

**MINUTES**  
**SADDLE RIVER BOARD OF EDUCATION**  
**REGULAR SESSION**

**TUESDAY, MAY 16, 2017 – 7:30 PM**  
**LIBRARY OF WANDELL SCHOOL**

**CALL THE MEETING TO ORDER**

The meeting was called to order by the President, Mr. Weng, at 7:33 p.m. in the Library of Wandell School.

**OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

**ROLL CALL**

Present: Mr. Weng, Ms. Connolly, Ms. Egan, Ms. Valency  
Absent: Mr. LaSalandra  
Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal  
Mr. Glenn Stokes, Vice Principal  
Ms. Donna Logan, Board Secretary

**FLAG SALUTE**

The flag salute was led by Mr. Stokes

**APPROVAL OF THE MINUTES:**

Motion to approve the minutes of the following meetings:  
March 17, 2017 Regular Session  
April 25, 2017 Regular and Executive Sessions

Motion: Ms. Connolly      Second: Ms. Egan      Vote: 4-0      Time: 7:34 p.m.

**SUPERINTENDENT'S REPORT**

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Mr. DeLisio reported that to date there were no reported incidents meeting the criteria as outlined in statute.
- Enrollment remains at 152
- Updates
  - PARCC/Terranova Administration
  - Kindergarten Orientation Program
  - Courtyard Project
  - Sewer Line Repair
  - Innovation Station
    - 4<sup>th</sup> grade water cycle project
    - BCUA worm program
    - Recycling program

- Correspondence
  - School funding update
  - School technology trends

**VICE PRINCIPAL’S REPORT**

- Nutrition Jeopardy – Valley Health Grades 3-5
- Testing is ongoing
- Upcoming events & activities
  - 5/18 – Student/Staff basketball game
  - 5/25 – Spring concert
  - 6/08 – Field day
  - 6/09 – Torch run
  - 6/15– Centennial picnic
  - 6/19 – Moving up ceremony
  - 5/31 & 6/12 – 5<sup>th</sup> graders to Dater School
  - 6/02 – Smith School orientation

**BUSINESS ADMINISTRATOR’S REPORT**

- Election – public notice sent & posted; 1 seat open; 7/31/17 petitions due
- Application for free energy audit submitted to state (NJ Clean Energy) – awaiting word, will look at building “envelope”; optional Direct Install – ex. Lights, refrigeration with up to 70% back

**BOARD PRESIDENT’S REPORT**

- Update on board goals for year
  - Enrollment
  - Stem Lab
  - Improving financial condition
  - Northern Highlands contract

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY**

- Appreciation expressed for successfully negotiating an agreement between Northern Highlands and Saddle River
- Congratulations offered on Pre-K and Kindergarten enrollment increases
- Question posed regarding the \$800,000 budget cuts

**AGENDA ITEMS AS PER ATTACHED**

**COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS**

- Appreciation expressed for completing the negotiations for a new Northern Highlands contract
- Appreciation expressed for closing the gap in the budget
- Mr. DeLisio offered his thanks for the opportunity to serve another year
- Plaque, cupola & donations

**MOTION TO ADJOURN MEETING**

Motion: Ms. Valency

Second: Ms. Connolly

Vote: 4-0

Time: 8:21.p.m.

Respectfully submitted,

Donna M. Logan  
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION  
TUESDAY, MAY 16, 2017  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

A-927	2nd Reading Revised Policy 6171.4 (Addendum) – Special Education
A-928	Torch Run Participation
A-929	Appointments 2017-2018
A-930	Extension of Professional Service Appointments & Contracts 2017-2018
A-931	Right to Know Services 2017-2018
A-932	Adopt Mandated & Permitted Pupil Records 2017-2018
A-933	Emergency Procedures 2017-2018
A-934	2017-2018 School Calendar Revision
A-935	Anti-Bullying Bill of Rights Act Self-Assessment 2016-2017
A-936	Facilities Use – Saddle River Police Department
A-937	1 <sup>st</sup> Reading Policies
A-938	Memorandum of Agreement – Northern Highlands Regional High School
A-939	Asbestos Management Services 2017-2018
A-940	Acceptance of Plaque – Cupola Donations

**HUMAN RESOURCES**

HR-1279	Staffing Assignments 2017-2018
HR-1280	Ed Cebulski – Annual Stipend 2017-2018
HR-1281	Summer Employment 2017
HR-1282	Horace Chambers – Leave of Absence
HR-1283	Health Benefit Reduction – January 2018
HR-1284	Hire Substitute Teacher/Teacher Aides 2016-2017
HR-1285	Interim Superintendent's Attainment of Goals 2016-2017
HR-1286	Louis J. DeLisio – Interim Superintendent/Principal 2017-2018

**EDUCATION**

E-881	Neuropsychological Evaluation
E-882	Interpreting Services
E-883	Summer 2017 Program – Special Education
E-884	Region V – Shared Services Agreement 2017-2018
E-885	Chapter 192/193 Services Bergen County Special Services 2017-2018
E-886	Field Trip Destination – Additional 2016-2017

**FINANCE**

- F-2530 Payment of Bills – May 2017
- F-2531 Appropriation Transfers April 2017
- F-2532 Line Item Certification
- F-2533 Board Secretary Report – April 2017
- F-2534 Treasurer Report – April 2017
- F-2535 Agreement – Treasurer's & Board Secretary's Reports – April 2017
- F-2536 Maintaining Bank Accounts 2017-2018
- F-2537 Petty Cash Fund 2017-2018
- F-2538 Investment Decisions 2017-2018
- F-2539 Horizon Dental Renewal 2017-2018
- F-2540 Cooperative Bid Program – Educational Data Services, Inc.
- F-2541 Asbury Park Board of Education ITC – 2017-2018
- F-2542 Agreement - Ramsey School District - IT Services 2017-2018
- F-2543 Real Time Renewal 2017-2018
- F-2544 Maintenance Agreement Armistead Mechanical, Inc. Services – HVAC System 2017-2018
- F-2545 Travel

## ADMINISTRATION

### COMMITTEE REPORTS

1. Board Communications Committee - Ms. Egan – information will be in upcoming borough publication
2. Liaison: Ramsey Board of Education – Mr. Weng – high school working on schedules for next year; reported on last board meeting; district wide art show, jazz band performances; 6/21 Smith School graduation and 6/22 Ramsey High School graduation
3. Liaison: Northern Highlands Board of Education – Ms. Connolly – school play; relay for life; Saddle River contract; 3D printer project; curriculum updates; high school receiving recognition on May 31<sup>st</sup>.
4. Home & School Association – Meeting tomorrow
5. New Jersey School Boards Association/NJSBA Legislative Committee – Meeting 5/31
6. Policy Committee – Policies to be voted on tonight
7. Liaison to Mayor and Council – Ron Gray – budget; sewer line; offer to assist with any other big expenses; shared services agreement approved
8. Blue Ribbon Committee – No report
9. Ad Hoc Anniversary Committee – No report
10. Negotiations Committee – Highlands contract update

#### **A-927 2nd READING – REVISED POLICY #6171.4 (ADDENDUM) – SPECIAL EDUCATION**

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of Policy #6171.4 Special Education

#### **A-928 TORCH RUN PARTICIPATION**

BE IT RESOLVED that the Saddle River Board of Education supports and approves Wandell School's participation in the Law Enforcement Torch Run Schools Program for Special Olympics on Friday, June 9, 2017.

#### **A-929 APPOINTMENTS 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education approves the following appointments from July 1, 2017 through June 30, 2018:

504 Officer	Glenn N. Stokes
ADA Coordinator	Debra Strauss
Affirmative Action Officer	Glenn N. Stokes
AHERA Officer	Glenn N. Stokes
Alternate High School Assessment Coordinator	Debra Strauss
Anti-Bullying Coordinator	Debra Strauss
Attendance Officers	Louis DeLisio & Glenn Stokes
Board Secretary (N.J.S.A. 18A:17-5)	To be determined
Curriculum and Instruction	Glenn N. Stokes
Custodian of Government Records	To be determined
ESL/Bilingual Coordinator	Louis DeLisio
ESSA & Title I Coordinator	Glenn N. Stokes
Harassment, Intimidation & Bullying Specialist	Glenn N. Stokes
Homeless Liaison	Debra Strauss
Integrated Pest Management Coordinator	Ed Cebulski
Interventions and Referral Services	Glenn N. Stokes
NJSMART Coordinator	Jody Murphy
PARCC Coordinator	Glenn N. Stokes

Public Agency Compliance Officer  
 Purchasing Agent  
 School Funds Investor  
 Test Coordinator  
 Title IX Coordinator

To be determined  
 To be determined  
 To be determined  
 Glenn N. Stokes  
 Debra Strauss

**A-930 EXTENSION OF PROFESSIONAL SERVICE APPOINTMENTS & CONTRACTS 2017-2018**  
 BE IT RESOLVED that the Saddle River Board of Education approves the extension of the following professional service appointments & contracts from July 1, 2017 through June 30, 2018:

Auditor	Lerch, Vinci & Higgins, LLP	Audit \$20,400 \$140-\$170/hr. Partners \$110-\$130/hr. Managers \$ 85-\$105/hr. Sr. Acct's/Supervisors \$ 70-\$ 80/hr. Staff Accountants \$ 45/hr. Other Personnel
Architect/Engineer	LAN Associates	\$150 per hour
Attorney	Cleary Jacobbe Alfieri Jacobs, LLC (Matthew Jacobbe)	\$160 per hour
Insurance Risk Manager	Brown & Brown Metro	n/a
Medical Inspector	Robert A. Hands, MD	Not to exceed \$1,800
Occupational Therapist	Kristie Woods-d/b/a SYNC	Not to exceed \$20,000 \$85/hr. \$250/evaluation
Physical Therapist	Marilyn Jones	Not to exceed \$11,000 \$65/30 min session \$95/45 min session \$150/evaluation
Social Worker	Eileen Schneider	Not to exceed \$2,500 \$60/meeting attendance \$30 per telephone conference \$300 per evaluation report
Continuing Disclosure Agent & Independent Registered Municipal Advisor of Record	Phoenix Advisors, LLC	\$850

**A-931 RIGHT TO KNOW SERVICES 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education approves retaining Rullo & Juillet Associates, Inc. of Cedar Grove, NJ to provide Right-To-Know services as "Extraordinary Unspecifiable Services" from July 1, 2017 to June 30, 2018 at a fee of \$2,448.

**A-932 ADOPT MANDATED & PERMITTED PUPIL RECORDS 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education adopts mandated and permitted pupil records, which include personal data, attendance, evaluations and health records for regular and classified students, school rules and regulations and other records required by the State of New Jersey through June 30, 2018.

**A-933 EMERGENCY PROCEDURES 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education approves the emergency procedures as described in the official Saddle River Emergency Management Plan through June 30, 2018 as recommended by the Interim Superintendent of Schools.

**A-934 2017-2018 SCHOOL CALENDAR REVISION**

BE IT RESOLVED that the Saddle River Board of Education authorizes the revision and adopts the 2017-2018 school calendar as attached.

**A-935 ANTI-BULLYING BILL OF RIGHTS ACT SELF-ASSESSMENT 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves for submission, the Anti-bullying Bill of Rights Act Self-Assessment for the 2016-2017 school year.

**A-936 FACILITIES USE – SADDLE RIVER POLICE DEPARTMENT**

BE IT RESOLVED that the Saddle River Board of Education approves the Use of Facilities for the Saddle River Police Department with day(s) in late June to be determined.

**A-937 1<sup>st</sup> READING – POLICIES**

BE IT RESOLVED that the Saddle River Board of Education approves the 1st reading of the following policies:

1330	Use of School Facilities
3100	Budget Planning, Preparation and Adoption
3510	Operation and Maintenance of Plant
3515	Smoking Prohibition
3542.1	Wellness and Nutrition
4112.2	Certification
4112.4/4212.4	Employee Health
4112.6/4212.6	Personnel Records
5111	Admission
5118.2	Foster Care and Educational Stability (New Policy)
5119	Transfers
5131	Conduct/Discipline
5131.5	Vandalism/Violence
5134	Married/Pregnant Pupils
5141	Health
5141.3	Health Exams & Immunizations
5141.4	Missing, Abused and Neglected Children
6010	Goals and Objectives
6114	Emergencies and Disaster Preparedness
6140	Curriculum Adoption
6141	Curriculum Design/Development
6142	Subject Fields
6142.4	Physical Education and Health
6142.10	Internet Safety and Technology
6145	Extracurricular Activities
6145.1/6145.2	Intramural Competition; Interscholastic Competition
6162.5	Research
6163.1	Media Center/Library
6164.4	Child Study Team
6171	Special Instructional Programs
6171.5	Independent Education Evaluations (Regulations only)
6173	Home Instruction

**A-938 MEMORANDUM OF AGREEMENT - NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL**

BE IT RESOLVED that the Saddle River Board of Education approves the Send/Receive Memorandum of Agreement between Saddle River Board of Education and Northern Highlands Regional High School from 2018-2019 school year to 2027-2028 school year.

**A-939 ASBESTOS MANAGEMENT SERVICES 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education approves retaining Whitman of Cranbury, NJ to provide asbestos management services (AHERA) as "Extraordinary Unspecifiable Services" from July 1, 2017 to June 30, 2018 at a fee of \$900.

**A-940 ACCEPTANCE OF PLAQUE – CUPOLA DONATIONS**

BE IT RESOLVED that the Saddle River Board of Education accepts the donation of a plaque memorializing donors to the cupola project from the Home and School Association, location to be determined.

**ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Valency  
Second: Ms. Connolly  
Discussion: None

Roll Call Vote: JC: aye PE: aye JL: absent TV: aye TW: aye

Vote: 4-0 Motion Passed



## HUMAN RESOURCES

### COMMITTEE REPORTS

1. Superintendent Search – No report

#### **HR-1279 STAFFING ASSIGNMENTS 2017-2018**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the re-appointment and contracts of the Saddle River School District staff for the 2017-2018 school year as per attached list.

#### **HR-1280 ED CEBULSKI – ANNUAL STIPEND 2017-2018**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the annual stipend of \$500 to Ed Cebulski for use of his personal truck for school related business during the 2017-2018 school year.

#### **HR-1281 SUMMER EMPLOYMENT 2017**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the following staff members for summer employment:

<i>Staff Member</i>	<i>Description of Work</i>	<i>Length of Service</i>	<i>Purpose of Work</i>	<i>Pay Rate</i>
Cooper, Jill	Speech Therapy	Up to 5 days	Speech Therapy services as needed	Compensatory Time
Knopf, June	CST Secretary	Up to 10 days	Summer secretarial work	Compensatory Time
Murphy, Jody	Superintendent's Secretary	Up to 10 days	Summer secretarial work	Compensatory Time
Squeo, Virginia	1:1 Special Education Aide	Up to 18 days 8:30 am - 1:30 pm 7/5-28/2017	ESY Program	@ her 2017-2018 hourly rate

#### **HR-1282 HORACE CHAMBERS – LEAVE OF ABSENCE**

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves a paid FMLA leave of absence for Horace Chambers from April 28, 2017 to May 12, 2017,

#### **HR-1283 HEALTH BENEFITS REDUCTION**

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves the health benefits reduction (from NJ Direct 10 #050 to NJ Direct 2035 #056) for custodians, non-confidential secretaries and teacher aides effective January 1, 2018.

#### **HR-1284 HIRE SUBSTITUTE TEACHER/SUBSTITUTE TEACHER AIDE 2016-2017**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the hiring of the following individual as substitute teacher/substitute teacher aide for the 2016-2017 school year:

- Madalyn Messina

**HR-1285 INTERIM SUPERINTENDENT'S ATTAINMENT OF GOALS 2016-2017**

WHEREAS, on or about October 18, 2016, the Saddle River Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Interim Superintendent for the 2016-2017 school year consisting of two (2) qualitative merit criteria and three (3) quantitative merit criteria and submitted same to the Interim Executive County Superintendent for approval in accordance with N.J.A.C. 6A:23A-3.1(e) 10-11 (hereinafter referred to as "Merit Bonus Goals"), and

WHEREAS, on or about December 5, 2016, the Interim Executive County Superintendent approved said Merit Goals, thereby authorizing the Board to evaluate and award merit bonus increases to the Interim Superintendent upon achievement of each objective; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #1, requiring the Interim superintendent to create a parent education program designed to help build a closer home-school partnership by conducting a minimum of three parent roundtable meetings related to curriculum and instruction, thereby entitling him to a quantitative merit bonus of 3.3% of his annual salary in the amount of \$4,125; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #2, requiring the Interim Superintendent to enhance communication with the Board of Education by providing weekly updates to the members related to curriculum and instruction, student achievement and recognition, community outreach programs, student activities and district initiatives, thereby entitling him to a quantitative merit bonus of 3.3% of his annual salary in the amount of \$4,125; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #3, requiring the Interim Superintendent to enhance the use of data by instructional staff members by conducting a minimum of three (3) staff data training sessions designed to disaggregate PARCC (Grades 3-5), TerraNova (Grades K-2) and district formative assessment data in an effort to identify areas of student deficiency, related curriculum revision and teacher professional development for the purpose of creating a plan of instruction for students, thereby entitling him to a quantitative merit bonus of 3.3% of his annual salary in the amount of \$4,125; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #4, of implementing a district (K-5) Science, Technology, Engineering and Math (STEM) program utilizing technology and enrichment instructors in conjunction with regular education teachers, and paralleled with the development of a STEM laboratory and the implementation of Next Generation Science Standards (NGSS) in grades K-5., thereby entitling him, to a qualitative merit bonus of 2.5% of his annual salary in the amount of \$3,125; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved Goal #5, requiring the Interim Superintendent to conduct a district re-registration program for all tuition based students (those attending Ramsey, Northern Highlands Regional High School or out-of-district placed students) residing in Saddle River. The process will include mailing instructions, dates/times and directions for complying with the requirement to confirm residency, thereby entitling him, to a qualitative merit bonus of 2.5% of his annual salary in the amount of \$3,125; and

NOW, THEREFORE BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2016-2017 school year, subject to approval by the Interim Executive County Superintendent, and that the quantitative and qualitative merit criteria for each of the Board assessed objectives have been satisfied for the payment of such merit bonus.

**HR-1286 LOUIS DeLISIO – INTERIM SUPERINTENDENT/PRINCIPAL 2017-2018**

**BE IT RESOLVED** that, the Saddle River Board of Education approves the re-employment of Louis J. DeLisio as Interim Superintendent/Principal for the period July 1, 2017 through June 30, 2018.

**ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Egan  
Second: Ms. Connolly  
Discussion: Mr. Weng – Mr. DeLisio is staying

Roll Call Vote: JC: aye PE: aye JL: absent TV: aye TW: aye

Vote: 4-0 Motion Passed

**EDUCATION**

**COMMITTEE REPORTS**

1. Technology Committee – No report
2. Curriculum Committee – No report
3. Wandell School Recreation Committee – Mr. DeLisio –in planning stages for next year
4. Health, Well-being, Safety and Transportation Committee – No report

**E-881 NEUROPSYCHOLOGICAL EVALUATION**

BE IT RESOLVED, that the Saddle River Board of Education approves a neuropsychological evaluation for Special Education Student #A0012 to be performed by Dr. Anne Farrar-Anton at a cost not to exceed \$3,600 (parents submitting insurance with the district paying the remaining balance).

**E-882 INTERPRETING SERVICES**

BE IT RESOLVED, that the Saddle River Board of Education approves interpreting services to be provided by Supreme Consultants, LLC as follows:

Student	Purpose	Amount
#A0046	IEP Meeting	\$47
Smith School	Planning Meeting	\$47

**E-883 SUMMER 2017 PROGRAM – SPECIAL EDUCATION**

BE IT RESOLVED, that the Saddle River Board of Education approves the payment of \$5,300 for ESY tuition for special education student #A0027 for 18 days of attendance at the Bleshman School from July 5-28, 2017 and 18 extra related services at a cost not to exceed \$1,500.

**E-884 REGION V – SHARED SERVICES AGREEMENT 2017-2018**

BE IT RESOLVED, that the Saddle River Board of Education approves a shared services agreement including, but not limited to, CST evaluations at the rate of \$320 per evaluation, hourly student therapies and other student support services at the rate of \$70 per hour, non-public school services and other services as requested to be provided by Region V consultants on an as needed basis for the 2017-2018 school year. There is a 7% administrative fee for out of regional districts except in cases where administrative fees are established by a federal or state statute or regulation. Maximum approved for the 2017-2018 school year is set at \$39,280.

**E-885 CHAPTER 192/193 SERVICES – BERGEN COUNTY SPECIAL SERVICES 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education approves entering into a services agreement with the Bergen County Special Services School District to provide Chapter 192/193 non-public school services for the 2017-2018 school year.

**E-886 FIELD TRIP DESTINATION – ADDITIONAL 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the additional field trip destination for the 2016-2017 school year as follows:

- The Maritime Aquarium, Norwalk, Connecticut

**ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Connolly  
 Second: Ms. Egan  
 Discussion: Mr. Valency – Aquarium is a good location

Roll Call Vote: JC: aye PE: aye JL: absent TV: aye TW: aye

Vote: 4-0 Motion Passed

**FINANCE****COMMITTEE REPORTS**

1. Finance/Budget Committee – No report
2. Renovation Committee – No report

**F-2530 PAYMENT OF BILLS – MAY 2017**

BE IT RESOLVED that the payment of bills as per the attached May 2017 Bills and Claims lists be approved.

**F-2531 APPROPRIATION TRANSFERS – APRIL 2017**

BE IT RESOLVED that the appropriation transfers for the month of April 2017 be approved as follows:

<u>Account #</u>		<u>From</u>	<u>To</u>
11-000-219-592-40	Child Study Team	\$ 122.00	
11-000-219-600-40	Child Study Team		\$ 122.00
11-000-219-800-40	Child Study Team	\$ 4.00	
11-000-219-600-40	Child Study Team		\$ 4.00
11-000-230-530-42	General Admin Services	\$ 61.00	
11-000-230-585-42	General Admin Services	\$ 555.00	
11-000-230-590-42	General Admin Services		\$ 616.00
11-000-240-800-19	School Administration	\$ 30.00	
11-000-240-600-19	School Administration		\$ 30.00
11-000-240-800-19	School Administration	\$ 131.00	
11-000-240-600-19	School Administration		\$ 131.00
11-000-251-600-48	Central Services	\$ 0.13	
11-000-251-580-48	Central Services		\$ 0.13
11-000-251-592-48	Central Services	\$ 35.00	
11-000-251-580-48	Central Services		\$ 35.00
11-000-261-420-44	Required Maintenance	\$ 276.00	
11-000-261-421-44	Required Maintenance		\$ 276.00
11-105-100-101-01	Pre K Salaries	\$ 230.00	
11-105-100-101-21	Pre K Salaries		\$ 230.00
11-190-100-610-01	Regular Programs	\$ 784.00	
11-150-100-300-12	Regular Programs		\$ 784.00
20-060-100-590-16	Wandell Rec	\$ 359.00	
20-060-291-220-00	Wandell Rec		\$ 359.00
20-060-100-590-16	Wandell Rec	\$ 4,700.00	
20-060-100-101-00	Wandell Rec		\$ 4,700.00
20-060-213-732-00	Wandell Rec	\$ 2,760.00	
20-070-213-732-00	HSA		\$ 2,760.00
<b>Totals</b>		<b>\$ 10,047.13</b>	<b>\$ 10,047.13</b>

**F-2532 LINE ITEM CERTIFICATION**

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**F-2533 BOARD SECRETARY REPORT – APRIL 2017**

BE IT RESOLVED that the attached Board Secretary Report for the month of April 2017 be approved.

**F-2534 TREASURER REPORT –APRIL 2017**

BE IT RESOLVED that the attached Report of the Treasurer for the month of April 2017 be approved.

**F-2535 AGREEMENT–TREASURER'S & BOARD SECRETARY'S REPORTS – APRIL 2017**

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Monies and the Report of the Secretary of the Board of Education for the month of April 2017 is in agreement and on file in the Board Secretary's Office.

**F-2536 MAINTAINING BANK ACCOUNTS 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education authorizes the following Board of Education accounts to be maintained at TD Bank through June 30, 2018 with the authorized signatures for issuing warrants as set forth below:

<u>Number</u>	<u>Name</u>	<u>Signatories</u>	<u># Signatures Rq'd</u>
4308903924	Current Account	President or Board Member Designee Treasurer of School Monies Board Secretary	3
4308903932	Payroll Account	Treasurer of School Monies	1
4308903940	Payroll Agency Account	Treasurer of School Monies	1
4308903982	Unemployment Fund	President or Board Member Designee Treasurer of School Monies Board Secretary	2
4308903974	FSA Account	President or Board Member Designee Treasurer of School Monies Board Secretary	2
4308903958	Capital Reserve Account	President or Board Member Designee Treasurer of School Monies Board Secretary	3
4308903966	Cafeteria Account	President or Board Member Designee Treasurer of School Monies Board Secretary	2

<u>Number</u>	<u>Name</u>	<u>Signatories</u>	<u># Signatures Rq'd</u>
4308903990	Wandell School Student Activity	President or Board Member Designee Superintendent Board Secretary	2

**F-2537 PETTY CASH FUND 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education approves the establishment of a petty cash fund through June 30, 2018 in the amount of \$300.00 with no single disbursement from the fund being in excess of \$50.00.

**F-2538 INVESTMENT DECISIONS 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education authorizes the Business Administrator to make investment decisions through June 30, 2018 in accordance with N.J.S.A. 18A:20-37 through 39, through the following depositories:

New Jersey Cash Management Fund  
TD Bank, N.A.

and to authorize the following Board of Education account to be maintained through June 30, 2018 at The State of New Jersey Cash Management Fund (custodian: State Street Bank and Trust Company) with the authorized signatures for issuing warrants as set forth below:

<u>Number</u>	<u>Signatories</u>
117-10626-171	President or Board Member Designee Treasurer of School Monies Board Secretary

**F-2539 HORIZON DENTAL RENEWAL 2017-2018**

BE IT RESOLVED to approve the dental program renewal for the 2017-2018 school year at a rate increase of 3% over the 2016-2017 school year.

**F-2540 COOPERATIVE BID PROGRAM – EDUCATIONAL DATA SERVICES, INC. 2017-2018**

BE IT RESOLVED to approve the continuation of the Saddle River School District's participation in a cooperative bid program with Educational Data Services, Inc. for the 2017-2018 school year for a fee of \$1,938.

**F-2541 ASBURY PARK BOARD OF EDUCATION ITC 2017-2018**

BE IT RESOLVED to approve the continuation of a participation agreement with the Asbury Park Board of Education (Information Technology Center) for the provision of payroll and budgetary services for the 2017-2018 school year at a cost of \$13,572.

**F-2542 AGREEMENT RAMSEY SCHOOL DISTRICT - TECHNOLOGY SERVICES 2017-2018**

BE IT RESOLVED that the Saddle River Board of Education approves the continuation of the provision of technology services with the Ramsey School District for the 2017-2018 school year.

**F-2543 REALTIME RENEWAL 2017-2018**

BE IT RESOLVED to approve the renewal of Realtime for the district's student information system for the 2017-2018 school year at an annual fee of \$9,407.80 .

**F-2544 MAINTENANCE AGREEMENT ARMISTEAD MECHANICAL, INC. SERVICES – HVAC SYSTEM 2017-2018**

BE IT RESOLVED, that the Saddle River Board of Education approves the renewal maintenance agreement with Armistead Mechanical, Inc. Services for the HVAC System from July 1, 2017 to June 30, 2018 at a cost of \$6,996.

**F-2545 TRAVEL**

BE IT RESOLVED that the Saddle River Board of Education approves the following board member's travel:

Who	Paige Egan
What	NJSBA 2017 Workshop
Where	Atlantic City, NJ
When	October 23-26, 2017
Cost	\$300 Registration

Who	Tanya Valency
What	NJSBA 2017 Workshop
Where	Atlantic City, NJ
When	October 23-26, 2017
Cost	\$300 Registration

**ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Egan  
Second: Ms. Valency  
Discussion: None

Roll Call Vote: JC: aye PE: aye JL: absent TV: aye TW: aye

Vote: 4-0 Motion Passed