

**MINUTES**  
**SADDLE RIVER BOARD OF EDUCATION**  
**REGULAR SESSION**  
**TUESDAY, NOVEMBER 15, 2016 – 7:30 PM**  
**LIBRARY OF WANDELL SCHOOL**

**CALL THE MEETING TO ORDER**

The meeting was called to order by the President, Mr. Senger, at 7:32 p.m. in the Library of Wandell School.

**OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

**ROLL CALL**

Present: Mr. Senger, Mr. LaSalandra, Ms. Connolly, Ms. Feldsott (arrived 7:35 p.m. during Superintendent's Report), Mr. Weng

Absent: None

Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal  
Mr. Glenn Stokes, Vice Principal  
Ms. Donna Logan, Board Secretary

**FLAG SALUTE**

The flag salute was led by Mr. Senger

**APPROVAL OF THE MINUTES:**

Motion to approve the minutes of the following meetings:

October 18, 2016 Regular Session  
September 20 & October 18, 2016 Executive Session

Motion: Mr. LaSalandra      Second: Ms. Connolly      Vote: 4-0      Time: 7:34 p.m.

**SUPERINTENDENT'S REPORT**

- Students, nominated by teachers, were recognized for September Responsibility Month
- HIB Report - As part of the Harassment, Intimidation, and Bullying Law, Mr. DeLisio reported that there was one reported incident for the month of November. After investigation deemed non HIB.
- Enrollment Report- Remained steady during the past month at 151 students
- Re-Registration Program – 75% completion; closing date November 18,2016; those not in compliance will receive a notice for tuition as of November 21, 2016
- Character Education Recognition – October recipients were presented with certificates in recognition of Respect Week
- Northern Highlands Regional High School negotiations – November 16<sup>th</sup> meeting rescheduled for January (date to be determined)
- School calendar – 1<sup>st</sup> marking period ends November 30, 2016; teacher conferences will be conducted December 7 & 8 , 2016
- Pre-School action plan – Update; November spreadsheet

- Policy 6141.2 Recognition of Religious Beliefs and Customs Correspondence – Update
- Correspondence – Assembly Funding Bill

**VICE PRINCIPAL'S REPORT**

- Bus Drill –1<sup>st</sup> bus evacuation drill conducted on October 28, 2016
- Harriet Tubman assembly
- Author Matthew Cody visited students in grades 3-5
- Northern Highlands parent meeting open to all
- Kindergarten Thanksgiving show to be held November 22, 2016
- Winter show
- Student Election Results

**BUSINESS ADMINISTRATOR'S REPORT**

- Election results – Unofficial
  - 518 – Henry Senger
  - 491 – Irene Feldsott
  - 585 – Tanya Valenti
  - 597 – Paige Egan
- Comprehensive Maintenance Plan approved by county office
- Audit field work scheduled to begin Thursday, November 17, 2016

**BOARD PRESIDENT'S REPORT – No Report**

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY - None**

**AGENDA ITEMS AS PER ATTACHED**

**COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS - None**

**MOTION TO ENTER EXECUTIVE SESSION**

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:  
The general nature of these subjects is:  
Legal & Personnel

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Ms. Feldsott                      Second: Ms. Connolly                      Vote: 5-0                      Time: 7:57 p.m.

**MOTION TO ADJOURN MEETING**

Motion: Mr. Senger

Second: Ms. Feldsott

Vote: 5-0

Time: 8:20 p.m.

Respectfully submitted,



Donna M. Logan  
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION  
TUESDAY, NOVEMBER 15, 2016  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

- A-906 1<sup>st</sup> Reading – Revised Recognition of Religious Beliefs and Customs Policy
- A-907 2<sup>nd</sup> Reading – Saddle River School District Policies
- A-908 Use of School Resources – Wandell School Education Foundation Annual Fundraiser
- A-909 Used Book Drive

**HUMAN RESOURCES**

- HR-1258 Mr. Louis J. DeLisio – Contract Approval from County Office 2016-2017
- HR-1259 John Moylan – Advancement Salary Guide
- HR-1260 Amendment to HR-1217 Kerri Budds Moylan – Leave of Absence
- HR-1261 Substitute 2016-2017

**EDUCATION**

- E-863 Revision of E-841 Social Worker Services 2016-2017
- E-864 Interpreting Services
- E-865 Educational Audiology Services

**FINANCE**

- F-2459 Payment of Bills – November 2016
- F-2460 Appropriation Transfers October 2016
- F-2461 Line Item Certification
- F-2462 Board Secretary Report – October 2016
- F-2463 Treasurer Report – October 2016
- F-2464 Agreement – Treasurer’s & Board Secretary’s Reports – October 2016
- F-2465 Smart Board Purchase
- F-2466 Act as LEA for Saddle River Day School –Non-Public Security Entitlement 2016-2017
- F-2467 Amended Agreement Non-Public Nursing Supervision – Bergen County Dept. of Health Services 2016-2017
- F-2468 Change Order #'s 3, 4 & 5 B. Puntasecca Contractor
- F-2469 Travel
- F-2470 IDEA Application Amendment Fiscal Year 2017

## ADMINISTRATION

### COMMITTEE REPORTS

1. Board Communications Committee – No Report
2. Liaison: Ramsey Board of Education – Mr. Weng – Technology, Middle School Valedictorian and Salutatorian discontinued
3. Liaison: Northern Highlands Board of Education – Mr. Senger – Safety in school
4. Home & School Association – No report
5. New Jersey School Boards Association/NJSBA Legislative Committee – Mr. Senger – December meeting on Special Education
6. Policy Committee – Ms. Feldsott – Policies being voted on tonight
7. Liaison to Mayor and Council – No Report
8. Blue Ribbon Committee – No Report
9. Ad Hoc Anniversary Committee – No Report
10. Negotiations Committee – No report

**A-906 1<sup>st</sup> READING – REVISED RECOGNITION OF RELIGIOUS BELIEFS AND CUSTOMS POLICY**  
BE IT RESOLVED that the Saddle River Board of Education approves the 1st reading of the revised Recognition of Religious Beliefs and Customs Policy.

### **A-907 2<sup>nd</sup> READING – SADDLE RIVER SCHOOL DISTRICT POLICIES**

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of the following Saddle River school district policies:

- 1120 Board of Education Meetings
- 2131 Chief School Administrator
- 2224 Nondiscrimination/Affirmative Action
- 2240 Research, Evaluation and Planning
- 3570 District Records & Reports
- 4111 Recruitment, Selection & Hiring
- 4111.1/4211.1 Nondiscrimination/Affirmative Action
- 4112.8/4212.8 Nepotism
- 4113/4213 Assignment: Transfer
- 4131/4131.1 Staff Development; In-service Education/Visitations/Conferences
- 4211 Recruitment, Selection & Hiring
- 4231/4231.1 Staff Development; In-service Education/Visitations/Conferences
- 5114 Suspension and Expulsion
- 5120 Assessment of Individual Needs
- 5142.22 Medical Marijuana
- 5145.4 Equal Educational Opportunity
- 6121 Nondiscrimination/Affirmative Action
- 6146.2 Promotion/Retention
- 6164.2 Guidance Services
- 6171.1 Remedial Instruction
- 6171.2 Gifted and Talented
- 6142.2 English as a Second Language: Bilingual Programs
- 6142.12 Career & Technical Education
- 6147 Standards of Proficiency
- 6172 Alternative Education Programs

- 9250 Expenses & Reimbursements

**A-908 USE OF SCHOOL RESOURCES – WANDELL SCHOOL EDUCATION FOUNDATION ANNUAL FUNDRAISER**

BE IT RESOLVED to approve the use of Wandell School resources for the Wandell School Education Foundation annual fundraiser March 9, 2017 as follows:

Four front row seats for 5 <sup>th</sup> grade graduation June 2017
Four front row seats to all school events in the 2017-2018 school year
Four front row seats to the 2018 school play
Principal for the day
Lunch with the Superintendent
2 parking spots in the lot on the west side of the school, closest to the Kindergarten entrance
Experiences with each of the homeroom and specials teachers
Use of school name and inclusion of school dates on the calendar which features Wandell students

**A-909 USED BOOK DRIVE**

BE IT RESOLVED to approve the second annual used book drive, by the 2<sup>nd</sup> grade class, to be donated to St. Joseph’s Hospital, Paterson, NJ.

**ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Ms. Connolly  
 Second: Mr. Senger  
 Comments: None

Roll Call Vote: TW: aye      JC: aye      IF: aye      JL: aye      HS: aye

Vote: 5-0 Motion Passed

**HUMAN RESOURCES**

**COMMITTEE REPORTS**

- 1. Superintendent Search – No Report

**HR-1258 MR. LOUIS J. DELISIO – CONTRACT APPROVAL FROM COUNTY OFFICE 2016-2017**

BE IT RESOLVED, that the Saddle River Board of Education approves the contract for Mr. Louis J. DeLisio for the 2016-2017 school year as reviewed and approved by the Interim Executive County Superintendent.

**HR-1259 JOHN MOYLAN – ADVANCEMENT SALARY GUIDE**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the guide advancement for John Moylan, Teacher of Music, from BA+15 to BA+30, Step 15 on the Teacher’s salary guide, pursuant to the SREA contract agreement.

**HR-1260 AMENDEMENT TO HR-1217 KERRI BUDDS MOYLAN – LEAVE OF ABSENCE**

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves amendment to HR-1217 for unpaid leave of absence for Kerri Budds Moylan as follows:

- paid leave: September 6, 2016 through October 28, 2016
- unpaid FMLA/NJFLA leave: October 31, 2016 through January 27, 2017
- unpaid leave: January 30 through June 30, 2017

**HR-1261 SUBSTITUTE 2016-2017**

BE IT RESOLVED that, upon recommendation of the Interim Superintendent, the Saddle River Board of Education approves the hiring of the following individual as substitute for the 2016-2017 school year:

- Cathy Lynn Birch (Teacher/Teacher Aide)

**ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. Senger  
Second: Ms. Feldsott  
Comments: None

Roll Call Vote: TW: aye      JC: aye      IF: aye      JL: aye      HS: aye

Vote: 5-0 Motion Passed

**EDUCATION**

**COMMITTEE REPORTS**

1. Technology Committee – No Report
2. Curriculum Committee – Ms. Connolly – Stem update; Ms. Kilgallen visiting other districts; starting to be infused in Wandell instruction
3. Wandell School Recreation Committee – Ms. Connolly – Update on current programs; Ms. McCadden has resigned
4. Health, Well-being, Safety and Transportation Committee – No report

**E-863 REVISION TO E-841 SOCIAL WORKER SERVICES 2016-2017**

BE IT RESOLVED, that the Saddle River Board of Education approves the revision of Resolution #E-841 for payment for Social Worker Services to Saddle River special needs students for the 2016-2017 school year as follows:

Therapist	Service	Fees	From Maximum Cost	To Maximum Cost
Carol Raff	Social Worker	\$ 60 per meeting attendance \$ 30 per telephone conference \$300 per evaluation report	\$1,500.00	\$ 500.00
Eileen Schneider	Social Worker	\$ 60 per meeting attendance \$ 30 per telephone conference \$300 per evaluation report	\$ 500.00	\$1,500.00

**E-864 INTERPRETING SERVICES**

BE IT RESOLVED, that the Saddle River Board of Education approves interpreting services for the purpose of an I & RS meeting to be provided by Supreme Consultants, LLC for the purpose of a Special Education Planning meeting to be held by Ramsey Special Services for student at Smith School at the rate of \$47 per hour plus mileage, not to exceed \$200.

**E-865 EDUCATIONAL AUDIOLOGY SERVICES**

BE IT RESOLVED, that the Saddle River Board of Education approves educational audiology services to be provided by BCSS Educational Enterprises/Sound Solutions, Dr. Tracy Post for Special Education Student #A0041 at a total cost of \$940 (\$188 per hour for a total of 5 hours).

**ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. LaSalandra  
 Second: Ms. Feldsott  
 Comments: None

Roll Call Vote: TW: aye      JC: aye      IF: aye      JL: aye      HS: aye

Vote: 5-0 Motion Passed



## FINANCE

### COMMITTEE REPORTS

1. Finance/Budget Committee – No Report
2. Renovation Committee – No Report

#### F-2459 PAYMENT OF BILLS – NOVEMBER 2016

BE IT RESOLVED that the payment of bills as per the attached November 2016 Bills and Claims list be approved.

#### F-2460 APPROPRIATION TRANSFERS – OCTOBER 2016

BE IT RESOLVED that the appropriation transfers for the month of October 2016 be approved as follows:

<u>Account #</u>		<u>From</u>	<u>To</u>
11-000-262-520-44	Custodial Services	\$ 31.00	
11-000-262-590-44	Custodial Services		\$ 31.00
11-000-251-330-48	Central Services	\$ 507.00	
11-000-251-600-48	Central Services		\$ 507.00
11-000-216-320-40	Related Services	\$ 450.00	
11-000-217-320-40	Extraordinary Services		\$ 450.00
11-000-230-530-42	General Admin Services	\$ 347.00	
11-000-230-585-42	General Admin Services		\$ 347.00
11-000-270-513-45	Transportation		\$ 6,000.00
11-000-270-515-45	Transportation	\$ 6,000.00	
11-000-291-241-48	Employee Benefits		\$ 873.92
11-000-291-270-48	Employee Benefits	\$ 869.62	
11-000-291-280-48	Employee Benefits	\$ 2.80	
11-000-291-290-48	Employee Benefits	\$ 1.50	
		\$ 8,208.92	\$ 8,208.92

#### F-2461 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

#### F-2462 BOARD SECRETARY REPORT – OCTOBER 2016

BE IT RESOLVED that the attached Board Secretary Report for the month of October 2016 be approved.

#### F-2463 TREASURER REPORT – OCTOBER 2016

BE IT RESOLVED that the attached Report of the Treasurer for the month of October 2016 be approved.

#### F-2464 AGREEMENT–TREASURER'S & BOARD SECRETARY'S REPORT – OCTOBER 2016

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of October 2016 are in agreement and on file in the Board Secretary's Office.

**F-2465 SMART BOARD PURCHASE**

BE IT RESOLVED that the Saddle River Board of Education approves the purchase of Smart Boards through Keyboard Consultants Inc., under Educational Services Commission of New Jersey Services Bid #MRESC - #ESCNJ 16/17-28 in the amount not to exceed \$15,000.

**F-2466 ACT AS LEA FOR SADDLE RIVER DAY SCHOOL – NONPUBLIC SECURITY ENTITLEMENT 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education will act as LEA (Local Education Agency) for the Saddle River Day School and accept the 2016-2017 funding in the amount of \$15,100 for non-public security aid.

**F-2467 AMENDED AGREEMENT NONPUBLIC NURSING SUPERVISION– BERGEN COUNTY DEPT. OF HEALTH SERVICES 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves an amended agreement with Bergen County Department of Health Services for nursing supervision for Saddle River Day School for the 2016-2017 school year at a cost not to exceed \$4,137.40 as per revised state funding.

**F-2468 CHANGE ORDER #s 3, 4 & 5 - B. PUNTASECCA CONTRACTOR**

BE IT RESOLVED, that the Saddle River Board of Education approves change orders to the contract with B. Puntasecca Contractor for:

- Change Order # 3 – Masonry at rated jamb vs custom fabrication
- Change Order # 4 - Credit for Fire Shutter
- Change Order #5 – Credit – Deletion BMS Controls

as follows:

\$128,900.00 Original Contract Sum  
 \$ (898.50) Previous Change Order #'s 1-2  
 \$128,001.50 Contract Sum Prior to this Change Order  
 \$ 1,119.43 Change Order #3  
 \$ (8,000.00) Change Order #4  
 \$ (800.00) Change Order #5  
 \$120,320.93 New Contract Sum

**F-2469 TRAVEL**

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members' travel:

Who	Jody Murphy
What	NJASBO Workshop – Legal Program on Seniority, etc.
Where	Hilton Garden Inn Rockaway, Dover, NJ
When	January 19, 2017
Cost	\$75.00 Registration +\$23.56 mileage
Total	\$98.56

Who	Diana Festa
What	NJASBO Workshop – Pension Update
Where	Hilton Garden Inn Rockaway, Dover, NJ
When	February 23, 2017
Cost	\$75.00 Registration +\$23.56 mileage
Total	\$98.56

Who	Jody Murphy
What	NJASBO Workshop – Administrative Assistant Program
Where	Hilton Garden Inn Rockaway, Dover, NJ
When	May 11, 2017
Cost	\$75.00 Registration +\$23.56 mileage
Total	\$98.56

**F2470 IDEA APPLICATION AMENDMENT FISCAL YEAR 2017**

BE IT RESOLVED, that the Saddle River Board of Education authorizes the submission of a Fiscal Year 2017 IDEA Application amendment reflecting the inclusion of carryover funds and accepts the grant award of the funds upon subsequent approval of the FY 2017 IDEA amended application.

**ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion: Mr. Senger  
Second: Ms. Feldsott  
Comments: None

Roll Call Vote: TW: aye      JC: aye      IF: aye      JL: aye      HS: aye

Vote: 5-0 Motion Passed