

***SAMPLE Notification Letter***

September 2022

**RE: Title I Program Notification Letter 2022-23**

Dear Parents/Guardians,

Your child, \_\_\_\_\_, has been selected to participate in the Saddle River School District Title I academic support service program. Our Response to Intervention teacher is available to offer academic supports to your child in English Language Arts (ELA) and/or Math interventions on an individual or small group basis. Selection into the support program is based on state assessment performance and recommendations. Based on this criteria your child has been identified as eligible for Title I services in the **area (s) of: ELA Math**

We will be monitoring your child's progress carefully. When your child has shown significant growth in academic areas, we will notify you that your child can exit the program. Shortly, you will receive a flyer inviting you to the Annual Title I Parent Meeting to learn more about the program and other Title I program components.

Students involved will be given additional support on targeted skills to help them succeed in the general education environment. The need for continued support will be determined through regular monitoring of progress. As your child's academic skills change throughout the year, we may move him/her into another area of support to best meet his/her individual needs. We are looking forward to a wonderful year teaching your child and working with you!

Please email me at [gcinotti@wandellschool.org](mailto:gcinotti@wandellschool.org) to indicate whether you accept this extra help or do not want this extra help. Your response either way is required. Please reply by September 22, 22. All corresponding documents related to this program are located on a district website under "shortcuts".

Together we will make your child's learning experiences positive and rewarding. Your involvement in your child's education along with our efforts should ensure a most successful school year. If you have any questions, please contact me.

Sincerely,

*Dr. Gina Cinotti*

Dr. Gina Cinotti  
Superintendent/Principal