

MINUTES
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION
FRIDAY, MARCH 17, 2017 – 1:00 PM
ALL PURPOSE ROOM OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Weng, at 1:02 p.m. in the All Purpose Room of Wandell School.

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

Present: Mr. Weng, Ms. Connolly, Ms. Egan, Mr. LaSalandra, Ms. Valency

Absent: None

Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal
Mr. Glenn Stokes, Vice Principal

FLAG SALUTE

The flag salute was led by Mr. Stokes

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:
February 7, 2017 Work & Regular Sessions
February 7, 2017 Executive Session
March 7, 2017 Special Session
March 7, 2017 Executive Session

Motion: Mr. LaSalandra Second: Ms. Valency Vote: 5:0 Time: 1:05 p.m.

SUPERINTENDENT'S REPORT

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Mr. DeLisio reported that to date there was 1 reported incident meeting the criteria as outlined in statute and 1 which did not
- Lead Testing – History of testing, waiting for second report, hydration stations
- CSA Evaluation and BOE Self-Evaluation
- Enrollment Report – 152 students
- Budget Preparation Update – Many meetings with the finance committee, budget due to county superintendent on Monday, adjustments may be made up to May 12
- Innovation Station update
- Correspondence
 - Court ruling in OPRA case
 - Appellate Division rules on Rice Notice Case
 - Every Student Succeeds Act

VICE PRINCIPAL'S REPORT

- Recognized 5th grade spelling bee regional finalists
- Jump-4-Heart Fundraiser was very successful
- Read Across America Day – Visit from Superkids reading program
- 4th & 5th Grades – Trip to see Aladdin on Broadway
- Book Fair – All going well.
- Book Fair Family Night – plenty of food, book sales and a visit from Outrageous Pets
- 5th Grade – Visit to Smith School for introduction to instrumental music and chorus programs
- 2nd Grade – Trip to Ramsey Cinema for viewing of Beauty and the Beast
- Wandell PARCC Testing Schedule - May 1-5 for Grades 3 – 5
- Wandell Terra Nova Schedule - May 15-19 for Grades K-2
- Graduation Dates
 - Wandell – June 19, 2017
 - Smith School – June 21, 2017
 - Ramsey High School – June 22, 2017
 - Northern Highlands – June 21, 2017
- Smith school play of Beauty and the Best was very good and well attended
- Wandell School Twitter Accounts – Board felt it was a good idea to have them like other schools

BUSINESS ADMINISTRATOR'S REPORT

No Report

BOARD PRESIDENT'S REPORT

- Smith School's Beauty and the Best was very good

MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY

- Questions/concerns regarding the budget. Does the budget cover everything we need, or do we need to make cuts?
- Question about where exactly (what areas) the budget cuts are coming
- Question about the pre-school and will the program continue
- Question if the Board of Education can use the Home & School or Foundation money to fund part of the budget
- Comment about using or accounting for MRSA (miscellaneous revenue not accounted for) and how that will impact the school budget
- Ron Gray, Borough Council/School Liaison, offered the borough's assistance in helping to remediate any issues with the lead water/testing
- Mayor Kurpis stated that the borough gives their full support on anything related to the lead issues and we should turn this into a learning experience for the students
- Comment that Upper Saddle River Schools use "hydration stations" for filling up water bottles
- Comment/Quest about how frequently the water is tested
- Question about what water in the school is tested (fountains, sinks, etc.)

AGENDA ITEMS AS PER ATTACHED**COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS**

- Questions/comment on the status of the birthday's being displayed on the digital sign

MOTION TO ENTER 1st EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

- Legal Issues
- Personnel
- Negotiations

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Connolly Second: Ms. Valency Vote: 5-0 Time: 3:05 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION & MEETING

Motion: Ms. Connolly Second: Ms. Egan Vote: 5-0 Time: 4:05 p.m.

Respectfully submitted,



Glenn Stokes
Vice Principal
Secretary Pro Tem

**SADDLE RIVER BOARD OF EDUCATION
FRIDAY, MARCH 17, 2017
RESOLUTIONS – SUMMARY**

ADMINISTRATION

- A-921 Agreement Transportation Services – Region 1/Mahwah Board of Education 2017-2018
- A-922 Transportation Services Agreement – South Bergen Jointure Commission – 2017-2018
- A-923 Fundraiser – Wandell School Education Foundation

HUMAN RESOURCES

- HR-1269 Kim – Stipend – Wandell Rec Spring Art Club
- HR-1270 Stipend - School Play Monitors
- HR-1271 Club Positions

EDUCATION

- E-874 NJ Child Assault Prevention Program (CAP)
- E-875 Field Trip Destination – Additional 2016-2017
- E-876 Student Teaching – Clinical Experience
- E-877 Teacher - Field Experience
- E-878 Special Education Tuition – Ridgewood Board of Education 2016-2017
- E-879 Non Resident Student 2016-2017
- E-880 Research Study – Debra Strauss

FINANCE

- F-2504 Payment of Bills – February & March 2017
- F-2505 Appropriation Transfers – February 2017
- F-2506 Line Item Certification
- F-2507 Board Secretary Report –January 2017
- F-2508 Treasurer Report – January 2017
- F-2509 Agreement – Treasurer’s & Board Secretary’s Reports – January 2017
- F-2510 Disposal Classroom Television Sets
- F-2511 2016-2017 Legal Costs Exceed Statewide Average
- F-2512 Maximum Travel & Expense Reimbursement
- F-2513 Transfer from Capital Outlay to Capital Reserve
- F-2514 Tentative Budget 2017-2018
- F-2515 Donation – Wandell Home & School Association
- F-2516 Donation – Rossakis Family

ADMINISTRATION

COMMITTEE REPORTS

1. Board Communications Committee – No report
2. Liaison: Ramsey Board of Education – Met with Dr. Murphy, Superintendent, Mr. Herre, Principal of Smith School; Ramsey School District quarterly newsletter; Smith School's new science lab; rescheduled visit for Dr. Murphy
3. Liaison: Northern Highlands Board of Education – Subject supervisors and guidance came to visit Wandell to discuss classes, curriculum and answer questions from 8th grade Saddle River students/parents and to discuss placement tests for Saddle River students; school play was fantastic; lights for fields were approved and permanent lights will be going up soon
4. Home & School Association – No report
5. New Jersey School Boards Association/NJSBA Legislative Committee – Advocacy meeting coming up with Ms. Valency and Ms. Egan to attend
6. Policy Committee – Meeting coming up to discuss new special education policies
7. Liaison to Mayor and Council – Fire Department is proposing new space for their turnout gear in the firehouse which may make it difficult for voting with possible suggestion to have voting in the school
8. Blue Ribbon Committee – Had meeting and going to review the state qualifications
9. Ad Hoc Anniversary Committee – School wide 100th year celebration will be held on June 15th
10. Negotiations Committee – Talks continue with Northern Highlands

A-921 AGREEMENT TRANSPORTATION SERVICES – REGION 1/MAHWAH BOARD OF EDUCATION 2017-2018

BE IT RESOLVED that the Saddle River Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2017-2018 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

A-922 TRANSPORTATION SERVICES AGREEMENT – SOUTH BERGEN JOINTURE COMMISSION 2017-2018

BE IT RESOLVED that the Saddle River Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2017-2018 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED that the Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

A-923 FUNDRAISER – WANDEL SCHOOL EDUCATION FOUNDATION

BE IT RESOLVED to approve the fundraiser for the Wandell School Education Foundation entitled Tree of Knowledge, Leaf, Bird/Butterfly or Woodland Creature.

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Valency

Second: Ms. Connolly

Discussion: None

Motion to table A-923 by Ms. Valency, Seconded by Mr. LaSalandra Vote 5-0, Motion Tabled

Roll Call Vote for A-921 to A-922:

JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

MOTION TO ENTER 2nd EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Resolution #A-923 – Use of School Facilities

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Egan Second: Ms. Valency Vote: 5-0 Time: 2:15 p.m.

MOTION TO RE-ENTER PUBLIC SESSION

Motion: Ms. Valency

Second: Ms. Connolly

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

ADMINISTRATION MOTION A-923 VOTE:

Motion: Ms. Valency

Second: Mr. LaSalandra

Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

HUMAN RESOURCES**COMMITTEE REPORTS**

1. Superintendent Search – Mr. DeLisio has agreed to stay for a second term

HR-1269 KIM – STIPEND – WANDELL REC SPRING ART CLUB

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the stipend to Jung (Christina) Kim at the rate of \$235 per student from Wandell School Recreation Committee Funds for duties performed in connection with the Wandell Rec Spring Art Club.

HR-1270 STIPEND - SCHOOL PLAY MONITORS

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves stipends to the following staff as monitors for the school play at the SREA negotiated rate of \$84 per hour:

Name		Amount
Diana Festa	1 evening @ 2.5 hours @ \$84 per hour	\$210
Roberta Kleinbard	1 evening @ 2.5 hours @ \$84 per hour	\$210
Jeff Kresch	2 evening @ 2.5 hours @ \$84 per hour	\$420
TOTAL		\$840

HR-1271 CLUB POSITIONS

BE IT RESOLVED, that the Saddle River Board of Education authorizes the Interim Superintendent/Principal to appoint candidates for the following positions as listed in G.A. Notice #'s 31 & 32 to be retroactively approved at the April 2017 Board Meeting:

- Stem Club
- Ecology Meets Technology Club

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. LaSalandra
 Second: Ms. Egan
 Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

EDUCATION**COMMITTEE REPORTS**

1. Technology Committee – No Report
2. Curriculum Committee – Need to meet soon
3. Wandell School Recreation Committee – Merideth Shamansky will be the recreation chairperson; possible upcoming events/clubs include journalism club, cheerleading, yoga, mom's volleyball, environmental club
4. Health, Well-being, Safety and Transportation Committee – Setting up a meeting soon

E-874 NJ CHILD ASSAULT PREVENTION PROGRAM (CAP)

BE IT RESOLVED, that the Saddle River Board of Education approves the implementation of the NJ Child Assault Prevention Program (CAP) during the 2017-2018 school year to be presented to staff, parents and each classroom in grades PK-5, upon approval of grant application filed with the NJCAP State office.

E-875 FIELD TRIP DESTINATION – ADDITIONAL 2016-2017

BE IT RESOLVED that the Saddle River Board of Education approves the additional field trip destination for the 2016-2017 school year as follows:

- Ramsey Cinema, Ramsey, NJ

E-876 STUDENT TEACHER – CLINICAL EXPERIENCE

BE IT RESOLVED that the Saddle River Board of Education approves Madalyn Messina to complete her Student Teaching Clinical Experience at Wandell School through June 2017 as required by Felician University.

E-877 TEACHER – FIELD EXPERIENCE

BE IT RESOLVED that the Saddle River Board of Education approves completion of Northern Highlands Tomorrow's Teacher Field Experience at Wandell School through May 2017 for the following:

- Maya Silberman
- Natalie Formento

E-878 SPECIAL EDUCATION TUITION - RIDGEWOOD BOARD OF EDUCATION 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the payment to Ridgewood Board Education for tuition, related services and 1:1 aide for the 2016-2017 school year for a special education student as follows:

Student #A0020	\$29,054.02
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E-879 NON RESIDENT STUDENT 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the acceptance of grade 1 non-resident student #10582 into the school district as of January 30, 2017 at the board approved rate of \$13,500 for the 2016-2017 school year (to be pro-rated) in accordance with Board Policy #5118.

E-880 RESEARCH STUDY – DEBRA STRAUSS

BE IT RESOLVED, that the Saddle River Board of Education approves Debra Strauss to conduct her research study for her Seton Hall University Doctoral Dissertation titled "The Relationship Between Parents' Perception of School Climate and Their Inclination to Report a Bullying Incident to an Administrator."

ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. LaSalandra

Second: Mr. Weng

Discussion: None

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

FINANCE

COMMITTEE REPORTS

1. Finance/Budget Committee – Discussion held
2. Renovation Committee – No update

F-2504 PAYMENT OF BILLS – FEBUARY & MARCH 2017

BE IT RESOLVED that the payment of bills as per the attached February & March 2017 Bills and Claims lists be approved.

F-2505 APPROPRIATION TRANSFERS – FEBRUARY 2017

BE IT RESOLVED that the appropriation transfers for the month of February 2017 be approved as follows:

<u>Account #</u>		<u>From</u>	<u>To</u>
11-000-230-530-42	General Admin Services	\$ 750.00	
11-000-230-890-42	General Admin Services		\$ 750.00
11-105-100-101-01	Pre K Salaries	\$ 500.00	
11-105-100-101-21	Pre K Salaries		\$ 500.00
		\$ 1,250.00	\$ 1,250.00

F-2506 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2507 BOARD SECRETARY REPORT – JANUARY 2017

BE IT RESOLVED that the attached Board Secretary Report for the month of January 2017 be approved.

F-2508 TREASURER REPORT – JANUARY 2017

BE IT RESOLVED that the attached Report of the Treasurer for the month of January 2017 be approved.

F-2509 AGREEMENT–TREASURER’S & BOARD SECRETARY’S REPORT – JANUARY 2017

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of January 2017 are in agreement and on file in the Board Secretary’s Office.

F-2510 DISPOSAL OF CLASSROOM TELEVISION SETS

BE IT RESOLVED that the Saddle River Board of Education approves the disposal of classroom television sets in accordance with Policy #3260/3270.

F-2511 2016-2017 LEGAL COSTS EXCEED STATEWIDE AVERAGE

BE IT RESOLVED that the Saddle River Board of Education recognizes the fact that budgeted district legal costs for 2016-2017, as of February 2017 have exceeded 130% of the statewide average as published in the 2016 Taxpayer Guide to Education Spending and that the district will adhere to Board Policy #3327 procedures to limit legal costs and designates the Superintendent as the person with authority to request services or advice from legal counsel.

F-2512 MAXIMUM TRAVEL & EXPENSE REIMBURSEMENT

WHEREAS, the Saddle River School District policy #9250 and NJAC 6A:23B-1.2 (b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 school year.

WHEREAS, the Saddle River School District appropriated \$15,000 for travel during the 2016-2017 school year and has spent \$2,737.03 as of March 10, 2017.

NOW, THEREFORE BE IT RESOLVED that the Saddle River Board of Education hereby establishes the school district travel maximum for the 2017-2018 school year at the sum of \$5,000 and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

F-2513 TRANSFER FROM CAPITAL OUTLAY TO CAPITAL RESERVE

BE IT RESOLVED that upon the recommendation of the Interim Superintendent, authorizes the Business Administrator to transfer funds from the Capital Outlay Account to the Capital Reserve Fund in the amount of \$30,987.07 which represents the balance of unused funds for the vestibule and telephone upgrade projects.

F-2514 TENTATIVE BUDGET 2017-2018

BE IT RESOLVED that the Saddle River Board of Education hereby approves the tentative 2017-2018 Saddle River School District Budget for submission to the Bergen County Executive Superintendent of Schools as follows:

General Fund	\$8,950,281
Special Revenue Fund	<u>\$ 195,603</u>
Total Base Budget	\$9,145,884
Debt Service Fund	<u>\$ 333,159</u>
Total Budget	\$9,479,043

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget as described above results in a general fund tax levy of \$8,193,500 and a debt service fund tax levy of \$175,385 for a total tax levy of \$8,368,885.

AND BE IT FURTHER RESOLVED that the district had no automatic adjustment available.

F-2515 DONATION – WANDELL HOME & SCHOOL ASSOCIATION

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude a donation from the Wandell Home & School Association in the amount of \$2,760 for a vision screener for the health office.

F-2516 DONATION – ROSSAKIS FAMILY

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude a donation from the Rossakis family for a program entitled Outragehiss Pets to Grade 1.

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Egan
 Second: Ms. Connolly
 Discussion: None

Motion to table F-2514 by Mr. LaSalandra, Seconded by Ms. Connolly, Vote 5-0, Motion Tabled

Roll Call Vote for F-2504 to F-2513 and F-2515 to F-2516

JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

MOTION TO ENTER 3rd EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:
The general nature of these subjects is:
Resolution #F-2514 - Tentative Budget

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Valency Second: Ms. Egan Vote: 5-0 Time: 2:35 p.m.

MOTION TO RE-ENTER PUBLIC SESSION

Motion: Ms. Valency
Second: Ms. Connolly

Roll Call Vote: JC: aye PE: aye JL: aye TV: aye TW: aye

Vote: 5-0 Motion Passed

ADMINISTRATION MOTION F-2514 VOTE:

Motion: Ms. Valency
Second: Ms. Connolly
Discussion: Mr. LaSalandra commented on no vote stating adverse effects of the budget reductions

Roll Call Vote: JC: aye PE: aye JL: nay TV: aye TW: aye

Vote: 4-1 Motion Passed