: Ramsey Board of Education –Mr. Senger - STEM League competition
3. Liaison: Northern Highlands Board of Education – Mr. Senger – Dr. Hands has retired
4. Home & School Association – No Report
5. New Jersey School Boards Association/NJSBA Legislative Committee – Mr. Senger – December meeting informed on Special Education Law changes
6. Policy Committee – Ms. Feldsott – 1 policy on agenda; vaccination policy in process
7. Liaison to Mayor and Council – No Report
8. Blue Ribbon Committee – No Report
9. Ad Hoc Anniversary Committee – Mr. LaSalandra – Town historian found original School 25 bell that hung in Saddle River
10. Negotiations Committee – No Report

A-910 RESOLUTION OF APPRECIATION – MR. HENRY SENGER

WHEREAS, *Henry Senger* has served as a Saddle River Board Member for ten (10) years; and

WHEREAS, *Henry Senger* has been a pro-active educational leader in helping develop new and innovative programs; and

WHEREAS, *Henry Senger* has done a superior job in meeting the needs of the children of the community of Saddle River; and

WHEREAS, *Henry Senger* contributed to the sound fiscal management and financial integrity of all business operations; and

WHEREAS, *Henry Senger* contributed to the Board with sound advice, wise counsel, and timely recommendations.

THEREFORE, BE IT RESOLVED, on this 20th day of December in the year 2016 that the Board of Education of Saddle River hereby acknowledges the outstanding contributions made by *Henry Senger* in his service to the children of Saddle River; and

BE IT FURTHER RESOLVED, that the Board of Education of Saddle River extends its sincerest thanks to *Henry Senger* and extends him its very best wishes.

A-911 RESOLUTION OF APPRECIATION – MS. IRENE FELDSOTT

WHEREAS, *Irene Feldsott* has served as a Saddle River Board Member for ten (10) years; and

WHEREAS, Irene Feldsott has been a pro-active educational leader in helping develop new and innovative programs; and

WHEREAS, Irene Feldsott has done a superior job in meeting the needs of the children of the community of Saddle River; and

WHEREAS, Irene Feldsott contributed to the sound fiscal management and financial integrity of all business operations; and

WHEREAS, Irene Feldsott contributed to the Board with sound advice, wise counsel, and timely recommendations.

THEREFORE, BE IT RESOLVED, on this 20th day of December in the year 2016 that the Board of Education of Saddle River hereby acknowledges the outstanding contributions made by *Irene Feldsott* in her service to the children of Saddle River; and

BE IT FURTHER RESOLVED, that the Board of Education of Saddle River extends its sincerest thanks to *Irene Feldsott* and extends her its very best wishes.

A-912 2nd READING – POLICY #6141.2 - REVISED RECOGNITION OF RELIGIOUS BELIEFS AND CUSTOMS POLICY

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of Policy #6141.2 Revised Recognition of Religious Beliefs and Customs Policy.

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. LaSalandra
Second: Ms. Connolly
Comments: None

Roll Call Vote: TW: absent JC: aye IF: aye JL: aye HS: aye

Vote: 4-0 Motion Passed

HUMAN RESOURCES

COMMITTEE REPORTS

- 1. Superintendent Search – No Report

HR-1262 NICOLE GEORGIADIS – RESIGNATION

BE IT RESOLVED that, upon recommendation of the Interim Superintendent, the Saddle River Board of Education accepts with regret the resignation of Nicole Georgiadis, Leave Replacement, effective at the close of business December 23, 2016.

HR-1263 NANCY JENCSIK – SUBSTITUTE TEACHER/TEACHER AIDE

BE IT RESOLVED that, upon recommendation of the Interim Superintendent, the Saddle River Board of Education approves Nancy Jencsik as substitute teacher/teacher aide from 11/21/16 to 12/23/16 at the substitute rate of pay. Ms. Jencsik will be paid only for days worked.

HR-1264 NANCY JENCSIK - LEAVE REPLACEMENT ENRICHMENT/BASIC SKILLS TEACHER

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education authorizes the hiring of Nancy Jencsik as a leave replacement for Enrichment/Basic Skills teacher effective January 2, 2017 through June 30, 2017 at a salary of \$49,773 per annum, pro-rated for lesser service.

HR-1265 KIM – STIPEND – WANDELL REC WINTER ART CLUB

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the stipend to Jung (Christina) Kim at the rate of \$235 per student from Wandell School Recreation Committee Funds for duties performed in connection with the Wandell Rec Winter Art Club.

HR-1266 LISA KILGALLEN STIPEND – WANDELL REC WINTER TECHNOLOGY CLUB

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the stipend to Lisa Kilgallen at the rate of \$235 per student from Wandell School Recreation Committee Funds for duties performed in connection with the Wandell Rec Winter Technology Club.

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Feldsott
Second: Mr. Senger
Comments: None

Roll Call Vote: TW: absent JC: aye IF: aye JL: aye HS: aye

Vote: 4-0 Motion Passed

EDUCATION

COMMITTEE REPORTS

1. Technology Committee – No Report
2. Curriculum Committee – No Report
3. Wandell School Recreation Committee – Technology classes to begin in January
4. Health, Well-being, Safety and Transportation Committee – No Report

E-866 SECOND REVISION TO E-841 SOCIAL WORKER SERVICES 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the second revision of Resolution #E-841 for payment for Social Worker Services to Saddle River special needs students for the 2016-2017 school year as follows:

Therapist	Service	Fees	From Maximum Cost	To Maximum Cost
Carol Raff	Social Worker	\$ 60 per meeting attendance \$ 30 per telephone conference \$300 per evaluation report	\$ 500.00	\$ 0.00
Eileen Schneider	Social Worker	\$ 60 per meeting attendance \$ 30 per telephone conference \$300 per evaluation report	\$1,500.00	\$3,200.00

E-867 EVALUATIONS

BE IT RESOLVED, that the Saddle River Board of Education approves evaluations for special education students as follows

Student #	Evaluation	Service Provider	Maximum Cost
A0042	Auditory Processing	Hackensack University Medical Center Department of Audiology	\$966.00
A0043	Developmental Pediatric	Dr. Maravic Santiago @ the Center for Child Development	\$675.00

E-868 INTERPRETING SERVICES

BE IT RESOLVED, that the Saddle River Board of Education approves interpreting services to be provided by Supreme Consultants, LLC for the purpose of a Special Education Planning meeting to be held on January 9, 2017 for Special Education Student #A0046 at the rate of \$47 per hour plus mileage, not to exceed \$150.

E-869 OBSERVATION BY COLLEGE STUDENT

BE IT RESOLVED, that the Saddle River Board of Education approves Mia Carbone to complete a four-hour observation at Wandell School as a requirement for Kean University’s Introduction to Teacher Workshop.

ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger
 Second: Mr. LaSalandra
 Comments: None

Roll Call Vote: TW: absent JC: aye IF: aye JL: aye HS: aye

FINANCE

COMMITTEE REPORTS

1. Finance/Budget Committee – No Report
2. Renovation Committee – No Report

F-2471 PAYMENT OF BILLS – DECEMBER 2016

BE IT RESOLVED that the payment of bills as per the attached December 2016 Bills and Claims list be approved.

F-2472 APPROPRIATION TRANSFERS – NOVEMBER 2016

BE IT RESOLVED that the appropriation transfers for the month of November 2016 be approved as follows:

Account #		From	To
11-000-291-270-48	Employee Benefits	\$ 1,000.00	
11-000-291-292-48	Employee Benefits		\$ 1,000.00
11-000-216-320-40	Related Services	\$ 303.00	
11-000-217-320-40	Extraordinary Services		\$ 303.00
11-000-240-800-19	School Administration	\$ 190.00	
11-000-240-580-19	School Administration		\$ 190.00
11-000-240-800-19	School Administration	\$ 14.00	
11-000-240-600-19	School Administration		\$ 14.00
11-000-216-600-36	Related Services	\$ 33.00	
11-213-100-610-33	Health Services		\$ 33.00
11-120-100-101-10	Salaries	\$ 2,925.00	
11-120-100-101-08	Salaries		\$ 2,925.00
11-000-251-592-48	Central Services	\$ 44.00	
11-000-251-600-48	Central Services		\$ 44.00
11-000-291-270-48	Employee Benefits	\$ 272.80	
11-000-291-292-48	Employee Benefits	\$ 750.00	
11-000-291-280-48	Employee Benefits		\$ 1,022.80
		\$ 5,531.80	\$ 5,531.80

F-2473 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2474 BOARD SECRETARY REPORT – NOVEMBER 2016

BE IT RESOLVED that the attached Board Secretary Report for the month of November 2016 be approved.

F-2475 TREASURER REPORT – NOVEMBER 2016

BE IT RESOLVED that the attached Report of the Treasurer for the month of November 2016 be approved.

F-2476 AGREEMENT–TREASURER’S & BOARD SECRETARY’S REPORT – NOVEMBER 2016

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of November 2016 are in agreement and on file in the Board Secretary’s Office.

F-2477 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDITORS’ MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS

BE IT RESOLVED that the Comprehensive Annual Financial Report and Auditors’ Management Report on Administrative Findings performed for the Saddle River School District by Lerch, Vinci and Higgins, LLP for the fiscal year ended June 30, 2016, has been officially discussed and accepted.

F-2478 – CLOSURE OF CAPITAL ONE BANK ACCOUNTS

BE IT RESOLVED that the Saddle River Board of Education authorizes the closing of the District’s Current Account, Payroll Account, Payroll Agency Account, Unemployment Fund, FSA Account, Capital Reserve Account, Cafeteria Account & Wandell School Student Activity Account at Capital One with the balance of funds to be transferred into the same named accounts with TD Bank.

F-2479 CHAPTER 192/193 ADDITIONAL FUNDING 2016-2017

BE IT RESOLVED to approve the acceptance of additional funding under the provisions of Chapters 192 and 193 for the 2016-2017 school year:

Program	Initial Funding	Additional Funding	Total Funding
Compensatory Education	\$17,916.00	\$ 0.00	\$17,916.00
Initial Exam & Classification	\$ 0.00	\$ 8,819.00	\$ 8,819.00
Annual Exam & Classification	\$ 4,332.00	\$ 1,083.00	\$ 5,415.00
Corrective Speech	\$13,253.00	\$ 0.00	\$13,253.00
Supplementary Instruction	\$ 0.00	\$ 7,847.00	\$ 7,847.00
Total Allocation	\$35,501.00	\$17,749.00	\$53,250.00

F-2480 NCLB FUNDS – CARRY-OVER AMENDMENT

BE IT RESOLVED, that the Saddle River Board of Education authorizes the submission of the current year amendment to the NCLB Application for carry-over funds and accepts the revised grant award of these funds upon the subsequent approval of the NCLB Carry-Over Application.

F-2481 MINI-GRANT DONATION – WANDELL SCHOOL EDUCATION FOUNDATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude the mini-grant donation from the Wandell School Education Foundation to Mr. John Moylan for the purchase of a digital keyboard in the amount of \$499.

F-2482 NON-PUBLIC SECURITY ENTITLEMENT FUNDS – 2016-2017 EXPENDITURE

BE IT RESOLVED that the Saddle River Board of Education approves the 2016-2017 expenditure of Non-Public Security Entitlement Funds as requested by the Saddle River Day School as follows:

- \$ 1,107 Equipment for intercom system
- \$ 1,450 Main hall keypad
- \$ 4,400 Security guard (after school hours)
- \$ 182 Security guard uniforms
- \$ 7,139
- \$ 7,961 Additional expenses to be approved at a later date
- \$15,100 Total entitlement allocation

F-2483 SUBSTITUTE CREDENTIAL REIMBURSEMENT

BE IT RESOLVED that, upon recommendation of the Interim Superintendent, the Saddle River Board of Education approves reimbursement in the amount of \$125 to any classroom aide who obtains a substitute credential while employed by the Saddle River School District, in order to provide proper coverage of classrooms on an as-needed basis, with no change in compensation.

F-2484 USE OF WANDELL SCHOOL RECREATION COMMITTEE TRACK FUNDS - REMOVED

F-2485 DONATION – WANDELL HOME & SCHOOL ASSOCIATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude a gift of a super drive and digital speakers from the Wandell Home & School Association valued at approximately \$200.

FINANCE MOTIONS F-2471 to F-2483 & F-2485 BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger
Second: Ms. Feldsott
Comments: None

Roll Call Vote: TW: absent JC: aye IF: aye JL: aye HS: aye

Vote: 4-0 Motion Passed

F-2486 USE OF ELECTRONIC SIGN

BE IT RESOLVED that the Saddle River Board of Education approves the use of the electronic sign for electronic birthday display.

Motion: Ms. Feldsott
Second: Mr. Senger
Comments: Questions regarding display length & usage

Roll Call Vote: TW: absent JC: aye IF: aye JL: abstain HS: aye

Vote: 3-0 Motion Passed