

**MINUTES  
SADDLE RIVER BOARD OF EDUCATION  
REGULAR SESSION**

**TUESDAY, MARCH 15, 2016 – 7:30 PM  
ALL PURPOSE ROOM OF WANDELL SCHOOL**

**CALL THE MEETING TO ORDER**

The meeting was called to order by the President, Mr. Senger, at 7:30 p.m. in the All Purpose Room of Wandell School

**OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

**ROLL CALL**

Present: Mr. Senger, Ms. Connolly, Mr. Weng  
Absent: Mr. LaSalandra, Ms. Feldsott  
Others Present: Dr. Ronzitti, Interim Superintendent/Principal  
Mr. Glenn Stokes, Vice Principal  
Ms. Donna Logan, Board Secretary

**FLAG SALUTE**

The flag salute was led by Mr. Stokes

**APPROVAL OF THE MINUTES:**

Motion to approve the minutes of the following meetings:  
February 23, 2016 Regular and Executive Sessions  
February 25, 2016 Special and Executive Sessions  
March 9, 2016 Special and Executive Sessions

Motion: Ms. Connolly      Second: Mr. Weng      Vote: 3-0      Time: 7:32 p.m.

**VICE PRINCIPAL'S REPORT**

- Book Fair is ongoing
- Report cards were distributed today, considering going digital
- Parent/Teacher conferences will be held during the next 2 days
- 3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> grade teachers received Waggle professional development training, funded by the Foundation
- Standardized testing schedule received
- June 20, 2016 – Wandell moving up ceremony
- April 1<sup>st</sup> & 2<sup>nd</sup>, 2016 – Wandell School play - Shrek
- March 11<sup>th</sup> & 12<sup>th</sup> – Smith School play – many former Wandell students participated

**SUPERINTENDENT'S REPORT**

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Dr. Ronzitti reported that there were no reported incidents meeting the criteria as outlined in statute since the last board meeting on February 23, 2016
- IDE Professional development continuing
- Play cast attended a performance of School of Rock in New York City
- Grateful to the Foundation for the successful dinner/dance held on March 4th

**BUSINESS ADMINISTRATOR'S REPORT**

- Previously requested semi-waiver has been approved
- Tentative/preliminary budget complete; upon approval of board tonight it will be submitted to county tomorrow
- Air conditioners have been removed , positive comments received on the improved appearance of the building

**BOARD PRESIDENT'S REPORT**

- None

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY**

- Voting requirement for tentative budget – simple majority

**AGENDA ITEMS AS PER ATTACHED**

**COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS**

- None

**MOTION TO ENTER EXECUTIVE SESSION**

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Legal Issues

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Connolly

Second: Mr. Weng

Vote: 3-0

Time: 8:05 p.m.

Meeting moved to Superintendent's Office

**MOTION TO ADJOURN EXECUTIVE SESSION AND MEETING**


Motion: Mr. Senger

Second: Ms. Connolly

Vote: 3-0

Time: 8:27 p.m.

Respectfully submitted,

  
Donna M. Logan  
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION  
TUESDAY, March 15, 2016  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

- A-864 Northeast Bergen County School Board Insurance Group – 2016-2019
- A-865 Vestibule Project
- A-866 Comprehensive Equity Plan – 2016-2019
- A-867 Transportation Services Agreement – South Bergen Jointure Commission – 2016-2017

**HUMAN RESOURCES**

- HR-1207 Hire Substitute Teacher/Teacher Aides – 2015-2016

**EDUCATION**

- E-831 Tuition – Special Education- Park Academy – 2015-2016
- E-832 Behavior Sessions – Region V – Paige Lippe – 2015-2016

**FINANCE**

- F-2351 Payment of Bills – March 2016
- F-2352 Appropriation Transfers – February 2016
- F-2353 Line Item Certification
- F-2354 Board Secretary Report – February 2016
- F-2355 Treasurer Report – February 2016
- F-2356 Agreement – Treasurer's & Board Secretary's Reports – February 2016
- F-2357 Change Order #7 –Framan Mechanical
- F-2358 Travel
- F-2359 Tentative Budget 2016-2017

**ADMINISTRATION****COMMITTEE REPORTS**

1. Board Communications Committee – Mr. Senger – Working on information for deadline for borough publication
2. Liaison: Ramsey Board of Education – No report
3. Liaison: Northern Highlands Board of Education – Mr. Senger – attended Northwest Bergen Mayors' meeting regarding drug use & addiction
4. Home & School Association – Ms. Connolly – Still looking for replacements on board; raised \$650 for Valentine Valley and over \$10,000 for Jump for Heart
5. New Jersey School Boards Association/NJSBA Legislative Committee – No report
6. Policy Committee – No report
7. Liaison to Mayor and Council – Paul Shulstad, Borough Councilperson spoke about the affordable housing obligation & plan. Pubic hearing Monday evening, March 21<sup>st</sup> at 6:00 p.m. The plan has a potential impact on the school district. LAN reported to the borough on the generator project. An option is to give the district the 25 year old police generator.
8. Blue Ribbon Committee – Mr. Weng spoke with United States Department of Education and New Jersey Department of Education learning that the criteria for selection have changed over the last year. The District should work toward becoming a Reward School, which requires 3 years of top 10% scores.

**A-864 NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP – 2016-2019**

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-18B and;

WHEREAS, said group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Saddle River has determined that membership in the **NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP** is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Saddle River does hereby agree to renew membership in the **NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP** and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certificate on behalf of the District, and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's bylaws and to deliver the same to the Executive Director.

**A-865 VESTIBULE PROJECT**

BE IT RESOLVED that the Saddle River Board of Education authorizes Lan Associates to proceed with the schematics & planning for the vestibule project as previously authorized by Resolution #F-2086

**A-866 COMPREHENSIVE EQUITY PLAN – 2016-2019**

BE IT RESOLVED that the Saddle River Board of Education authorizes the submission of the proposed Comprehensive Equity Plan for 2016-2019 as attached.

**A-867 TRANSPORTATION SERVICES AGREEMENT – SOUTH BERGEN JOINTURE COMMISSION 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2016-2017 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED that the Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

**ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:**

- Motion: Mr. Senger
- Second: Ms. Connolly
- Comments: Mr. Weng – A866 regarding goals and hiring

Roll Call Vote: TW: Aye JC: Aye IF: Absent JL: Absent HS: Aye

Vote: 3-0, Motion Passed

**HUMAN RESOURCES**

**COMMITTEE REPORTS**

1. Negotiations Committee – No Report
2. Superintendent Search – Mr. Senger –Candidates have been interviewed and Board hopes to have selection soon

**HR-1207 HIRE SUBSTITUTE TEACHER/SUBSTITUTE TEACHER AIDE 2015-2016**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the hiring of the following individual as substitute teacher/substitute teacher aide for the 2015-2016 school year:

- Jamie Munson

**HUMAN RESOURCES MOTION VOTE:**

Motion: Ms. Connolly

Second: Mr. Senger

Comments: None

Roll Call Vote: TW: Aye    JC: Aye    IF: Absent    JL: Absent    HS: Aye

Vote: 3-0, Motion Passed

**EDUCATION**

**COMMITTEE REPORTS**

- 1. Technology Committee – No Report
- 2. Curriculum Committee – Ms. Connolly – Committee has met, item to be discussed in executive session
- 3. Wandell School Recreation Committee – Ms. Connolly – Still in search of new board members, fundraising down
- 4. Health, Well-being, Safety and Transportation Committee – No report

**E-831 TUITION –SPECIAL EDUCATION – PARK ACADEMY – 2015-2016**

BE IT RESOLVED, that the Saddle River Board of Education approves the payment of tuition to Park Academy for special education student #A0001 for the remainder of the 2015-2016 school year, beginning March 9, 2016 to June 20, 2016 at the rate of \$331.04 per day for March and \$5,958.70 for the remaining months for a total of \$23,172.74 pending calendar adjustments.

**E-832 BEHAVIOR SESSIONS – REGION V – PAIGE LIPPE – 2015-2016**

BE IT RESOLVED, that the Saddle River Board of Education approves the payment to Region V to provide 11 one hour Behavior sessions by Paige Lippe for the remainder of the 2015-2016 school year at the home of special education student #A0001 at the cost of \$67 per hour plus 7% administrative fee for a total cost of \$788.59 (10 home sessions plus 1 session of record review at Wandell upon recommendation made by Region II as a result of parent training workshop taken by special education student #A0001’s parents in January 2016).

**ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. Senger  
Second: Ms. Connolly  
Comments: Mr. Weng – Impact on budget

Roll Call Vote: TW: Aye JC: Aye IF: Absent JL: Absent HS: Aye

Vote: 3-0, Motion Passed



**FINANCE****COMMITTEE REPORTS**

1. Finance/Budget Committee – Mr. Senger – Preliminary budget being approved, hearing in April
2. Renovation Committee – No report

**F-2351 PAYMENT OF BILLS – MARCH 2016**

BE IT RESOLVED that the payment of bills as per the attached March 2016 Bills and Claims lists be approved.

**F-2352 APPROPRIATION TRANSFERS – FEBRUARY 2016**

BE IT RESOLVED that the attached appropriation transfers for the month of February 2016 be approved.

**F-2353 LINE ITEM CERTIFICATION**

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**F-2354 BOARD SECRETARY REPORT – FEBRUARY 2016**

BE IT RESOLVED that the attached Board Secretary Report for the month of February 2016 be approved.

**F-2355 TREASURER REPORT – FEBRUARY 2016**

BE IT RESOLVED that the attached Report of the Treasurer for the month of February 2016 be approved.

**F-2356 AGREEMENT–TREASURER'S & BOARD SECRETARY'S REPORTS – FEBRUARY 2016**

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of February 2016 is in agreement and on file in the Board Secretary's Office.

**F-2357 CHANGE ORDER #7 - FRAMAN MECHANICAL**

BE IT RESOLVED, that the Saddle River Board of Education approves change order #7 to the contract with Framan Mechanical as follows:

1. Prep and paint ductwork in boys and girls locker rooms (1 coat primer; 2 coats paint)

\$2,288,000.00 Original Contract Sum

\$ 83,726.99 Previous Change Order #'s 1-6

\$2,371,726.99 Contract Sum Prior to this Change Order

\$ 4,819.50 Change Order #7

\$2,376,546.49 New Contract Sum

**F-2358 TRAVEL**

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members' travel:

Who	Debra Strauss
What	WISC-V and DAS2
Where	Oradell, NJ
When	March 29, 2016
Cost	\$5.98 mileage (est.)
Total	\$5.98 (est.)

Who	Debra Strauss
What	School Refusal
Where	Hackensack, NJ
When	May 4, 2016
Cost	\$7.10 mileage (est.)
Total	\$7.10 (est.)

**F-2359 TENTATIVE BUDGET – 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education hereby approves the tentative 2016-2017 Saddle River School District Budget for submission to the Bergen County Executive Superintendent of Schools as follows:

General Fund	\$8,808,965
Special Revenue Fund	<u>\$ 176,659</u>
Total Base Budget	\$8,985,624
Debt Service Fund	<u>\$ 307,785</u>
Total Budget	\$9,293,409

BE IT FURTHER RESOLVED to acknowledge that the 2016-2017 budget as described above results in a general fund tax levy of \$8,032,843 and a debt service fund tax levy of \$203,138 for a total tax levy of \$8,235,981

AND, BE IT FURTHER RESOLVED that the district approves the use of a health care cost adjustment (cap waiver) in the amount of \$42,896 as incorporated in the tentative budget.

**ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. Senger  
 Second: Mr. Weng  
 Comments: None

Roll Call Vote: TW: Aye JC: Aye IF: Absent JL: Absent HS: Aye

Vote: 3-0, Motion Passed