

**MINUTES**  
**SADDLE RIVER BOARD OF EDUCATION**  
**REGULAR SESSION**

**TUESDAY, FEBRUARY 23, 2016 – 4:30 PM**  
**SUPERINTENDENT'S OFFICE & LIBRARY OF WANDELL SCHOOL**

**CALL THE MEETING TO ORDER**

The meeting was called to order by the President, Mr. Senger, at 4:45 p.m. in the office of the Superintendent of Wandell School

**OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

**ROLL CALL**

Present: Mr. Senger, Mr. LaSalandra (arrived at 5:15 p.m.), Ms. Connolly, Ms. Feldsott,  
Mr. Weng

Absent: None

Others Present: Dr. Ronzitti, Interim Superintendent/Principal  
Ms. Donna Logan, Board Secretary

**FLAG SALUTE**

The flag salute was led by Dr. Ronzitti

**MOTION TO ENTER EXECUTIVE SESSION**

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Legal Issues

Personnel

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Feldsott      Second: Mr. Weng      Vote: 4-0      Time: 4:46 p.m.

**MOTION TO RECESS EXECUTIVE SESSION**

Motion: Mr. Senger                      Second: Mr. LaSalandra                      Vote: 5-0                      Time: 7:30 p.m.

Meeting moved to Library

**APPROVAL OF THE MINUTES:**

Motion to approve the minutes of the following meetings:  
January 19, 2016 Regular and Executive Sessions  
February 4, 2016 Special and Executive Sessions

Motion: Ms. Connolly                      Second: Mr. LaSalandra                      Vote: 5-0                      Time: 7:35 p.m.

**SUPERINTENDENT'S REPORT**

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Dr. Ronzitti reported that there were no reported incidents meeting the criteria as outlined in statute since the last board meeting on January 19, 2016
- IDE professional development ongoing
- Pre-School open house was held
- Foundation dinner March 4<sup>th</sup>
- Received thank you from All Hearts Foundation for donation
- Compilation & analysis of PARCC results/mean scale scores show Saddle River did very well

**VICE PRINCIPAL'S REPORT**

- Souper Bowl donation of canned goods given to Center for Food Action
- Spelling Bee - February 5<sup>th</sup>
- Gingerbread Show – February 11<sup>th</sup>
- Jump for Heart – February 8<sup>th</sup> to 10<sup>th</sup>
- Dental Health Presentation for Grades 2 & 3 – February 3<sup>rd</sup>
- Author Phil Bildner visited
- Book Club met with Dater School students

**BUSINESS ADMINISTRATOR'S REPORT**

- 26 construction meetings to date
- State Aid – receiving additional \$4,875 for 2016-2017 school year
- Budget close to completion

**BOARD PRESIDENT'S REPORT**

- None

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY**

- None

**AGENDA ITEMS AS PER ATTACHED**

**COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS**

Enrichment Program – Participation rate & criteria for eligibility & methods of implementation.  
Dr. Ronzitti reviewed history of participation since 2005.

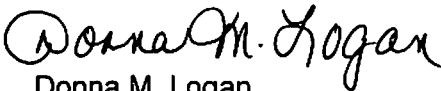
**MOTION TO RETURN TO EXECUTIVE SESSION**

Motion: Ms. Feldsott                      Second: Mr. LaSalandra                      Vote: 5-0                      Time: 8:50 p.m.

**MOTION TO ADJOURN MEETING**

Motion: Ms. Feldsott                      Second: Mr. LaSalandra                      Vote: 5-0                      Time: 9:30 p.m.

Respectfully Submitted,

  
Donna M. Logan  
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION  
TUESDAY, FEBRUARY 23, 2016  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

A-855	Adopt Saddle River School District 2016-2017 Calendar
A-856	2nd Reading – Policies
A-857	Homework Policy (2016 Revision)
A-858	Basic Skills Program 2015
A-859	District & Board Goals 2015-2016
A-860	Agreement - SRBOE & SREA – July 1, 2015 to June 30, 2018
A-861	Waiver of Requirements of N.J.A.C. 6A:23A:5.3 (Participation in SEMI)
A-862	Agreement Transportation Services – Region 1/Mahwah Board of Education 2016-17
A-863	Awarded Contracts

**HUMAN RESOURCES**

HR-1197	Amendment HR-1193 - Tracy Wells – Basic Skills Teacher – 2015-2016
HR-1198	Hire Substitute Teacher/Substitute Teacher Aide – 2015-2016
HR-1199	Elaine Berkley – Head Softball Coach Stipend – 2016 Season
HR-1200	Christopher Saingas – Head Baseball Coach Stipend – 2016 Season
HR-1201	Jeffrey Kresch – Intramural Coordinator Stipend
HR-1202	Guide/Step/Salaries 2015-2016
HR-1203	John Moylan – Advancement Salary Guide
HR-1204	Christina Kim – Stipend – Wandell Rec Winter Art Club
HR-1205	Aide – After School Intramurals/School Play Crew – Special Education Student
HR-1206	Laura Boyajian –Leave of Absence

**EDUCATION**

E-830	Home Instruction (Additional) – Ramsey Board of Ed Jennifer Johannsen – 2015-2016
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**FINANCE**

F-2340	Payment of Bills – February 2016
F-2341	Appropriation Transfers – January 2016
F-2342	Line Item Certification
F-2343	Board Secretary Report – January 2016
F-2344	Treasurer Report – January 2016
F-2345	Agreement – Treasurer's & Board Secretary's Reports – January 2016
F-2346	Transfer of Funds – Excess of 10%
F-2347	Tuition Rates – 2016-2017
F-2348	Closure of Bank Accounts
F-2349	Submission IDEA Amendment for Carryover Funds/Grant Award
F-2350	Travel

**ADMINISTRATION**

**COMMITTEE REPORTS**

1. Board Communications Committee – Mr. LaSalandra will get information out regarding PARCC scores
2. Liaison: Ramsey Board of Education – Mr. Weng – Ramsey provided a presentation on their entrepreneurship program
3. Liaison: Northern Highlands Board of Education – Mr. Senger – 1-1 technology initiative, Coach Smith received state recognition
4. Home & School Association – Ms. Connolly – in search of new board members for 4 positions
5. New Jersey School Boards Association/NJSBA Legislative Committee - none
6. Policy Committee – Ms. Feldsott – second readings tonight
7. Liaison to Mayor and Council – Mr. Senger – Borough has continued discussion of generator
8. Blue Ribbon Committee – Mr. Weng – will meet in next month or two

**A-855 ADOPT SADDLE RIVER SCHOOL DISTRICT 2016-2017 CALENDAR**

BE IT RESOLVED that the Saddle River Board of Education adopts the 2016-2017 calendar as attached.

**A-856 2nd READING – POLICIES**

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of the following policies:

- #4115 .....Supervision
- #4123 .....Classroom Aides (Paraprofessionals)
- #4222 .....Non-Instructional Aides
- #5141.8 .....Sports Related Concussion & Head Injury
- #5141.21 .....Administering Medication
- #6114 .....Emergencies & Disaster Preparedness
- #6145.1, 6145.2 Intramural Competitions, Interscholastic Competition
- #6173 .....Home Instruction
- #7110 .....Long Range Facility Plan

**A-857 HOMEWORK POLICY (2016 REVISION)**

BE IT RESOLVED that the Saddle River Board of Education approves the Homework Policy (2016 Revision) as attached.

**A-858 BASIC SKILLS PROGRAM 2015**

BE IT RESOLVED that the Saddle River Board of Education approves the Basic Skills Program 2015 as attached.

**A-859 DISTRICT & BOARD GOALS 2015-2016**

BE IT RESOLVED that the Saddle River Board of Education approves the following district and board goals for the 2015-2016 school year:

**DISTRICT GOALS**

1. Improve facilities through completion of HVAC project.
2. Improve student achievement by completing the district curriculum revision including alignment to the Common Core State Standards (and/or NJ Student Learning Standards) and provide appropriate posting.

3. Complete the shatter resistant treatment of windows and plans for the air lock vestibule in accordance with the established safety and security plans.

#### BOARD GOALS

1. Complete the selection and employment of a new Interim Superintendent/Principal by June 30, 2016.
2. Continue to maintain high standards for student achievement and staff performance.
3. Plan and complete 2016-2017 annual goals setting in the summer of 2016 after the selection of a new Interim Superintendent/Principal.

#### A-860 AGREEMENT SRBOE & SREA – JULY 1, 2015 TO JUNE 30, 2018

BE IT RESOLVED that the Saddle River Board of Education approves the agreement between the SRBOE & SREA for the period July 1, 2015 to June 30, 2018.

#### A-861 WAIVER OF REQUIREMENTS OF N.J.A.C. 6A:23A:5.3 (PARTICIPATION IN SEMI)

BE IT RESOLVED that the Saddle River Board of Education seeks a waiver of the requirements of N.J.A.C. 6A:23A:5.3 (participation in SEMI), due to the fact that the school district will have 40 or fewer Medicaid eligible classified students during the 2016-2017 school year.

#### A-862 AGREEMENT TRANSPORTATION SERVICES – REGION 1/MAHWAH BOARD OF EDUCATION – 2016-2017

BE IT RESOLVED that the Saddle River Board of Education approves an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2016-2017 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

#### A-863 AWARDED CONTRACTS

BE IT RESOLVED that the Saddle River Board of Education, pursuant to PL 2015, Chapter 47, intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200:

Meeting Date	Resolution #	Vendor	Services	Amount
03/17/15	A-815	South Bergen Jointure Commission	2015-2016 Public, Non-Public, Special Education Transportation	
04/28/15	A-826	Brown & Brown Metro	Insurance Broker 07/01/15-06/30/16	
09/04/14	F-2134	Bergen County Dept. of Health Services	2014-2015 Nurse Supervisor SRDS	\$ 4,485.93
	F-2135	Ann Hanna	2014-2015 Non-Public Nurse	\$25,323.90
01/07/15	F-2185	On-Tech Consulting	2015-2016 E-Rate Application Process	20% of Funding Received
4/28/15	F-2228	Liberty Healthcare	Nursing Services	As Needed

5/27/15	F-2236	Bayada Home Healthcare	Nursing Services	As Needed
	F-2239	Asbury Park Board of Ed ITC	2015-2016 Payroll & Budgetary Accounting Services	\$13,025
	F-2240	Horizon	Dental Renewal	
	F-2241	Realtime	2015-2016 Student Information System	\$ 9,052.80
6/23/15	F-2256	Open Systems	2015-2016 Fire & Burglar Alarm Systems – Service & Maintenance	\$ 2,254.00
	F-2257	Educational Data Services	2015-2016 Cooperative Bid Program	\$ 1,900.00
	F-2258	Educational Data Services	2015-2016 Time & Material/Maintenance Bid Program	\$ 1,990.00

**ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Feldsott

Second: Mr. Senger

Comments: Mr. Weng requested clarification of Resolution #'s A-855, A-857, A-862 & A-863

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Motion passed: 5-0

## **HUMAN RESOURCES**

### **COMMITTEE REPORTS**

1. Negotiations Committee – Ms. Feldsott – contract finalized and signed
2. Superintendent Search – Mr. Senger – 6 candidates to be interviewed

#### **HR-1197 AMENDMENT TO HR-1193 - TRACY WELLS – BASIC SKILLS TEACHER – 2015-2016**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the adjustment of the effective hire date for Tracy Wells as Basic Skills Teacher to February 1, 2016, pending criminal history review approval.

#### **HR-1198 HIRE SUBSTITUTE TEACHER/SUBSTITUTE TEACHER AIDE 2015-2016**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the hiring of the following individual as substitute teacher/substitute teacher aide for the 2015-2016 school year:

- Kristina Aramanda

#### **HR-1199 ELAINE BERKLEY – HEAD SOFTBALL COACH STIPEND – 2016 SEASON**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves Elaine Berkley as Wandell School Head Softball Coach for the 2016 season at a stipend of \$2,400, contingent upon sufficient student participation and sufficient funding.

#### **HR-1200 CHRISTOPHER SAINGAS – HEAD BASEBALL COACH STIPEND – 2016 SEASON**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves Christopher Saingas as Wandell School Head Baseball Coach for the 2016 season at a stipend of \$2,400, contingent upon sufficient student participation and sufficient funding.

#### **HR-1201 JEFFREY KRESCH – INTRAMURAL COORDINATOR STIPEND**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves Jeffrey Kresch as Wandell School Intramural Coordinator from February to March 2016 at a stipend of \$1,200, contingent upon sufficient student participation and sufficient funding.

#### **HR-1202 GUIDE/STEP SALARIES – 2015-2016**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the Guide/Step/Salaries for the 2015-2016 school year as per attached list.

#### **HR-1203 JOHN MOYLAN – ADVANCEMENT SALARY GUIDE**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the guide advancement for John Moylan, Teacher of Music, from BA to BA+15, Step 14 on the Teacher's salary guide, pursuant to the SREA contract agreement.



**HR-1204 CHRISTINA KIM – STIPEND – WANDELL REC WINTER ART PROGRAM**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the stipend to Christina Kim in the amount of \$2,975 from Wandell School Recreation Committee Fund for duties performed in connection with the Wandell Rec Winter Art Club.

**HR-1205 AIDE – AFTER SCHOOL INTRAMURALS/SCHOOL PLAY CREW – SPECIAL EDUCATION STUDENT**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves an aide (TBD) at the rate of \$21 per hour to accompany Special Education Student #A0001 for the following:

Program	Dates	Per Session Hours	Total Hours
Intramurals	February: 25 & 29, 2016 March: 09 & 14, 2016	1 hour	4 hours
School Play Crew	March: 02, 08, 14, 15, 23, 24, 25, 28, 29, 30, 31, 2016 April: 01 & 02, 2016		38 hours

**HR-1206 LAURA BOYAJIAN –LEAVE OF ABSENSE**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the paid leave of absence for Laura Boyajian from April 30 through June 17, 2016 and unpaid leave from June 18 to 24, 2016.

**ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Feldsott

Second: Ms. Connolly

Comments: None

Roll Call Vote: TW: aye      JC: aye      IF: aye      JL: aye      HS: aye

Motion passed: 5-0

**EDUCATION**

**COMMITTEE REPORTS**

- 1. Technology Committee – Mr. LaSalandra – Saddle River is ahead of curve in 1-1 technology initiative
- 2. Curriculum Committee – Ms. Connolly – Homework policy updated
- 3. Wandell School Recreation Committee – Ms. Connolly – all programs running, looking for new coordinators
- 4. Health, Well-being, Safety and Transportation Committee – Ms. Connolly – meeting Thursday

**E-830 HOME INSTRUCTION (ADDITIONAL) – RAMSEY BOARD OF EDUCATION JENNIFER JOHANNESSEN - 2015-2016**

BE IT RESOLVED, that the Saddle River Board of Education approves payment to Ramsey Board of Education for Jennifer Johannesen to provide additional home instruction services for the remainder of the 2015-2016, beginning February 24, 2016 to special education student #A0022 for 5 additional hours per week (19 weeks), at a cost of \$45 per hour for a total additional cost of \$4,275.

**EDUCATION MOTION VOTE:**

Motion: Mr. LaSalandra  
 Second: Mr. Senger  
 Comments: None

Roll Call Vote: TW: aye    JC: aye    IF: aye    JL: aye    HS: aye  
 Motion passed: 5-0

## FINANCE

### COMMITTEE REPORTS

1. Finance/Budget Committee – Mr. Senger – finishing up 2016-2017 budget
2. Renovation Committee – All going well

#### **F-2340 PAYMENT OF BILLS – FEBUARY 2016**

BE IT RESOLVED that the payment of bills as per the attached February 2016 Bills and Claims lists be approved.

#### **F-2341 APPROPRIATION TRANSFERS – JANUARY 2016**

BE IT RESOLVED that the attached appropriation transfers for the month of January 2016 be approved.

#### **F-2342 LINE ITEM CERTIFICATION**

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

#### **F-2343 BOARD SECRETARY REPORT – JANUARY 2016**

BE IT RESOLVED that the attached Board Secretary Report for the month of January 2016 be approved.

#### **F-2344 TREASURER REPORT – JANUARY 2016**

BE IT RESOLVED that the attached Report of the Treasurer for the month of January 2016 be approved.

#### **F-2345 AGREEMENT–TREASURER'S & BOARD SECRETARY'S REPORTS – JANUARY 2016**

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of January 2016 is in agreement and on file in the Board Secretary's Office.

#### **F-2346 TRANSFER OF FUNDS – EXCESS OF 10%**

BE IT RESOLVED that the Saddle River Board of Education approves the following transfer of funds in excess of 10% to properly allocate funds for 1:1 out-of-district aides and extraordinary services, as approved by the Interim Executive County Superintendent on February 5, 2016 as follows:

From: Special Education, et.al.	-\$42,057
To: Tuition	+\$23,932
Attendance, et.al.	+\$18,125

#### **F-2347 TUITION RATES – 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the following tuition rates for Pre-K students and non-resident students attending Kindergarten and Grades 1-5 for the school year 2016-2017:

Grade	Tuition
Pre-K3	\$ 7,210
Pre-K4	\$8,750
Kindergarten	\$12,900
1-5	\$13,500

**F-2348 CLOSURE OF BANK ACCOUNTS**

BE IT RESOLVED that the Saddle River Board of Education authorizes the closing of the District's Foundation Trust and Wandell School Recreation Committee bank accounts at Capital One with the balance of funds to be transferred to the Current Account.

**F-2349 SUBMISSION IDEA AMENDMENT FOR CARRYOVER FUNDS/GRANT AWARD**

BE IT RESOLVED that the Saddle River Board of Education authorizes the submission of an IDEA amendment for carryover funds and accepts the grant award of the funds upon subsequent approval of the FY 2016 IDEA application.

**F-2350 TRAVEL**

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members' travel:

Who	Debra Strauss
What	Assistive Tech to Support Students with Learning Disabilities
Where	Oradell, NJ
When	March 9, 2016
Cost	\$5.58 mileage (est.)
Total	\$5.58 (est.)

**ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. Senger  
 Second: Ms. Feldsott  
 Comments: None

Roll Call Vote: TW: aye    JC: aye    IF: aye    JL: aye    HS: aye

Motion passed: 5-0