

MINUTES
SADDLE RIVER BOARD OF EDUCATION
WORK & REGULAR SESSIONS
TUESDAY, FEBRUARY 07, 2017
WORK SESSION 7:00 PM
REGULAR SESSION 7:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Weng, at 7:00 p.m. in the Library of Wandell School.

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

Present: Mr. Weng, Ms. Connolly, Ms. Egan, Mr. LaSalandra, Ms. Valency

Absent: None

Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal
Mr. Glenn Stokes, Vice Principal
Ms. Donna Logan, Board Secretary

WORK SESSION

Mr. DeLisio - Recognized students present during the work session for monthly teacher recognition

Mrs. Valency – Questioned how non-resident tuition fees are calculated

Mr. DeLisio – Indicated 2 parents may be interested in coordinating Wandell School Recreation programs

Ms. Connolly – Commented on need to improve communications with Northern Highlands Regional High School, especially when it pertains to 6th & 8th grade parents

Mrs. Valency - Having a Foundation liaison should be looked into

Ms. Connolly – Questioned A-920 – why checks payable to Saddle River Board of Education

MOTION TO CLOSE WORK SESSION

Motion: Ms. Valency Second: Ms. Connolly Vote: 5-0 Time: 7:28 p.m.

MOTION TO ENTER REGULAR SESSION

Motion: Ms. Connolly Second: Ms. Egan Vote: 5-0 Time: 7:28 p.m.

ROLL CALL

Present: Mr. Weng, Ms. Connolly, Ms. Egan, Mr. LaSalandra, Ms. Valency

Absent: None

Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal
Mr. Glenn Stokes, Vice Principal
Ms. Donna Logan, Board Secretary

FLAG SALUTE

The flag salute was led by Mr. Stokes

Students, nominated by teachers, to be recognized for November Friendship/Thankfulness month (additional students), December for Caring/Sharing month (additional students), and January for Self-Discipline/Attitude month.

SUPERINTENDENT'S REPORT

- Reviewed items not permitted to be discussed in public
- HIB Report - As part of the Harassment, Intimidation, and Bullying Law it is reported there is one incident under review
- Enrollment Report – 1st grader enrolled during past month; total of 152 students
- Pre-School Sustainability Plan –Informed of open house programs and current status
- Wandell Book Fair – March 13-17; March 15 – Family Evening Event; Camping/National Parks Theme
- Machio's Food Services – Executive Chef Day
- Correspondence – Supreme Court Decision (Abbott); Every Student Succeeds Act Explained; I-STEAM U.S. Army Career Day; Just for Girls
- District will hold a 3rd grade parent information night to provide an introduction to PARCC

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:
January 17, 2017 Regular Session

Motion: Mr. LaSalandra Second: Ms. Valency Vote: 5-0 Time: 7:50 p.m.

VICE PRINCIPAL'S REPORT

- Spelling Bee
- 100th day of School this Thursday, February 9, 2017
- T-Shirt design competition
- Abraham Lincoln visiting February 16, 2017
- Jump for Heart
- 1st grade Gingerbread Show
- 2nd marking period ends February 17, 2017
- Soup-er Bowl Canned Goods Drive – 840 canned goods were received

BUSINESS ADMINISTRATOR'S REPORT

- Budget update
- Thanked Mr. Stokes for obtaining name plates for new board members

BOARD PRESIDENT'S REPORT

- Reviewed structure of Board of Education Meetings
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MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY

- Explanation was asked for Resolution #A-919

AGENDA ITEMS AS PER ATTACHED

DISCUSSION BY THE PUBLIC ON NON-AGENDA ITEMS

- Saddle River Garden Club would like to resume plantings with children for Mother's Day
- Greenhouse plans
- Proposed shooting range in Ramsey
- US Secretary of Education confirmed
- Pre-School registration status

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:
 The general nature of these subjects is:
 Legal Issues
 Personnel
 Negotiations

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Connelly Second: Ms. Egan Vote: 5-0 Time: 8:46 p.m.

MOTION TO ADJOURN EXECUTIVE & REGULAR SESSIONS

Motion: Ms. Valency Second: Ms. Egan Vote: 5-0 Time: 10:46 p.m.

Respectfully submitted,

Donna M. Logan
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, FEBRUARY 07, 2017
RESOLUTIONS – SUMMARY**

ADMINISTRATION

- A-917 Waiver of Requirements of N.J.A.C. 6A:23A:5.3 (Participation in SEMI)
- A-918 Quality Assurance Project Plan & Sampling Plan for Testing of Lead
- A-919 Display of the First Name of Current Wandell Students on the Electronic Sign
- A-920 Use of School Resources – Wandell Home and School Association Birthday Message on the Wandell School Electronic Sign

HUMAN RESOURCES

EDUCATION

- E-872 Functional Educational Assessment
- E-873 Non Resident Student 2016-2017

FINANCE

- F-2494 Payment of Bills – February 2017
- F-2495 Appropriation Transfers – January 2017
- F-2496 Line Item Certification
- F-2497 Revision of Resolution #2482 Non-Public Security Entitlement Funds 2016-2017 Expenditure
- F-2498 Tuition Rates 2017-2018
- F-2499 Tuition Charges Staff Members 2017-2018
- F-2500 Asset Control Solutions, Inc. – Fixed Asset Inventory 2017
- F-2501 Maintenance Agreement Armistead Mechanical, Inc. Services - HVAC System
- F-2502 Donation – Wandell Home & School Association
- F-2503 Donations – Wandell Home & School Association

ADMINISTRATION

COMMITTEE REPORTS

1. Board Communications Committee – No Report
2. Liaison: Ramsey Board of Education – Ms. Valency – Technology in the 21st century; Dr. Weiner retiring; 2 year calendars adopted; professional development; Ramsey hosting 5th grade social for Saddle River parents to improve relationship & communication
3. Liaison: Northern Highlands Board of Education – Ms. Connolly – Work session - audit & budget; students learning Surface Pro & how to incorporate technology into work; light ordinance
4. Home & School Association – No Report
5. New Jersey School Boards Association/NJSBA Legislative Committee – Ms. Valency – County meeting – questions & answers & networking
6. Policy Committee – No Report
7. Liaison to Mayor and Council – Mr. Weng – Ron Gray is new liaison
8. Blue Ribbon Committee – No Report
9. Ad Hoc Anniversary Committee – Mr. LaSalandra – Time capsule ordered, lesson on time 100 years ago
10. Negotiations Committee – Ms. Valency – Process started, next meeting in 2 weeks

A-917 WAIVER OF REQUIREMENTS OF N.J.A.C. 6A:23A:5.3 (PARTICIPATION IN SEMI)

BE IT RESOLVED that the Saddle River Board of Education seeks a waiver of the requirements of N.J.A.C. 6A:23A:5.3 (participation in SEMI), due to the fact that the school district will have 40 or fewer Medicaid eligible classified students during the 2017-2018 school year.

A-918 QUALITY ASSURANCE PROJECT PLAN & SAMPLING PLAN FOR TESTING OF LEAD IN DRINKING WATER

BE IT RESOLVED that the Saddle River Board of Education adopts the Quality Assurance Project Plan & Sampling Plan for Testing of Lead in the Drinking Water.

ADMINISTRATION MOTIONS A-917 & A-918 BUNDLED FOR SINGLE VOTE:

Motion: Ms. Valency
Second: Ms. Connolly
Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

A-919 DISPLAY OF THE FIRST NAME OF CURRENT WANDELL STUDENTS ON THE ELECTRONIC SIGN

BE IT RESOLVED that the Saddle River Board of Education approves the display of the first name of current Wandell students on the Wandell School electronic sign provided written consent is granted by the student's parent in advance of such display.

ADMINISTRATION MOTION A-919 VOTE:

Motion: Mr. Weng
Second: Ms. Valency

Discussion: Mr. Weng – No policy available for electronic signs; security concerns, law enforcement consulted. Board is in agreement with use of first name only & obtaining separate waiver from parents.

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

A-920 USE OF SCHOOL RESOURCES – WANDELL HOME AND SCHOOL ASSOCIATION BIRTHDAY MESSAGE ON THE WANDELL SCHOOL ELECTRONIC SIGN

BE IT RESOLVED that the Saddle River Board of Education approves the use of the Wandell School electronic sign for a 2016-2017 school year fundraising event displaying birthday messages for current Wandell students. All checks related to this fundraiser are to be made payable to the Saddle River Board of Education and presented to the front office.

BE IT FURTHER RESOLVED that the Interim Superintendent, at his sole discretion, may make any exemptions.

ADMINISTRATION MOTION A-920 VOTE:

Motion: Ms. Connolly
Second: Ms. Valency
Discussion: Fee to be charged, administration by district

Roll Call Vote: JC: aye PE: nay JL: recuse TV: nay TW: nay

Vote: 1-3 Motion Denied

HUMAN RESOURCES

COMMITTEE REPORTS

1. Superintendent Search – No Report

EDUCATION

COMMITTEE REPORTS

- 1. Technology Committee – Ms. Valency – Status of technology in district
- 2. Curriculum Committee – No Report
- 3. Wandell School Recreation Committee – Mr. DeLisio – Has meeting with 2 parents who may be interested in coordinating programs
- 4. Health, Well-being, Safety and Transportation Committee – No Report

E-872 FUNCTIONAL EDUCATIONAL ASSESSMENT

BE IT RESOLVED, that the Saddle River Board of Education approves a Functional Educational Assessment to assist with post-secondary planning for Special Education Student #A0025, who attends Northern Highlands Regional High School with service to be provided by Bergen County Special Services on February 9, 2017 at a cost of \$930 (6 hours at \$155).

EDUCATION MOTION E-872 VOTE:

Motion: Mr. Weng
Second: Ms. Egan
Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

E-873 NON RESIDENT STUDENT 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the acceptance of grade 1 non-resident student #10582 into the school district as of January 30, 2017 at the board approved rate of \$13,500 for the 2016-2017 school year (to be pro-rated) in accordance with Board Policy #5118.

EDUCATION MOTION E-873 VOTE TO TABLE:

Motion: Ms. Valency
Second: Mr. LaSalandra
Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Tabled

FINANCE

COMMITTEE REPORTS

1. Finance/Budget Committee – No Report
2. Renovation Committee – No Report

F-2494 PAYMENT OF BILLS – FEBRUARY 2017

BE IT RESOLVED that the payment of bills as per the attached February 2017 Bills and Claims lists be approved.

F-2495 APPROPRIATION TRANSFERS – JANUARY 2017

BE IT RESOLVED that the attached appropriation transfers for the month of January 2017 be approved.

F-2496 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2497 REVISION OF RESOLUTION #2482 NON-PUBLIC SECURITY ENTITLEMENT FUNDS 2016-2017 EXPENDITURE

BE IT RESOLVED that the Saddle River Board of Education approves the revision of Resolution #F-2482 2016-2017 expenditure of Non-Public Security Entitlement Funds as requested by the Saddle River Day School as follows:

\$ 1,107 Equipment for intercom system
 \$ 1,450 Main hall keypad
 \$ 4,400 Security guard (after school hours)
 \$ 3,000 Walkie Talkies
 \$ 215 Timer – control lights in security house
 \$10,172
 \$ 4,928 Additional expenses to be approved at a later date
 \$15,100 Total entitlement allocation

F-2498 TUITION RATES 2017-2018

BE IT RESOLVED that the Saddle River Board of Education approves the following tuition rates for Pre-K students and non-resident students attending Kindergarten and Grades 1-5 for the school year 2017-2018:

Grade	Yearly Tuition	Daily/Hourly Rates	Program
PreK 3 & 4	\$8,750		Full Day Session (5 days)
	\$6,500		Full Day Session (Tu-W-Th)
	\$5,750		½ Day Session (am only- 5days)
	\$3,500		½ Day Session (am only-Tu-W-Th)
		\$12 Day	Before Care
		\$10 Hour	After Care
		\$30 Day	Both Before & After Care
Kindergarten	\$14,600		
1-5	\$13,900		

F-2499 TUITION CHARGES STAFF MEMBERS 2017-2018

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the Pre-K student tuition rate for staff members children at one half (1/2) the established rate for the 2017-2018 school year.

F-2500 ASSET CONTROL SOLUTIONS, INC. – FIXED ASSET INVENTORY 2017

BE IT RESOLVED that the Saddle River Board of Education approves Asset Control Solutions, Inc., of Schaumburg, IL to conduct a plenary triennial fixed asset inventory and report as of June 30, 2017 in preparation for the Annual Audit Insurance Report and Updated Property Record/Fixed Asset Report for a fee of \$1,100.

F-2501 MAINTENANCE AGREEMENT ARMISTEAD MECHANICAL, INC. SERVICES – HVAC SYSTEM

BE IT RESOLVED, that the Saddle River Board of Education approves the maintenance agreement with Armistead Mechanical, Inc. Services for the HVAC System from January 1 to June 30, 2017 at a cost of \$6,996.

F-2502 DONATION – WANDELL HOME & SCHOOL ASSOCIATION

BE IT RESOLVED that the Saddle River Board of Education accepts a donation in the amount of \$11,000 (\$500 per teacher) for the purchase of class enrichment gifts.

F-2503 DONATIONS – HOME & SCHOOL ASSOCIATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude donations from the Wandell Home & School Association, pending Home & School Association approval, as follows:

Approximate Amount	Donation
\$5,000 to \$8,000	Lighting for 2 front signs, flag pole & front of school
\$500	Landscaping for north side of parking lot around digital sign

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Valency
 Second: Ms. Egan
 Discussion: Mr. Weng – F-2503 – Thank you for donations

Roll Call Vote: JC: aye PE: aye JL: recuse TV: aye TW: aye

Vote: 4-0 Motion Passed